



**CITY COUNCIL
MEETING MINUTES
OCTOBER 21, 2020
7:00 PM**

1. CALL TO ORDER (Via Go-To-Meeting)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Finance Director Jeff Balentine

Consultants

Thomas Graafstra - Weed, Graafstra & Assoc.
Police Chief Tom Dalton - S.C.S.O.
Ryan C. Larsen – Consultant Planner
Warren Perkins, PE – Gray & Osborne, Inc.

4. CONSENT AGENDA

- A. AB 138-2020 Approval of October 7, 2020 Minutes**
- B. AB 139-2020 Approval of October 21, 2020 Claim Checks #410982 through #411016 totaling \$312,429.16**
- C. AB 140-2020 Approval of September 16, 2020 through September 30, 2020 Payroll, Checks #27341 through #27345 and Eighteen EFT's totaling \$74,666.70**

Councilmember Hogan moved to approve the Consent Agenda. Councilmember Straughn seconded. Motion carried.

5. STAFF REPORTS

Consultant Police Chief Dalton gave an update regarding threats made via Zoom and a report from tonight's Coffee with the Chief Meeting.

City Manager Kirk gave a Public Works update which included the following items:

- Health District ILA contribution
- Police Department building schedule
- PUD Agreement for Wholesale Water
- Update on smoke testing
- Comcast Agreement
- Animal Fee for Everett Animal Shelter
- Public Works Standards
- Sewer back up (grease) incident on Grand

Consultant Engineer Perkins discussed the draft report for the Total Maximum Daily Load (TMDL) for the Pilchuck River and compliance/impacts to the Wastewater Treatment Plant once implemented.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

No one online chose to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 141-2020 Consideration of Adoption of Ordinance 993-2020 and 994-2020 relating to the Comprehensive Plan and Development Regulations Amendments

Councilmember Straughn moved the City Council adopt Ordinance 993-2020 relating to the City of Granite Falls Comprehensive Plan; adopting the 2020 Comprehensive Plan Docket in accordance with Chapter 36.70A, RCW – The Growth Management Act. Councilmember Glenn seconded. Motion carried.

Councilmember FitzGerald moved the City Council adopt Ordinance 994-2020 amending portions of the Granite Falls Municipal Code Title 19 Unified Development Code. Councilmember Hogan seconded. Motion carried.

B. AB 142-2020 Discussion of creation of Deputy City Manager Position

City Manager Kirk spoke with the Council over the creation of this position including job description, eligibility, salary increase and duties.

This item will be brought back for Council action at a later meeting.

C. AB 143-2020 Discussion of 2021 Legislative Agenda

City Manager Kirk and the City Council discussed Legislative Agenda issues:

- City's need for funding for the Wastewater Treatment Plant Upgrade
- The City's need for funding for the Galena St. extension to alleviate traffic congestion at the intersection of Stanley St. and Granite Ave.

D. AB 144-2020 Study Session 2021-2022 Preliminary Enterprise Funds Revenue Sources and Expenses

Finance Director Balentine presented the Council with the preliminary budget projections and recommendations to solicit the Council's guidance. The presentation specifically included:

- Calendar
- Water Fund
 - 2021 Estimated Water Fund Revenues
 - Estimated Water Fund Revenues
 - 2021 Estimated Water Fund Expenses – Category
 - Estimated Water Fund Expenses – Category
 - Estimated Water Fund Reserves
- Sewer Fund
 - 2021 Estimated Sewer Fund Revenues
 - Estimated Sewer Fund Revenues
 - 2021 Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Reserves
- Storm Fund
 - 2021 Estimated Storm Fund Revenues
 - Estimated Storm Fund Revenues
 - 2021 Estimated Storm Fund Expenses – Category
 - Estimated Storm Fund Expenses – Category
 - Estimated Storm Fund Reserves
- Water Capital Improvement Fund
- Sewer Capital Improvement Fund
- Storm Capital Improvement Fund
- Solid Waste Fund

E. AB 145-2020 Consideration to award the property, casualty, auto and liability insurance coverage services

Councilmember FitzGerald moved to award the property, casualty, auto, and liability insurance coverage services to the bidder with the highest evaluation score, Washington Cities Insurance Authority (WCIA) with the total cost of \$79,201.00. Councilmember Straughn seconded. Motion carried.

F. AB 146-2020 Coronavirus Aid, Relief, and Economic Security (CARES) Act Initiatives

Councilmember Hogan moved to accept Coronavirus Aid, Relief, and Economic Security (CARES) Act Initiatives as follows:

- ✚ Food Bank = \$30,000.00
- ✚ Information Technology = \$12,500.00
- ✚ Volunteers of America = \$15,000.00
- ✚ Boys & Girls Club = \$15,000.00
- ✚ Chamber of Commerce = \$15,000.00
- ✚ Touchless Fixtures for the Civic Center and City Hall \$9,701.21
- ✚ Museum = \$10,000.00

Councilmember Straughn seconded. Motion carried.

G. AB 147-2020 Consideration of Adoption of Ordinance 992-2020 adopting an interim six-month sewer moratorium on certain development activities requiring a connection to the City's Sewer System

Councilmember FitzGerald moved to adopt Ordinance No. 992-2020, an Interim Ordinance of the City of Granite Falls, Washington, adopting a six-month moratorium on filing with and processing by the City of applications for development activities requiring connection to the City's sewer system and amending GFMC 19.04.090 restricting concurrency determinations and sewer connections within the City for a minimum of six months, with exceptions; declaring an emergency; providing for severability; and establishing an effective date. Councilmember Straughn seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items on the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman gave an update on the Chamber Halloween decorations. He mentioned an upcoming meeting with one of Susan DelBene's representative next week, and Nate Nehring will be possibly giving the City more REET funds.

10. COUNCIL COMMENTS

Councilmember Straughn likes the look of the new Police trucks.

Councilmember Hogan has been meeting and brainstorming with the Fire Department regarding the Christmas House and Santa Cruise during COVID.

Councilmember FitzGerald had the following comments:

- Attended tonight's on-line School District Board Meeting
 - School start delayed
 - School District enrollment is down 73 students
 - No sports at this time

Councilmember Glenn asked about City Manager Kirk's evaluation.

11. CITY MANAGER

City Manager Kirk discussed the following items:

- Gave an update on REET money received from County
 - Money to be used for a basketball court remodel at Jim Holm Park
- Tax Center house & options

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman