



**CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 17, 2021  
7:00 PM**

**1. CALL TO ORDER (Via Zoom)**

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Absent
Catherine Anderson	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
<u>Consultants</u>
Thom Graafstra - Weed, Graafstra & Assoc.
Police Chief Tom Dalton - S.C.S.O.
Ryan C. Larsen, Consultant Planner

Councilmember Glenn moved to excuse Councilmember Hogan due to personal illness. Councilmember Anderson seconded. Motion carried.

**4. CONSENT AGENDA**

- A. AB 134-2021 Approval of November 17, 2021 claims checks #411987 through #412028 and Three EFT's totaling \$122,613.47**
- B. AB 135-2021 Approval of October 16, 2021 through October 31, 2021 payroll claims checks #27412 through #27416 and Seventeen EFT's totaling 73,782.69**

Deputy City Manager Balentine explained the changes to the claims. On Consent Agenda A says three EFT's totaling \$122,613.47 which the total amount is incorrect and should be \$122,456.29 because transaction 2532 for Comcast was in the system for zero but picked up \$118 and the amount was changed back to zero.

**Councilmember Glenn** moved to approve the Consent Agenda with said changes as indicated from the Finance Director. Councilmember FitzGerald seconded. Motion carried.

## **5. STAFF REPORTS**

**City Clerk Reese** included her Staff Report in the Council packet.

**Deputy City Manager Balentine** reviewed the General Fund, Water Fund and Sewer Funds.

**Consultant Police Chief Dalton** gave the following updates:

- Suncrest Farms
  - Bomb scare
- Dead body hoax at the falls
- Report of gun brought to High School
  - Arrest made today in case
- Update on potentially dangerous dog case = won appeal in court

**City Manager Kirk** discussed the following Public Works updates:

- Transportation Improvement Board meets tomorrow and Friday – we have three applications turned in for funding
- Funding for Wastewater Treatment Plant upgrade
  - Had discussions with Kathy Reed – Department of Commerce, regarding grant and loan funding

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

## **7. NEW BUSINESS**

### **A. AB 136-2021 2024 Public Hearing – 7:10 PM, or soon thereafter For consideration of the 2022 Preliminary Budget**

**Councilmember Glenn** moved to open the Public Hearing. Councilmember Anderson seconded. Motion carried.

**City Clerk Reese** submitted the following lists of exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 5, 2021

Exhibit 2 – Verification of Public Hearing Posting dated November 5, 2021

Exhibit 3 – Affidavit of Publication from the Everett Daily Herald, dated November 5, 2021

## Exhibit 4 – City of Granite Falls 2022 Preliminary Budget

**Deputy City Manager Balentine** reviewed his 2022 Preliminary Budget Review PowerPoint which included the following slide highlights:

- Granite Falls 2022 Budget – Calendar
- Your 2021 Tax Dollar Breakdown – Residence
- General Fund
  - 2022 Estimated General Fund Revenues w/ ARPA
  - 2022 Estimated General Fund Revenues w/o ARPA
  - Estimated General Fund Revenues
  - 2022 Estimated General Fund Expenses – Category w/ ARPA
  - 2022 Estimated General Fund Expenses – Category w/o ARPA
  - Estimated General Fund Expenses – Category
  - 2022 Estimated General Fund Expenses – Department w/ ARPA
  - 2022 Estimated General Fund Expenses – Department w/o ARPA
  - Estimated General Fund Expenses – Department
  - Estimated General Fund Reserves
  - Cash Balance Sufficiency
  - Governmental Funds Operating Margin
- Street Fund
  - 2022 Estimated Street Fund Revenues
  - Estimated Street Fund Revenues
  - 2022 Estimated Street Fund Expenses – Department
  - Estimated Street Fund Expenses – Department
  - Estimated Street Fund Reserves
  - Park Impact Fees
  - CIF Streets
  - CIF Arterial Route
  - CIF
  - REET Fund
  - Change in Governmental Funds Cash Position
- Water Fund
  - 2022 Estimated Water Fund Revenues
  - Estimated Water Fund Revenues
  - 2022 Estimated Water Fund Expenses – Category
  - Estimated Water Fund Expenses – Category
  - Estimated Water Fund Reserves
  - Change in Water Fund Cash Position
  - Water Capital Improvement Fund
- Sewer Fund
  - 2022 Estimated Sewer Fund Revenues

- Estimated Sewer Fund Revenues
- 2022 Estimated Sewer Fund Expenses – Category
- Estimated Sewer Fund Reserves
- Change in Sewer Fund Cash Position
- Sewer Capital Improvement Fund
- Storm Fund
  - 2022 Estimated Storm Fund Revenues
  - 2022 Estimated Storm Fund Expenses – Category
  - Estimated Storm Fund Reserves
  - Change in Storm Water Fund Cash Position
  - Storm Capital improvement Fund
- Solid Waste Fund
- Debt Load
- 2022 List of Non-Exempt Positions

**Mayor Hartman** moved to open the public testimony portion of the Public Hearing.

**Fred Cruger, 7020-230<sup>th</sup> Ave. NE, Granite Falls**

Mr. Cruger asked for clarification regarding the utility tax and possible further decreases on the water and sewer funds.

**Mayor Hartman** moved to close the public testimony portion of the Public Hearing.

**Councilmember Anderson** moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

**B. AB 137-2021 Development Regulations – Code Edits – Concurrency Edits Chapter 19.12**

**Consultant Planner Larsen** reviewed the changes made to the Chapter 19.12 Concurrency and Adequacy section of the Code with the help of Attorney Thomas Graafstra. He added that the Planning Commission has reviewed the changes and will be having a Public Hearing on them at their December 14, 2021 meeting where they are scheduled to make a formal recommendation to the City Council.

**C. AB 138-2021 Consideration of Approval of 2022 City Attorney Agreement with Weed, Graafstra & Associates, Inc. for Legal Services**

**Councilmember Anderson** moved to approve 2022 City Attorney Agreement between the City of Granite Falls and Weed, Graafstra & Associates, Inc. and authorize the City Manager to sign. Councilmember Glenn seconded. Motion carried.

**D. AB 139-2021 Consideration of Approval of Collective Bargaining Agreement between Teamsters Local #763 and the City of Granite Falls**

**Councilmember FitzGerald** moved to approve the Agreement between the City of Granite Falls and Local Union No. 763 and authorize the City Manager to sign. Councilmember Glenn seconded. Motion carried.

**E. AB 140-2021 Consideration of Equity Study for the City of Granite Falls Council**

**City Manager Balentine** reviewed the findings of the equity study he had prepared for the City Council. After a lengthy discussion, City Staff will prepare and bring an ordinance back in regards to a Salary Commission.

**8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

**9. MAYOR'S COMMENTS**

**Mayor Hartman** wished everyone a wonderful and warm Thanksgiving holiday.

**10. COUNCIL COMMENTS**

**Councilmember Anderson** wished everyone a Happy Thanksgiving. She added that it has been an honor to serve on the City Council and thanked her fellow councilmembers for their service to the community.

**Councilmember FitzGerald** mentioned the School Board members are attending a WSSDA Conference this week, so there was no meeting. He also thanked Councilmember Anderson for filing in on the City Council.

**Councilmember Glenn** also thanked Councilmember Anderson for filing in on the City Council and added what a pleasure it's been having her on board and thanked her for serving the community.

**11. CITY MANAGER**

**City Manager Kirk** reminded Councilmember Anderson that her seat does not actually end until December 1<sup>st</sup> when the new councilmember gets sworn into office. He also mentioned that Snohomish County Council had been awarded \$22 million dollars for the Mountain Loop Bridge project.

**Mayor Hartman** thanked Councilmember Anderson for helping on the City Council and added how much it has meant to him.

**12. EXECUTIVE SESSION per RCW 42.30.110(1)(g) to review the performance of a public employee (20 minutes)**

9:20 PM –


**Councilmember FitzGerald** moved to recess into Executive Session under 110 (1)(g) to review the performance of a public employee for 20 minutes with no action to follow. Councilmember Anderson seconded. Motion carried.

9:40 PM –

Executive Session ended and the Councilmembers returned to the regular meeting.

**13. ADJOURNMENT**

**Mayor Hartman** adjourned the meeting.

  
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City Clerk Darla Reese, MMC

  
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Mayor Matthew Hartman