



**CITY COUNCIL  
MEETING MINUTES  
MARCH 18, 2020  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Absent
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese  
City Manager Brent Kirk

Consultants

Thom Graafstra - Weed, Graafstra & Assoc.  
Ryan C. Larsen

**Councilmember Glenn** moved to excuse Councilmember FitzGerald due to illness. Councilmember Hogan seconded. Motion carried.

**4. CONSENT AGENDA**

- A. AB 042-2020 Approval of February 19, 2020 Minutes**
- B. AB 043-2020 Approval of March 4, 2020 Minutes**
- C. AB 044-2020 Approval of March 18, 2020 Claim Checks #410475 through #410507 and One EFT totaling \$125,544.62**

**Councilmember Straughn** moved to approve the Consent Agenda. Motion seconded by Councilmember Hogan. Motion carried.

**5. STAFF REPORTS**

**Mayor Hartman** asked if any Councilmember had interest in the open AWC Board of Directors Position #8. He received no Council response so moved forward onto the next item.

**City Manager Kirk** discussed the following items:

- Will be smoke testing sewer lines
- Waste Water Treatment Plant
- Closing City Hall to the public?
- Waive Late Fees?
- Shut offs
- Staff and working during virus outbreak
- Future Council meetings during this virus outbreak
- Push off water rate increase public hearing?
- Local business health

**Consultant Planner Larsen** added that staff has cancelled the Planning Commission Meeting that was scheduled for April 14<sup>th</sup> and will possibly also cancel the May meeting too.

**Councilmembers** had the following comments:

- Chamber list on who is doing what – provide report? Give a state of things?
- Location for Council meetings
- Crime Report = encourage people to report

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

There was no one signed up or present to speak during Public Comments.

## **7. NEW BUSINESS**

### **A. AB 045-2020 Public Hearing – 7:10 PM, or soon thereafter**

**For consideration of the adopted Ordinance 983-2020 an Ordinance of the City of Granite Falls, Washington, adopting zoning code regulations regulating multifamily dwellings on the same parcel as commercial with the General Commercial (GC) and Central Business (CBD) Zones, and providing for an effective date.**

**Councilmember Straughn** moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

**Contract Planner Larsen** explained the ordinance, procedures and Planning Commission caveat; as soon as the sewer moratorium is lifted, the Council revisit this issue and have this as an item for the Planning Commission to consider in the future.

**City Clerk Reese** submitted the following exhibits into the record:

Exhibit 1 – Consultant Report by Ryan C. Larsen, dated March 18, 2020, 2 pages

Exhibit 2 – Ordinance No. 983-2020, 3 pages

Exhibit 3 – Public Hearing Notice dated March 6, 2020, 1 page  
Exhibit 4 – Verification of Public Hearing posting, dated March 6, 2020, 1 page  
Exhibit 5 – Affidavit of Publication by the Everett Daily Herald, dated March 6, 2020, 2 pages

**Councilmember Hogan** moved to open the public testimony portion of the Public Hearing. Councilmember Straughn seconded. Motion carried.

No one signed up or was present to speak on behalf of the Public Hearing.

**Mayor Hartman** closed the public testimony portion of the Public Hearing.

**Councilmember Straughn** moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

**Councilmember Glenn** moved to adopt Ordinance No. 983-2020, an Ordinance of the City of Granite Falls, Washington, amending portions of the Granite Falls Municipal Code Title 19 entitled Unified Development Code by amending Section 19.03.090 “Commercial Business District (CBD) Zone”; amending Section 19.03.100 “General Commercial (GC) Zone”; repealing Ordinance 973-2019; establishing severability and an effective date. Councilmember Straughn seconded. Motion carried.

- B. AB 046-2020 Public Hearing – 7:15 PM, or soon thereafter a Public Hearing for consideration of Ordinance No. 984-2020 the extension of an interim regulation and moratoria related to sewer connection and concurrency, the adoption of findings of fact, and ratification, extension, revision or repeal, of prior interim regulations and moratoria all as required by RCW 35A.63.220 and RCW 36.70A.390.**

**Councilmember Hogan** moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

**City Clerk Reese** submitted the following exhibits into the record:

Exhibit 1 – Public Hearing Notice, dated March 6, 2020, 1 page  
Exhibit 2 – Verification of Public Hearing Posting, dated March 6, 2020, 1 page  
Exhibit 3 – Affidavit of Publication by the Everett Daily herald, dated March 6, 2020, 2 pages  
Exhibit 4 – Ordinance No. 984-2020, 13 pages

**City Manager Kirk** mentioned this is the fourth extension of the sewer moratorium. He further added the next step is how to finance the upgrades and discussed the importance of having the infrastructure at the Wastewater Treatment Facility. Scenarios (best and worst case) will be forthcoming in the next few weeks with assistance from Contract Finance Director Balentine. He also discussed current struggles the City is facing; supplies, etc.

City Manager and Council discussion items including:

- Discussion on the sewer rate increase
- Water quality issues
- Capacity issues
- Grants
- Public education campaign

**Councilmember Glenn** moved to open the public testimony portion of the Public Hearing. Councilmember Hogan seconded. Motion carried.

No one signed up or was present to speak on behalf of the Public Hearing.

**Mayor Hartman** closed the public testimony portion of the Public Hearing.

**Councilmember Straughn** moved to adopt Ordinance No. 971-2019, an Ordinance of the City of Granite Falls, Washington, adopting a fourth extension of interim regulations and moratoria within the City as previously established in Ordinance 945-2018, related to concurrency and sewer connections and extending the current work program; and extended by Ordinances 957-2018, 964-2019, and 971-2019; providing that the extended interim regulations will expire six (6) months from the date of adoption; and providing for severability. Councilmember Hogan seconded. Motion carried.

- C. AB 047-2020 Consideration of Adoption of Ordinance No. 985-2020, an Ordinance of the City of Granite Falls, Washington, adopting Findings of Fact; adopting Interim Zoning Code Regulations Regulating Flood Damage Prevention; providing for the duration of this ordinance and Public Hearing; establishing a Work Program; providing for severability, expiration and effective date.**

**Councilmember Glenn** moved to adopt Ordinance No. 985-2020, an Ordinance of the City of Granite Falls, Washington, adopting findings of fact; adopting Interim Zoning Code Regulations Regulating Flood Damage Prevention; providing for the duration of this ordinance and public hearing; establishing a work program; providing for severability, expiration and an effective date. Councilmember Straughn seconded. Motion carried.

- D. AB 048-2020 Consideration of the 2020 Comprehensive Plan and Development Regulations Annual Docket proposed List.**

**Councilmember Straughn** moved to approve Resolution 2020-03, setting the 2020 Annual Comprehensive Plan and Development Regulations Annual Docket. Councilmember Glenn seconded. Motion carried.

- E. AB 049-2020 Consideration of Approval of Resolution 2020-04 – Declaring an emergency and authorizing repairs associated with the Burn Road Lift Station and associated sewer collection system pipes damaged upstream of the station.**

**Councilmember Hogan** moved to approve Resolution 2020-04, Declaring an Emergency, authorizing repairs associated with the Burn Road Lift Station, Pipes and Lines, authorizing City Personnel to take all such actions as are necessary to remedy and abate said Emergency and authorize the Mayor to sign. Councilmember Glenn seconded. Motion carried.

- F. AB 050-2020 Consideration of Contract for Financial Services with Belenus Solutions LLC**

**Councilmember Straughn** moved to approve Professional Services Agreement between the City of Granite Falls and Belenus Solutions LLC for Consultant Services and authorize the City Manager to sign. Councilmember Hogan seconded. Motion carried.

- G. AB 051-2020 Consideration of COVID-19 Emergency Proclamation**

**Councilmember Hogan** moved to approve Declaration of Emergency for the City of Granite Falls due to the novel coronavirus (COVID-19) outbreak and authorize Mayor to sign. Councilmember Glenn seconded. Motion carried.

## **8. CURRENT BUSINESS**

- A. Waiving Council Rules for Councilmember Personnel Attendance at Council Meetings During Dependency of the Governor’s Declared Public Emergency to allow conduct of Council Meetings Telephonically.**

**Councilmember Straughn** moved to wave Council Rules for Councilmember Personnel Attendance at Council Meetings During Dependency of the Governor’s Declared Public Emergency to allow conduct of Council Meetings Telephonically. Councilmember Glenn seconded. Motion carried.

## **9. MAYOR’S COMMENTS**

**Mayor Hartman** discussed the following items:

- Vision 2050 Executive Summary through PSRC
- Coronavirus Steps/Business/Input

## **10. COUNCIL COMMENTS**

**Councilmember Glenn** discussed the following items:

- Talk with Chamber of Commerce

- Coordinate reports
  - Kept up to date
- Gather information on costs for items
  - Show where money is going
- Asked about having a City Facebook page with no comments allowed (information only)

**Councilmember Hogan** had no comments.

**Councilmember Straughn** explained social media site backup costs. He also urged the Council to take advantage of the telephonic meeting concept – would like to see this as a permanent option for Council.

## 11. CITY MANAGER

**City Manager Kirk** gave an update on I-976 injunction, and the City will have to give the money back to those that have paid their TBD fees. However, this is still being appealed at the Supreme Court level = broke Streets Fund.

## 12. ADJOURNMENT

**Mayor Hartman** adjourned the meeting.

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City Clerk Darla Reese, MMC

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Mayor Matthew Hartman