



**CITY OF GRANITE FALLS
PROPERTY OWNER ACKNOWLEDGEMENT – RENTAL UNIT
UTILITY SERVICES**

I, _____ (property owner), do hereby request the City of Granite Falls send a duplicate copy of the monthly utility bill associated with the property I own, as listed in the service address, to the tenants occupying the property as listed on this form.

Service Address: _____ Acct. # _____

Property Owner: _____

Owner's Mailing Address: _____

Owner Phone # _____

Owner's Email Address: _____

Tenant: _____

Mailing Address (If Different Service Address): _____

Tenant Phone # _____

Tenant Email Address _____

Service Start Date: _____

As the property owner, I understand that I am liable for any charges incurred for water and/or sewer service associated with this property resulting from its use by the tenants. (Please refer to RCW 35.21.300; GFMC 13.02.101 and GFMC 13.16.248 for state law and City Code related to payment of utility services.) By signing this form, I am acknowledging the following:

- 1.) The tenant will receive a copy of this bill and may pay these monthly charges on my behalf per the terms and conditions or their lease, but I am still the legal owner responsible for payment of these utility services.
- 2.) The City will notify the property owner and the tenant via a late notice by mail for any utility charges that are 60+ days past due. If payment is not received for charges 75+ days past due, a door hanger will be placed on the property and a \$15.00 late fee plus 12% interest will be applied to the account.
- 3.) If payment for the past-due amount is not received within three (3) business days of door hanger notification, water service to the property will be disconnected, and a \$75.00 reconnection fee will apply to restore water service to the property.

Based on the City of Granite Falls protocols and procedures listed above, I acknowledge the terms and conditions of this request form, and I further authorize the City of Granite Falls to disconnect the water service to my property in the event that any charges for water service associated with this property are more than 75 days past-due.

Acknowledgement

Property Owner

Date