



**GRANITE FALLS**

City of Granite Falls  
215 S. Granite Avenue / P.O. Box 1440  
Granite Falls, Washington 98252

P 360-691-6441  
F 360-691-6734  
www.ci.granite-falls.wa.us

## REQUEST FOR UTILITY SERVICES

Service Address: \_\_\_\_\_ Acct. # \_\_\_\_\_

\_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Phone # \_\_\_\_\_

Owner's Email Address: \_\_\_\_\_

Service Start Date: \_\_\_\_\_

As the property owner, I understand that I am liable for any charges incurred for water and/or sewer service associated with this property resulting from its use or any future use as a rental property. (Please refer to RCW 35.21.300; GFMC 13.02.101 and GFMC 13.16.248 for state law and City Code related to payment of utility services). By signing this form, I am acknowledging the following:

- 1.) The City will notify the property owner via a late notice by mail for any utility charges that are 60+ days past due. If payment is not received for charges 75+ days past due, a door hanger will be placed on the property and a \$15.00 late fee plus 12% interest will be applied to the account.
- 2.) If payment for the past due amount is not received within three (3) business days of door hanger notification, water service to the property will be disconnected and a \$75.00 reconnect fee will apply to restore water service to the property.
- 3.) In the event that this property becomes a rental unit and the owner wishes to have the tenant receive a copy of the monthly utility bill, owner agrees to complete the form "Property Owner acknowledgement - Rental Unit Utility Services" and submit it to the City. Tenant may pay the bill on behalf of the owner, but the owner is still liable for charges incurred as stated above.

Utility bills are sent out on the 25th of every month and are due on the 20th of the following month. Actual meter readings are done monthly and the billing is a combination of the base fee charges for that month plus any overage charges for additional water usage.

Based on the City protocols and procedures listed above, I acknowledge the terms and conditions of this request form and I acknowledge that the City of Granite Falls will disconnect the water service to my property in the event that any charges for water service associated with this property are more than 75 days past due.

If you have any questions, please call (360) 691-6441 to contact the Utility Department at City Hall.

Acknowledgement

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date