

**PLANNING COMMISSION**

**MEETING**

**JUNE 12, 2018**

**7:00 PM**

**MINUTES**

**1. CALL TO ORDER:**

**City Clerk Reese** called the Planning Commission meeting to order at 7:00 p.m.

**2. FLAG SALUTE:**

**City Clerk Reese** led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

**Commissioner Stephenson** moved to have Commissioner Marsh chair tonight's meeting. Commissioner Duncan seconded. Motion carried.

**3. ROLL CALL:**

Planning Commission

Commissioner Frederick Cruger – Present  
Commissioner Chris Marsh – Present  
Commissioner Scott Morrison – Absent  
Commissioner Ron Stephenson – Present  
Commissioner Sean Duncan – Present

City Staff

Darla Reese, City Clerk

Consultants

Ray Sturtz - Community Planning Services

**4. APPROVAL OF MINUTES**

**A. Meeting Minutes of April 10, 2018**

**Commissioner Stephenson** moved to approve the Minutes of April 10, 2018. Commissioner Duncan seconded. Motion carried.

**5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON ACTION ITEMS**

No one was present to discuss any Agenda items.

**6. NEW BUSINESS**

**A. 2019 Annual Docket – Density Alternatives**

Consultant Planner Sturtz, Community Planning Services, Planning Consultant for the City 15122-169<sup>th</sup> Avenue NE, Arlington, WA

**Consultant Planner Sturtz** reviewed and discussed alternatives for defining “Gross Density”, “Buildable Density” and “Net Density”.

The Commission agreed to follow closely the Snohomish County definition of “Net Density” for consistency with the Buildable Lands Report.

**Consultant Sturtz** to put together an application for 2019 with the Planning Commission’s input discussed making the application with a net density approach.

**Consultant Sturtz** will also be bringing additional items forward in the next docket including:

- Large animals and acreage specifications
- Official site plan – clean up language

## 7. CURRENT BUSINESS

### A. Work Session: 2019 Shoreline Master Program (SMP) Update – Periodic Review Checklist 2016-2011 Changes

**Consultant Planner Sturtz** reviewed the Periodic Review Checklist (Attachment B) and discussed the summary of change, review and action of the items (if required) in the checklist.

## 8. REPORTS:

### A. City Clerk Staff Report

**City Clerk Reese** answered a question relating to the new barbershop business location.

### B. Homework

**Consultant Planner Sturtz** mentioned homework items including:

- Buildable lands – start at the end of the year
- Comprehensive Plan Update – Consultant Planner Sturtz to ask City Manager Kirk if he is going to have him do it or if he wants to hire someone else.
- Review policy section to make sure everything is being covered – Google other cities to review what they have.
- Address food trucks – Consultant Planner Sturtz to add to the docket list for 2019
- Consultant Sturtz to send email to Department of Commerce regarding comments on docket review – 60-day deadline has passed and no comments received
- Works session to prepare for the series of upcoming public hearings
  - Separating out food bank as its own item
- Food bank head counts & vehicle counts

**9. CORRESPONDENCE:**

**Commissioner Cruger** discussed an email received from Darrington regarding County about trails and trailhead work. A meeting on this issue will be held on June 21<sup>st</sup> at 5:30 pm, Snohomish County Parks Office. Commissioner Marsh volunteered to attend meeting.

**10. ADJOURNMENT:**

**Commissioner Cruger** adjourned the meeting.