



**CITY COUNCIL
MEETING MINUTES
DECEMBER 4, 2019
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Absent
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
City Finance/ HR Director Jeff Balentine
Wastewater Treatment Plant Supervisor - Lyle Bjornson

Consultants

Thom Graafstra - Weed, Graafstra & Assoc.
Warren Perkins, P.E. – Gray & Osborne, Inc.
Police Chief Tom Dalton, S.C.S.O.

Councilmember Straughn moved to excuse Councilmember FitzGerald due to a family event. Councilmember Hogan seconded. Motion carried.

4. CONSENT AGENDA

A. AB 139-2019 Approval of December 4, 2019 Claims Checks #410201 through #410225 and One EFT totaling \$238,389.51

City Finance/ HR Director Jeff Balentine explained that there were two Comcast EFT's added on the cover page. It was a timing issue of when the bills went through was all.

Councilmember Hogan moved to approve the Consent Agenda. Motion seconded by Councilmember Glenn. Motion carried.

Staff requested to add as New Business Item 7E, to Accept, Approve and Authorize the City Manager with regard to a TIB Grant.

Staff requested to add as New Business Item 7F. Approve and Authorize the City Manager to sign purchase and sale agreement for the Bogart property.

Staff requested to add after item 11, before Adjournment, Executive Session for five minutes to review to the Performance of a public employee.

5. STAFF REPORTS

City Manager Kirk discussed the following items:

- Burn Road paving
- Trinity Plat
 - Road Names
- Highland Sunrise Estates
 - Road Names
- Blow Off Line Testing
- Snow

Wastewater Treatment Plant Supervisor Bjornson gave an update on the Effluent Piping project.

City Finance/ HR Director Jeff Balentine discussed the following items:

- Key Bank callable bond
- LGIP investment
- TVI and looking at investment options
- Budget update
- Hosting a staff Christmas party at his house on December 14th. Invited the Councilmembers and City Staff to attend.
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Chief Dalton introduced **Sheriff Elect Fortney and Undersheriff Jeff Brand** who spoke briefly to the Council. They are ready to take office and mentioned a willingness to come out and talk to the Council at anytime should the need ever arise.

Chaz Cordell mentioned that Crossroads High School is holding a prescription drug night at the school on December 18th at 6PM. They were looking for as much support as possible.

7. NEW BUSINESS

A. AB 140-2019 Public Hearing – 7:10 PM
For consideration of the 2020 budget.

Councilmember Hogan moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

City Clerk Reese submitted the following list of Exhibits into the record:

Exhibit 1 – Public Hearing Notice dated the 15th and 22nd of November 2019, 1 page

Exhibit 2 – Verification of Public Hearing Posting, dated November 16, 2019, 1 page

Exhibit 3 – Ordinance No. 978-2019, 3 pages

Exhibit 4 – 2020 Budget, 36 pages

City Finance/HR Director Balentine mentioned the two items that have changes since the last Public Hearing:

1. Purchase of 201 S. Granite Ave. = \$175,000 that was transferred from the General Fund to the Capital Fund
2. Payment of the second installment of this if it passes in the budget amendment

Mayor Hartman opened the public testimony portion of the Public Hearing.

No one signed up on the hearing sheets and no one from the audience chose to speak.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Councilmember Glenn moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

Councilmember Straughn moved to adopt Ordinance No. 978-2019, an Ordinance of the City of Granite Falls, Washington adopting the 2020 Annual Budget providing for estimated revenues and appropriated expenditures for the operation of the City. Councilmember Hogan seconded. Motion carried.

5. STAFF REPORTS (Continued)

Police Chief Dalton gave an update on Police calls and mentioned he will be off for a few weeks due to a medical procedure.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

No one signed up or commented during this portion of the meeting.

7. NEW BUSINESS

- B. AB 141-2019 Consideration of Adoption of Ordinance No. 977-2019, an Ordinance of the City of Granite Falls, Washington relating to the 2019 City Budget; and amending Ordinance No. 961-2018 adopting the 2019 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit 'A'.**

Councilmember Straughn moved to approve Ordinance No. 977-2019 Budget Amendment #6 of the City of Granite Falls, Washington, relating to the 2019 City Budget; and amending Ordinance No. 961-2018 adopting the 2019 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit 'A'. Councilmember Glenn seconded. Motion carried.

- C. AB 142-2019 Consideration of Wastewater Treatment Plant Interim Upgrades Feasibility Study**

Councilmember Straughn moved to table this proposal. Councilmember Hartman seconded. Motion carried.

- D. AB 143-2019 Consideration to approve a Resolution adopting a Policy for Facilities Usage for the City of Granite Falls Civic Center**

Councilmember Hogan moved to approve Resolution 2019-15, a Resolution of the City Council of the City of Granite Falls, Washington, adopting a Policy for Facilities Usage for the City of Granite Falls Civic Center. Councilmember Straughn seconded. Motion carried.

- E. To Accept, Approve and Authorize the City Manager with regards to a TIB Grant.**

Councilmember Straughn moved to accept, approve and authorize the City Manager to sign the TIB Grant. Councilmember Glenn seconded. Motion carried.

- F. Approve and Authorize the City Manager to sign purchase and sale agreement for the Bogart property.**

Councilmember Glenn moved to approve Resolution 2019-16, approving the purchase and sale agreement for 201 S. Granite and authorizing the City Manager to sign including to sign all necessary closing documents and deliverables on the sale. Councilmember Straughn seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items on the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman mentioned that he may miss the meeting of December 18th. He also discussed the tree lighting festival this Saturday and other activities.

10. COUNCIL COMMENTS

Councilmember Glenn will be attending the tree lighting. He asked for the intersection of Stanley St. and N. Alder Avenue to be double-checked for stop sign locations, stop lines and alignments that they are all correct.

Councilmember Hogan will be shopping for the Christmas House on Saturday. She also added that Half-Price Books will be donating books to the Christmas House program too.

Councilmember Straughn likes the artwork and decorations in the building.

11. CITY MANAGER

City Manager Kirk discussed the following items:

- Retreat with Bob Jean on January 11th from 9AM-3PM
- January 2nd will be the first meeting in January, & Council will appoint a Mayor
- He will be absent from this Friday for a week – returning on the 16th
- Self-evaluation has been finished – it has been sent to Jeff to proofread

12. EXECUTIVE SESSION for five minutes to review to the Performance of a public employee

7:53 PM-

Councilmember Hogan moved to recess into Executive Session to review performance of a public employee for ten minutes. Councilmember Straughn seconded. Motion carried.

8:03 PM-

Council exits Executive Session.

13. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman