



**CITY COUNCIL
MEETING MINUTES
DECEMBER 16, 2020
7:00 PM**

1. CALL TO ORDER (Via Go-To-Meeting)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Absent
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Director of Finance & HR Jeff Balentine

Consultants

Thomas Graafstra - Weed, Graafstra & Assoc.
Police Chief Tom Dalton - S.C.S.O.
Stacey Clear – Gray & Osborne, Inc.

Councilmember Glenn moved to excuse Councilmember Hogan due to illness. Councilmember Straughn seconded. Motion carried.

Mayor Hartman thanked Mayor Pro Tem Straughn for leading the last Council meeting and Councilmember FitzGerald for helping lead during one agenda item.

4. CONSENT AGENDA

- A. AB 171-2020 Approval of December 2, 2020 Minutes**
- B. AB 172-2020 Approval of December 16, 2020 Claim Checks #411117 through #411162 and Two EFT's totaling \$336,005.58**
- C. AB 173-2020 Approval of November 16, 2020 through November 30, 2020 payroll, check #27354 through 27358 and Fifteen EFT's totaling \$77,463.91**

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Straughn seconded. Motion carried.

City Clerk Reese asked if Staff could add item 7H to the agenda – Consideration of agreement for Small Capital Projects partnership project with Snohomish County and authorization for the City Manager to sign.

Mayor Hartman directed to have item 7H added to the agenda.

5. STAFF REPORTS

City Clerk Reese asked Council if they wanted to attend the virtual AWC City Action Days Conference. She also mentioned the Santa Cruise with the Fire Department starts tomorrow night.

Consultant Police Chief Dalton gave the following updates:

- New police department building
- LEEDA training
- Deputy call volume answered in 2020
- Deputy Bolasky starting date
- Permitium website and CPL schedule

Councilmember FitzGerald asked if Councilmember Straughn's questions from the last Council meeting regarding City Manager Kirk's contract were answered by legal counsel? And what the answer was.

Consultant Attorney Graafstra replied the questions were answered. His interpretation is under the current contract he is entitled to a fixed annual salary paid in 12 monthly installments and is not entitled to a COLA.

Councilmember Straughn asked Consultant Police Chief Dalton about call log information.

City Manager Kirk gave a Public Works update which included the following items:

- Police department building schedule update
- Zoom meeting with Legislators yesterday regarding Wastewater Treatment Plant
 - Will have meetings with our Lobbyist and the Department of Ecology Staff
 - Will invite Councilmember Straughn to the meetings
- DOWL Consultants – industrial area report = help spur growth
- Boys & Girls Club amendment to agreement
- Meeting with Nate Nehring = liability costs for officers & jail rates

Director of Finance & HR Balentine gave an update regarding:

- November close with the 2021 budget
- Received Cares Act Funding from the Department of Commerce

- Budget Amendment #1 tonight
 - Snohomish County Small Capital Projects Partnership Project Grant
 - Gray & Osborne, Inc. proposal
- Budget Amendment #2 in January
 - Police Department funding
 - Demolition of tax center

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Fred Cruger, 7020-230th Avenue NE, Granite Falls

Mr. Cruger thanked the City on behalf of the Museum for the CARES funds received. He gave an update on the cares act purchases (new scanner) and impacts to the museum. He also shared a picture he made using current city staff, consultants overlaid on a 100-year-old 1918 Granite Falls motorcycle club photo.

7. NEW BUSINESS

A. AB 174-2020 Consideration of re-appointment of Julie Cory-Wyman to the City's Planning Commission

Mayor Hartman moved to nominate Julie Cory-Wyman subject to the Council's confirmation of Mayor's nomination and appointment.

Councilmember Straughn moved to confirm the appointment of Julie Cory-Wyman to the City's Planning Commission Board (Seat 1) for a six-year term. Councilmember Glenn seconded. Motion carried.

B. AB 175-2020 Consideration of Approval of Final Plat for Trinity 35 LLC

Councilmember Glenn moved to approve the Final Plat of Trinity 35 LLC and authorize City Manager to sign subject to conditions as listed in the consultant's report. Councilmember Straughn seconded. Motion carried.

C. AB 176-2020 Consideration of Approval of Final Plat for Highland Sunrise Estates

Councilmember Glenn moved to approve the Final Plat of Highland Sunrise Estates and authorize City Manager to sign subject to conditions as listed in the consultant's report. Councilmember Straughn seconded. Motion carried.

D. AB 177-2020 Consideration of Approval of Contract for Services with Gray & Osborne Engineering for NPDES Phase II Permit Assistance

Councilmember Straughn moved to approve contract with Gray and Osborne, Inc. for NPDES Phase II Permit Assistance and authorize City Manager to sign. Councilmember Glenn seconded. Motion carried.

E. AB 178-2020 Consideration of Approval of Interlocal Agreement for participation in the Snohomish Regional Drug Task Force

Councilmember Straughn moved to approve Interlocal Agreement with Snohomish County Regional Drug Task Force and authorize City Manager to sign. Councilmember Glenn seconded. Motion carried.

F. AB 179-2020 Consideration of Adoption of Ordinance No. 1000-2020; an Ordinance of the City of Granite Falls, Washington, relating to the 2021 City Budget; and amending Ordinance No. 999-2020 adopting the 2021 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A".

Councilmember Straughn moved to adopt Ordinance No. 1000-2020; an Ordinance of the City of Granite Falls, Washington, relating to the 2021 City Budget; and amending Ordinance No. 999-2020 adopting the 2021 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A". Councilmember Glenn seconded. Motion carried.

G. AB 180-2020 Consideration of Re-Appointment of Mayor Dan Rankin as the Board of Health Representative for the City of Granite Falls for 2021

Councilmember Straughn abstained from both the discussion of and voting on this issue.

Councilmember Glenn moved to re-appoint Mayor Dan Rankin as the Board of Health Representative for the City of Granite Falls for 2021 and direct city staff to prepare, and City Manager to sign, a certification letter to the Snohomish Health District indicating the voting result. Councilmember FitzGerald seconded. Motion carried.

F. Consideration of Approval of Agreement for Small Capital Projects Partnership Project with Snohomish County and authorization for City Manager to sign

Councilmember FitzGerald moved to approve the grant agreement and authorize the City Manager to sign. Councilmember Glenn seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman gave an update on the Representatives meeting with the 39th District and thanked Councilmember Straughn for his detail letter written to the Department of Ecology. He also read a letter into the record received from the Department of Ecology for the 2019 Wastewater Treatment Plant Outstanding Performance Award given to the City's Wastewater Treatment Plant Crew. He further wished everyone a Merry Christmas!

10. COUNCIL COMMENTS

Councilmember Straughn was glad his letter was received by the Department of Ecology. He indicated his willingness to participate in further discussions if necessary.

Councilmember Glenn is looking forward to the holidays. He also stated he is glad we all made it through the diversity trainings and thinks it would be a great idea to have it available to the public.

Councilmember FitzGerald stated no school board meeting tonight, Happy Holidays and Merry Christmas!

11. CITY MANAGER

City Manager Kirk thanked the City Council and Staff for all of their support and Jeff Balentine for coming back home.

12. EXECUTIVE SESSION per RCW 42.30.110(1)(g) to discuss performance of a public employee (20 minutes) with possible action to follow

8:14 PM –

Councilmember Glenn moved to recess into executive session to consider the performance of a public employee for 20 minutes per RCW 42.30.110(1)(g) and we may return to open meeting afterwards, for possible action. Councilmember Straughn seconded. Motion carried.

8:34 PM –

End of executive session

Back in Regular Session –

Councilmember Straughn moved we increase the City Manager’s salary by \$2,400.00 annually to \$142,400.00. Councilmember Hartman seconded. Motion carried.

Hold workshop on current trends and municipal agreements. Get idea on what other cities are doing. Get a couple of agreements (within two years) off of the MRSC website for discussion.

Councilmember Straughn moved to approve amendment #4 with the blank space filled in for the salary for next year to \$142, 400.00. Councilmember Hartman seconded. Motion carried.

13. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman