

PLANNING COMMISSION

MEETING

JULY 10, 2018

7:00 PM

MINUTES

1. CALL TO ORDER:

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission
Commissioner Frederick Cruger – Present
Commissioner Chris Marsh – Present
Commissioner Scott Morrison – Present
Commissioner Ron Stephenson – Present
Commissioner Sean Duncan – Present

City Staff
Darla Reese, City Clerk

Consultants
Ray Sturtz - Community Planning Services

4. APPROVAL OF MINUTES

A. Meeting Minutes of June 12, 2018

Commissioner Marsh moved to approve the Minutes of June 12, 2018. Commissioner Stephenson seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON ACTION ITEMS

No one was present to discuss any Agenda items.

6. NEW BUSINESS

A. WORK SESSION: 2019 Shoreline Master Program SMP Update – Periodic Review Checklist 2010-2007 Changes

Consultant Planner Sturtz reviewed and discussed the following:

- 2010, 2009 and 2007 summary of changes, Review and Actions; compared the current proposed 2018 additions.
- 2018 Draft
 - a. Add “Floating Homes” definition per the current legislation policy
 - b. Classify existing structures as conforming per legislation

- 2010
 - a. Planning Commission concurred to have Consultant Sturtz add to just reference the Critical Areas Regulations as part of the Municipal Code – chapter and verse.
- 2009
 - a. Add reference to the subject Ecology rule and to the list of shoreline restoration & enhancement regulations
 - b. no amendments needed
 - c. no amendments needed
- 2007
 - a. Update out of date FEMA map with current one
 - Alder Road should be changed to Alder Avenue
 - b. Replace the outdated Environmental Designation Map with current aerial available
 - Alder Road should be changed to Alder Avenue
 - c. no amendments needed

B. WORK SESSION: 2018 Comprehensive Plan and Development Regulations Annual Docket

Consultant Planner Sturtz reviewed and discussed the Nine 2018 docket item proposals including:

- A. CPA/ZMA2018-001 *Public & Open Space Parcels* Proposed Comprehensive Plan and Zoning Map Amendments
- B. CPA/ZMA2018-002 *Fire District* Proposed Comprehensive Plan & Zoning Map Amendment
- **2019 Docket Addition** – Look to include Food Banks on the list
 - Find out how many customers they have had in the past
 - See what other food banks have/use/counts
 - Commissioner Stephenson to go “count cars” of food bank people
 - Decide what category “food banks” belong in
- **2019 Docket Addition** – Public/Municipal Services as they also are not listed
 - Page 2 – (E)(2) Add end approval by designated official
- **2019 Docket Addition** - Allow for joint use parking requirements
- C. ZCA2018-001 *Housekeeping* Proposed Zoning Code Amendments
- D. ZCA2018-002 *Landscaping and Screening Regulations* Proposed Zoning Code Amendments
 - Add “Subject to Designated Official Approval”? – Consultant Sturtz to check if the language is already there. If not add, if so, state where
- E. ZCA2018-003 *Animal Shelter & Care* Proposed Zoning Code Amendments
- F. ZCA2018-004 *RV Park* Proposed Zoning Code Amendments
- G. ZCA2018-005 *Duplex* Proposed Zoning Code Amendments

- H. ZCA2018-006 ME Maximum Building Height & ZCA2018-007 MR Density Bonus Proposed Zoning Code Amendments – Planning Commission Recommended Alternative
 - Alder Road change to Alder Avenue
- I. ZCA/ZMA2018-001a 115 South Indiana Avenue Proposed Comprehensive Plan & Zoning Map Amendments
- J. Comment letter received from Donna J. Clark residing at 106 S. Indiana Avenue #3, received dated December 20, 2017
- K. Comment letter received from Sonya Venables residing at 406 E. Galena Street, received dated December 20, 2017
- L. Comment letter received from Keith Venables residing at 406 E. Galena Street, received dated December 20, 2017
- M. Comment letter received from Sarah Dorsey property owner residing at 201 S. Indiana Avenue received dated December 26, 2017
- N. Comment letter received from Robert Chabot property owner residing at 206 S. Indiana Avenue received dated December 26, 2017
- O. Comment letter received from Cherie Davis property owner residing at 201 S. Indiana Avenue received dated December 26, 2017
- P. Comment letter received from Cheryl Orr property owner residing at 205 S. Kentucky Avenue received dated December 26, 2017
- Q. Comment letter received from Jason & Sunshine Milson property owners residing at 307 E. Galena Street received dated December 20, 2017
- R. Comment letter received from Joshua Landrum property owner residing at 404 E. Galena Street received dated December 20, 2017

7. CURRENT BUSINESS

There were no Current Business Items on the Agenda.

8. REPORTS:

A. City Clerk Staff Report

City Clerk Reese was asked if O'Reilly's was a fact or not. She replied it was not at this point because nothing had been applied for or submitted on the project.

B. Homework

Consultant Planner Sturtz mentioned the Planning Commission is approximately 3 months ahead on the schedule. He asked about the Commissioners' schedules as he wanted to see most attend the public hearings set for September 11th. Consultant Sturtz to take the month of August off.

9. CORRESPONDENCE:

Commissioner Marsh discussed Snohomish County Parks meeting he attended. They asked about O'Reily Park (located across the river) and asked what the park was named for the city. The County wants to have the parks tied in together for amenity purposes, etc. Commissioner Marsh to talk to the Council about this item.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.