



**CITY COUNCIL
MEETING MINUTES
DECEMBER 1, 2021
7:00 PM**

1. CALL TO ORDER (Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
<u>Consultants</u>
Thom Graafstra - Weed, Graafstra & Assoc.
Police Chief Tom Dalton - S.C.S.O.

Note: Change has been made to Agenda numbers. They were incorrectly posted on the Council Meeting Agenda of December 1, 2021 but have been listed corrected in these minutes.

4. CONSENT AGENDA

- A. AB 141-2021 Approval of November 3, 2021 Minutes
- B. AB 142-2021 Approval of November 10, 2021 Minutes
- C. AB 143-2021 Approval of December 1, 2021 claims checks #412029 through #412054 and One EFT totaling \$36,388.88
- D. AB 144-2021 Approval of November 1, 2021 through November 15, 2021 payroll claims checks consisting of Thirteen EFT's totaling \$41,551.29

Deputy City Manager Balentine explained the changes to Consent Agenda item D the payroll claims and stated the dates should be November 1, 2021 through November 15, 2021 with thirteen EFT's totaling \$41,559.29.

Councilmember Hogan moved to approve the Consent Agenda with changes as noted. Councilmember Glenn seconded. Motion carried.

5. STAFF REPORTS

City Clerk Reese included her Staff Report in the Council packet.

Consultant Police Chief Dalton gave an update regarding calls for service for November 2021, traffic problems on N. Granite Avenue, and an update on calls from the School District. He will not be at the meeting of December 15th but will have a written report for the Council.

City Manager Kirk discussed the following Public Works updates:

- Streets Department currently working on pothole patching and street sweeping
- American Ramp finished the Skate Park project
- City of Gold Bar is interested in old Skate Park equipment
- Frank Mason Park Rehab = Use REET money for next year
- Water Department = line flushing & vector setting
- Snohomish County Conservation Dist. – working with HOA's on storm ponds
- Starting up the sewer manhole inspections (inflow & infiltration)
- Received three of the Transportation Improvement Board Grants
- Received \$50,000 Annual Maintenance Grant
- Urged everyone to thank Sam Low if he is seen as he was the chair of the TIB and helped Granite Falls get the three grant awards

Deputy City Manager Balentine mentioned he closed the November books today, and this report will be brought to the December 15th Council meeting.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 145-2021 2024 Administration of Oath of Office to David Griggs – City of Granite Falls Council Position #2

City Clerk Reese administered the Oath of Office to new Councilmember David Griggs.

Mayor Hartman added as Item 11 B Executive Session item to the Council Agenda per City Staff request.

**B. AB 146-2021 2024 Public Hearing – 7:10 PM, or soon thereafter
For consideration of the 2022 Budget**

Councilmember Hogan moved to open the Public Hearing. Councilmember FitzGerald seconded. Motion carried.

City Clerk Reese submitted the following lists of exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 12th & 19th, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated November 12, 2021, 1 page

Exhibit 3 – 2022 Budget Book

Exhibit 4 – Ordinance 1017-2021 – Adopting 2022 Budget, 3 pages

Exhibit 5 – 2022 City of Granite Falls Budget, 28 pages

Deputy City Manager Balentine reviewed the following slides in his Budget PowerPoint presentation:

- 2022 Budget – Calendar dates/meetings and what was discussed at each meeting
- 2021 Tax Dollar Breakdown
- Salary Schedule Breakdowns (Exempt & Non-Exempt Positions)

Mayor Hartman moved to open the public testimony portion of the Public Hearing.

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

Mayor Hartman moved to close the public testimony portion of the Public Hearing.

Councilmember Glenn moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

Councilmember Glenn moved to adopt Ordinance No. 1017-2021, an Ordinance of the City of Granite Falls, Washington, adopting the 2022 Annual Budget providing estimated revenues and appropriated expenditures for the operation of the City. Councilmember Hogan seconded. Motion carried.

C. AB 147-2021 Consideration of Contract with Gray & Osborne, Inc. for design and limited construction management services for upgrades to the drain lift station at the Wastewater Treatment Plant

Councilmember FitzGerald moved to approve contract with Gray & Osborne, Inc. for providing design and limited construction management services for design upgrades to the drain lift station at

the Wastewater Treatment Plant in the amount of \$89,280 and authorize the City Manager to sign. Councilmember Hogan seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman shared the following comments:

- Zoomed into the Transportation Improvement Board meeting
- No Snohomish County Tomorrow Meeting, it conflicted with Thanksgiving this month
- Thanked Catherine Anderson once again for her role in the open Council seat until the election
- Senator Keith Wagoner will be running for Secretary of State Position in next year's election
- Everett School Board – put in a massive levy request to the voters (levy vs. bond trend)

10. COUNCIL COMMENTS

Councilmember Glenn shared the following comments:

- Welcomed Councilmember Griggs
- Discussed traffic concerns at Monte Cristo Elementary
- Hoped everyone had a Happy Thanksgiving
- Likes the Granite Falls Chamber of Commerce's holiday lights and displays
- Expressed community help is great to see, especially this time of year

Councilmember FitzGerald shared the following comments:

- Tonight's School Board meeting
 - Firm selected by the School District for Master Plan Facility Studies – BLRB
 - Two school levies push
 - Five million dollars for programs not funded by the State
 - \$750,000 over four years for capital projects
 - Swore in two new and one re-elected School Board Members tonight
- Thanked Councilmember Anderson
- Welcomed David Griggs to the Council
- Will be away on vacation from December 20th-30th

Councilmember Hogan shared the following comments:

- Congratulated David Griggs and looks forward to working with him
- Thanked Catherine Anderson and enjoyed working with her
- Christmas House shopping this Saturday

- Santa Cruise the following week

Councilmember Griggs thanked everyone for the warm welcome, looks forward to working with everyone. Added that it will be hard to try and fill Catherine Anderson's shoes.

11. CITY MANAGER

City Manager Kirk discussed the following items:

- Update on Wastewater Treatment Plant Design Department of Ecology
- Warren Perkins raised \$25,000 for the Granite Falls Food Bank
- Congratulated David Griggs and welcomed him to the City Council
- Ongaro property – met with a developer today
- Gun Club Rd – new Fire Station construction starting
- Comprehensive Plan – need to look at visioning so we are prepared for growth when the moratorium is lifted

11B. EXECUTIVE SESSION under 110(1)(g) to review the performance of a public employee (20 minutes) with possible action to follow

8:09 PM –

Councilmember Hogan moved to recess into Executive Session to review performance of a public employee under 110(1)(g) for 20 minutes to begin with possible action to follow. Councilmember Glenn seconded. Motion carried.

8:29 PM –

Executive Session ended and the Councilmembers returned to the regular meeting.

Councilmember Hogan moved to approve Amendment 5 and authorize the Mayor to sign a contract extension with the City Manager with a salary of \$162,000 for calendar year 2022. Councilmember Glenn seconded. Motion carried.

12. ADJOURNMENT

Councilmember Griggs adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman