



**CITY COUNCIL
MEETING MINUTES
OCTOBER 6, 2021
7:00 PM**

1. CALL TO ORDER (Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Absent
Catherine Anderson	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
<u>Consultants</u>
Thom Graafstra - Weed, Graafstra & Assoc.
Police Chief Tom Dalton - S.C.S.O.

Councilmember Glenn moved to excuse Councilmember Hogan from the meeting due to illness. Councilmember Anderson seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 113-2021 Approval of September 8, 2021 Minutes
- B. AB 114-2021 Approval of September 15, 2021 Minutes
- C. AB 115-2021 Approval of October 6, 2021 claims checks #411885 through #411926 and Two EFT's totaling \$282,157.04
- D. AB 116-2021 Approval of September 1, 2021 through September 15, 2021 payroll claims consisting of Thirteen EFTs totaling \$41,494.49

Councilmember Glenn moved to approve the Consent Agenda as is. Councilmember Anderson seconded. Motion carried.

5. STAFF REPORTS

City Clerk Reese & Consultant Police Chief Dalton included their Staff Reports in the Council packet.

Consultant Police Chief Dalton discussed the following items:

- Update on recent County calls – increase in violence
- Update on current investigation; dangerous dog

City Manager Kirk discussed the following Public Works updates:

- Burn Rd. lift station pump
- Yearly checks of Suncrest Farms and Smoots pumps
- Sewer/storm line blockage on Alder/Kentucky/Grand/S. Granite = tree roots on Grand backed up to Kentucky
- Skate Park equipment shipping on the 11th, will make it onsite on the 15th (start assembling)
- GC Systems – pressure regulated in line maintain/repair

Deputy City Manager Balentine gave the following finance updates:

- Working with the School District on War Memorial and Pacific Coast Monuments
 - To be located at high school stadium
 - Cost roughly \$55,000 (includes electric)
- Working with City Manager Kirk on employee handbook update
- Sewer Fund & Water Fund updates

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Brian Anderson (online caller)

Mr. Anderson presented a Frank Mason Park disk golf course proposal to the Council and Staff. Asked if everyone could review the presentation.

Mr. Anderson to work on this with City Manager Kirk, and it will be brought to the Council at a later date for action.

7. NEW BUSINESS

A. AB 117-2021 Study Session 2022 Budget – Preliminary Revenue Sources and Expenses

Deputy City Manager Balentine gave a PowerPoint presentation to the Council regarding the 2022 Preliminary Budget – 2022 Estimate of Revenue Sources. The following is the breakdown of the presentation slides:

- 2022 Budget Calendar
- Your 2021 Tax Dollar Breakdown – Residence
- General Fund
 - 2022 Estimated General Fund Revenues w/ ARPA
 - 2022 Estimated General Fund Revenues w/o ARPA
 - Estimated General Fund Revenues
 - 2022 Estimated General Fund Expenses – Category w/ ARPA
 - 2022 Estimated General Fund Expenses – Category w/o ARPA
 - Estimated General Fund Expenses – Category
 - 2022 Estimated General Fund Expenses – Department w/ ARPA
 - 2022 Estimated General Fund Expenses – Department w/o ARPA
 - Estimated General Fund Expenses – Department
 - Estimated General Fund Reserves
 - Cash Balance Sufficiency
 - Governmental Funds Operating Margin
- Street Fund
 - 2022 Estimated Street Fund Revenues
 - 2022 Estimated Street Fund Expenses – Department
 - Estimated Street Fund Reserves
- Park Impact Fees
- CIF Streets
- CIF Arterial Route
- CIF
- REET Fund
- Change in Governmental Funds Cash Position
- Water Fund
 - 2022 Estimated Water Fund Revenues
 - 2022 Estimated Water Fund Expenses – Category
 - Estimated Water Fund Reserves
 - Water Fund Operating Margin
 - Change in Water Fund Cash Position
- Sewer Fund
 - 2022 Estimated Sewer Fund Revenues
 - Estimated Sewer Fund Revenues
 - 2022 Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Reserves
 - Sewer Fund Operating Margin

- Change in Sewer Fund Cash Position
- Storm Fund
 - 2022 Estimated Storm Fund Revenues
 - Estimated Storm Fund Revenues
 - 2022 Estimated Storm Fund Expenses – Category
 - Estimated Storm Fund Expenses – Category
 - Estimated Storm Fund Reserves
 - Change in Storm Water Fund Cash Position
- Granite Falls 2022 Budget – Considerations
 - Water Capital Improvement Fund
 - Sewer Capital Improvement Fund
 - Storm Capital Improvement Fund
- Solid Waste Fund
- Debt Load

B. AB 118-2021 Consideration of proposal from FCS Group for Water and Sewer Utility Rate Study

Councilmember Glenn moved to approve Proposal for Water and Sewer Utility Rate Study from FCS Group in an amount not to exceed \$53,420 and authorize City manager to execute and sign contracts. Councilmember FitzGerald seconded. Motion carried.

C. AB 119-2021 Consideration of Adopting Ordinance 1013-2021, and Ordinance of the City of Granite Falls, Washington relating to the 2021 City Budget; and Amending Ordinance No. 999-2020 Adopting the 2021 Budget to adjust revenue estimates and appropriations as included on Exhibit “A”.

Councilmember Anderson moved to adopt Ordinance No. 1013-2021, and Ordinance of the City of Granite Falls, Washington relating to the 2021 City Budget; and Amending Ordinance No. 999-2020 Adopting the 2021 Budget to adjust revenue estimates and appropriations as included on Exhibit “A”. Councilmember Glenn seconded. Motion carried.

D. AB 120-2021 Consideration to award the valve replacement project at the Wastewater Treatment Plant

Councilmember FitzGerald moved to award the Wastewater Treatment Plant valve replacement project to the lowest responsible responsive bidder, Welwest Construction, Inc., in an amount not to exceed \$40,330 including WSST. Councilmember Anderson seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman mentioned that City of Everett's Mayor Cassie Franklin is proposing cuts on everything and putting a levy lid lift in front of the voters. He is happy about our budget numbers in comparison to hers.

10. COUNCIL COMMENTS

Councilmember Glenn had no comments.

Councilmember FitzGerald had the following comments:

- Thanked law enforcement for removal/moving on of two junk trailers on Portage
- High School football team is 3-1 (#7 in State) – plays Cedar Park Christian on Saturday (away), then next two games are home
- School Board Meeting tonight
 - Announced a job fair to be held October 9th
 - RFQ for facilities master plan (entire school facilities)
 - Covid cases = 11
- Regionalization Equity (sent Letter of support) we are at 12% for what we get on the regionalization factor
 - Neighboring school districts are higher at 18% and 24% (difference is \$1.5 million dollars)
 - On list for being readdressed (school happy for this)
 - Looking to renew Levies this year

Councilmember Anderson mentioned the following items:

- Toured the Wastewater Treatment Plant
- Upcoming article in next edition of City newsletter
- Urged Councilmembers to take a tour of the plant as well
- Added that all Wastewater Treatment Plant employees are crossed trained to do each other's jobs

11. CITY MANAGER

City Manager Kirk discussed forecast spreadsheets he completed in 2018 putting projections out to 2021. Had a General Fund beginning cash balance of \$3.4 million. We are going to be at \$5.1

million. He purposely projected lower. He added how it's neat to look back on the projections and see the differences and outcomes.

12. EXECUTIVE SESSION per RCW 42.30.140(4)(a) to discuss Collective Bargaining negotiations with no action to follow (20 minutes)

8:58 PM –

Councilmember Glenn moved to enter into Executive Session per RCW 42.30.140(4)(a) to discuss Collective Bargaining negotiations with no action to follow, 20 minutes. Councilmember Anderson seconded. Motion carried.

9:18 PM –

Executive Session ended.

13. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman