



GRANITE FALLS

City of Granite Falls
206 S. Granite Avenue / P.O. Box 1440
Granite Falls, Washington 98252

P 360/691-6441
F 360/691-6734
www.cityofgranitefalls.com

RESOLUTION NO. 08-01

A RESOLUTION OF THE CITY OF GRANITE FALLS, WASHINGTON TO APPROVE AND AUTHORIZE A CERTIFIED CLOSEOUT AMENDMENT FOR THE WASTEWATER TREATMENT FACILITY PRE-CONSTRUCTION LOAN PUBLIC WORKS TRUST FUND LOAN # PW-05-691-PRE-136

WHEREAS, the City of Granite Falls contracted with the Public Works Trust Fund for the design of significant expansion and upgrades to its wastewater treatment facility; and

WHEREAS, the City has complied with the terms and conditions of that contract; and

WHEREAS, the City has completed the requirements of that contract as follows:

- Permits obtained – the City has obtained the following permits: Hydraulic Project Approval, Shoreline Substantial Improvement and has completed a Historical and Cultural review of the site;
- Public involvement/information – The City has completed the SEPA process for the project;
- Reports – A wastewater Facility Plan has been completed and approved by the Department of Ecology;
- Bid documents – Contract Documents have been submitted to the Department of Ecology for approval.

WHEREAS, the City desires to obtain the final draw loan in the amount of Ninety-Three Thousand Seven Hundred Fifty and 00/100 Dollars (\$93,750), from the Public Works Trust Loan, and recognizing that approval of the Closeout Amendment is a requirement for receiving those funds.


NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANITE FALLS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Approval of Amendment. The City Council hereby approves and authorizes the CERTIFIED CLOSEOUT AMENDMENT attached as Exhibit A and incorporated by reference as if fully set forth.

PASSED BY THE CITY COUNCIL OF THE CITY OF GRANITE FALLS this 17 day of September, 2008, and signed in authentication of its passage this 17 day of September, 2008.


LYLE ROMACK, Mayor

ATTEST: 
WANDA PRICE, Deputy Clerk

APPROVED AS TO FORM:
 City Attorney
H. James Zachor, Jr.



Public Works Trust Fund
Construction Loan Program
Project Close-Out Report

CERTIFIED CLOSEOUT AMENDMENT
Loan Agreement Number: PW-05-691-PRE-136

NOTE: This report shall serve as a contract AMENDMENT for determining the final loan amount, interest rate, and local share and shall be attached and incorporated into the loan agreement. The report accounts for funds associated with the Public Works Trust Fund Loan Agreement's Scope of Work. Costs outside of the Scope of Work are not accounted for by this report.

TOWN OF GRANITE FALLS
206 SOUTH GRANITE AVENUE

Lyle Romack
Name of Chief Executive Officer:
Mayor
Title:

NOTE: This document is to certify that the project, as described in the Public Works Trust Fund Loan Agreement's Scope of Work, is complete and has been designed and constructed to current standards.

SECTION 1: Estimated and Actual Project Expenditures by Cost Category.
Double click Spreadsheet to Activate

		Estimated Costs		Actual Costs
Bid Documents	A.	\$ 500,000.00	H.	\$ 455,595.00
Environmental Review	B.	\$ 10,000.00	I.	\$ 24,200.00
Land/ROW Acquisition	C.	\$ -	J.	\$ -
Other Fees - Permits	D.	\$ 10,000.00	K.	\$ 5,000.00
Contingency	E.	\$ -	L.	\$ -
Public Involvement/Information	F.	\$ 10,000.00	M.	\$ 5,000.00
TOTAL PROJECT COST	G.	\$ 530,000.00	N.	\$ 489,795.00

Public Works Board Staff Only

CSR Closeout Approval			De-obligation	Yes	No
Date			If Yes, Amount	\$	
Interest Rate Change	Yes	No	Refund	Yes	No
Revised Interest Rate	%		If Yes, Receive By Date		

Approved:
Kelly Snyder, Assistant Director
Date:

**CERTIFIED CLOSEOUT AMENDMENT
WORKSHEET FOR CALCULATING THE FINAL LOAN DRAW AND LOCAL MATCH**
(Return this worksheet with Close-Out Report)

Jurisdiction: CITY OF GRANITE FALLS
Loan Number: PW-05-691-PRE-136

The worksheet provided here is designed to assist the jurisdiction in calculating the amount of the final loan draw and the local match. Two variables essential to the calculation are known only by the jurisdiction, i.e., the actual total eligible project cost and the interest earned on the PWTF funds. In the event the local government wishes to borrow less than the approved loan amount, adjustments can be made on **LINE 10, the result may impact your interest rate.**

TO ACTIVATE, DOUBLE-CLICK IN THE WORKSHEET AREA

1	Actual Total Eligible Project Costs identified in Section 1Z	\$ 489,795.00
2	Identify any State / Federal Grants for the project (Do not include any loans)	
3	Balance of Eligible Project Costs (Subtract line 2 from line 1)	\$ 489,795.00
4	PWTF (%) share of the project as set forth in the loan agreement	85%
5	Multiply Line 3 by Line 4	\$ 416,325.75
6	Identify Interest earned with the PWTF monies	
7	Subtract line 6 from line 5 (interest earned can only be used to benefit this project)	\$ 416,325.75
8	PWTF Contract Loan Amount	\$ 375,000.00
9	Enter the lesser of line 7 or line 8	\$ 375,000.00
10	Or, you may choose to use a lesser amount than in line 9	
11	PWTF Loan money drawn to date	\$ 281,250.00
12	Calculate Final PWTF loan draw amount, subtract line 11 from line 9 (Note: If the result is a negative amount, this signifies that you have over drawn the PWTF account. The over drawn amount must be refunded to the Public Works Board within 30 days after project close-out.)	\$ 93,750.00
13	Calculate actual local share of the project. Subtract lines 6 and 9 from line 3	\$ 114,795.00
14	Calculating Local share % for the project. Divide line 12 by the sum of line 9 and line 12.	23.4374%

*** Eligible Costs for LOCAL MATCH**

Identify Sources of Local Match Used for this Project. The total must match the amount entered in line 13 above

Expenses incurred after <<one year prior to contract execution>> are eligible for local match

Fund Source		Amount
City Capital Improvement Fund - Sewer		\$114,795
Total		\$

Local Funds Included:

- Loans (state, federal, and local)
- Locally generated revenue

Local Funds Excluded:

- Interest earned on PWTF funds
- All grants
- PWTF loans

Public Works Board Staff Only

Approved:

Kelly Snyder, Assistant Director

Date:

FORM A19-1A	STATE OF WASHINGTON INVOICE VOUCHER
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AGENCY USE ONLY	
AGENCY NO. 103	CONTRACT NO. OR GA AUTH. NO. PW-05-691-PRE-136

AGENCY NAME
CTED Contracts Administration Unit P.O. Box 42525 Olympia, WA 98504-2525

INSTRUCTIONS TO VENDOR OR CLAIMANT:

In the absence of a detailed invoice, submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.
Vendor's Certificate:
 I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished

VENDOR OR CLAIMANT (warrant is to be payable to)
CITY OF GRANITE FALLS P.O. Box 1440 206 SOUTH GRANITE AVENUE GRANITE FALLS, WA 98252

to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veteran status.

By: _____
 (Sign in Ink)

 (Title) (Date)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO.	RECEIVED BY	DATE RECEIVED

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	PW-05-691-PRE-136			
	Final Voucher			
	Loan Amount			\$375,000.00
	Previous Draws			\$281,250
	Balance			\$93,750
	Total Final Voucher			\$

PREPARED BY (Fiscal)				DATE		SERVICE AREA APPROVAL				DATE		
DOC DATE			CURRENT DOC NO			REF DOC NO			VENDOR NUMBER		VENDOR MESSAGE	
SUF	TRANS CODE	M O D FUND	APPN INDEX	PROGRAM INDEX	SUB OBJ	SUB SUB OBJ	CNTY	CITY	PROJECT	AMOUNT	INVOICE NUMBER	GENERAL LEDGER
APPROVED FOR PAYMENT BY FISCAL						DATE			WARRANT TOTAL			

SECTION 2: Certification

The chief executive officer of the jurisdiction certifies that:

- To the best of his/her knowledge, the data provided in this report is true and correct as of the date indicated below;
- Records supporting the information provided in this report are on file and will be made available by the jurisdiction upon request; and
- There are no outstanding liens against this project

Scope of Work

Engineering and environmental reports, permits, public involvement/information and bid documents pertaining to the following project: Expansion of the existing wastewater treatment plant. New construction will include: a new oxidation ditch, a new secondary clarifier, improved sludge handling facilities, odor control, a new non-potable (recycle) water system, and appurtenant pumping and recycle facilities on property owned by the City of Granite Falls.

Warren W. Verbeek

Signature of Project Engineer or Consultant

9/17/08

Date

Lyle Romack

Signature of Chief Executive Officer

9/18/08

Date

State of WASHINGTON

County of SNOHOMISH

On this 18th day of SEPT, 2008, Lyle Romack

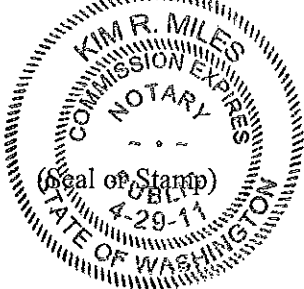
personally appeared before me,

_____ who is/are known to me,

whose identity I verified on the bases of WA STATE DRIVERS LICENSE

_____ whose identity I verified on the oath/affirmation of _____, a credible witness,

to be the signer/s of the foregoing document, and he/she/they acknowledged that he/she/they signed it.

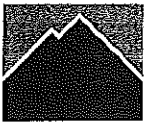


Kim R. Miles
Notary Public

My Commission Expires: 04/29/2011

SECTION 3: Attach a copy of the following:

- A copy of the formal action accepting the project design as being complete.



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CERTIFICATION

I, Lotta Hines, being first duly appointed, qualified, and Clerk of the City of Granite Falls, Washington, a municipal corporation, do hereby certify that the attached Resolution NO. 07 – 12 is a full, true and correct copy of the Resolution approved by the City council at their meeting of December 5, 2007.

Lotta Hines, City Clerk

Date