



**CITY COUNCIL  
MEETING MINUTES  
JUNE 17, 2020  
7:00 PM**

**1. CALL TO ORDER (Via Go-To-Meeting)**

**Mayor Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Absent
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese  
City Manager Brent Kirk

Consultants

Thomas Graafstra - Weed, Graafstra & Assoc.  
Police Chief Tom Dalton - S.C.S.O.  
Finance Director Jeff Balentine - Belenus Solutions  
Ryan Larsen, Consultant Planner

**Councilmember Hogan** moved to excuse Councilmember Glenn. Councilmember FitzGerald seconded. Motion carried.

**4. CONSENT AGENDA**

- A. AB 083-2020 Approval of June 17, 2020 Claim Checks #410676 through #410719 totaling \$207,410.39**
- B. AB 084-2020 Approval of May 16, 2020 through May 31, 2020 Payroll, Check #27316 through 27321 and Ten Fourteen EFT's totaling \$63,931.30**

**Councilmember Straughn** moved to approve the Consent Agenda. Motion seconded by Councilmember Hogan. Motion carried.

## 5. STAFF REPORTS

**Consultant Police Chief Dalton** commended City Manager Kirk for coming in and cleaning the restrooms on his day off for the friendly protest.

**City Manager Kirk** gave the following updates:

- Bid opening today for the Galena St. overlay & Jordan Rd. overlay and watermain.
  - Added a 12" line crossing Jordan Rd. from Subway building across to empty lot
  - Traffic circle at Anderson & Galena not part of this project (later date)
- Voting delegate needed for AWC Conference
- Show & Shine & other city events

**Consultant Finance Director Balentine** gave an update on May financials.

## 6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There was no one online, nor comments submitted, for the Public Comments section of the agenda.

## 7. NEW BUSINESS

### A. AB 085-2020 Discussion and Review of 2020 Comprehensive Plan and Development Regulations Amendments

**Consultant Planner Larsen** reviewed the 2020 Annual Docket and Comprehensive Plan and Development Regulations Amendments with the City Council. He further discussed the following items in detail:

- Planning Commission schedule & recommendation to the City Council
- Revise Process because of COVID 19
- Council hearing date – August 5<sup>th</sup>
- Council adopt ordinance on August 19<sup>th</sup>
- Rules and Regulations would become effective on August 26<sup>th</sup>
- Flood Plain Regulations (Interim Ordinance)
  - Needs to be either extended in September or adopted prior to the second meeting in September
- Reviewed each individual docket item and changes in detail

This item will be brought back to the Council for further discussion on July 15<sup>th</sup>.

- B. AB 086-2020 An ordinance of the City of Granite Falls, Washington, relating to the 2020 City Budget; and amending Ordinance No, 978-2019 adopting the 2020 Budget to adjust revenue estimates and appropriations for Funds as included on Exhibit “A”.**

**Councilmember FitzGerald** moved to adopt Ordinance 987-2020, an Ordinance of the City of Granite Falls, Washington, relating to the 2020 City Budget; and amending Ordinance No. 978-2019 adopting the 2020 Budget to adjust revenue estimates and appropriations for Funds as included on Exhibit “A”. Councilmember Straughn seconded. Motion carried.

- C. AB 087-2020 Consideration of Approval of Resolution 2020-08 authorizing a \$35,000.00 Small Business Emergency Grant Program with CARES Act Funding for Granite Falls Businesses.**

**Councilmember Hogan** moved to approve Resolution 2020-08 and authorize the Mayor to sign. Councilmember FitzGerald seconded. Motion passed.

- D. AB 088-2020 Consideration of Approval of Memorandum of Understanding with Volunteers of America for COVID funding and authorization for the City Manager to sign.**

**Councilmember FitzGerald** moved to approve the Memorandum of Understanding and authorize the City Manager to sign. Councilmember Hogan seconded. Motion carried.

## **8. CURRENT BUSINESS**

- A. AB 081-2020 Further discussion on distribution of COVID related expense funding from CARES Act.**

**Councilmember Straughn** moved to allocate ten thousand dollars of CARES Act funds to the Boys & Girls Club to offset their COVID 19 related costs. Councilmember FitzGerald seconded. Motion carried.

## **9. MAYOR’S COMMENTS**

**Mayor Hartman** discussed County CARES Act funding (R3) – 2<sup>nd</sup> round of the R3 monies goes out this week. Award announcement is scheduled for June 24<sup>th</sup>.

## **10. COUNCIL COMMENTS**

**Councilmember FitzGerald** mentioned the topic of tonight’s School Board meeting was Financial Statement Positions, Budget and Audit Findings. He also mentioned his vacation was cancelled that was originally scheduled for next week.

**Councilmember Hogan** will miss the July 1<sup>st</sup> meeting as she has surgery scheduled for June 30<sup>th</sup>.

**Councilmember Straughn** wants to look at the city code regarding council absences at a future meeting.

#### **11. CITY MANAGER**

**City Manager Kirk** discussed Jim Holm park improvements and mentioned there are now masks available at city hall.

#### **12. ADJOURNMENT**

**Mayor Hartman** adjourned the meeting.

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City Clerk Darla Reese, MMC

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Mayor Matthew Hartman