

PLANNING COMMISSION

MEETING

APRIL 10, 2018

7:00 PM

MINUTES

1. CALL TO ORDER:

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission
Commissioner Frederick Cruger – Present
Commissioner Chris Marsh – Present
Commissioner Scott Morrison – Present
Commissioner Ron Stephenson – Present
Commissioner Sean Duncan – Absent

City Staff
Darla Reese, City Clerk

Consultants
Ray Sturtz - Community Planning Services

4. APPROVAL OF MINUTES

A. Meeting Minutes of March 13, 2018

Commissioner Stephenson moved to approve the Minutes of March 13, 2018. Commissioner Marsh seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON ACTION ITEMS

No one was present to discuss any Agenda items.

6. NEW BUSINESS

**A. Department of Ecology Shoreline Briefing and Questions & Answers
Chad Yunge, Regional Shoreline Planner, Department of Ecology**

Mr. Yunge gave an Ecology Shoreline Briefing and reviewed the handouts he presented to the Planning Commission and also answered questions regarding:

- His role in the process
- Falls bridge
- Log jam on the Pilchuck River

B. SMP Update Checklist – 2017 Changes

Consultant Planner Sturtz discussed the Shoreline Master Program items presented tonight.

*Page 92, bj1 – Typo

*Assignment – look over changes – do you concur with them? Ask at next meeting

C. 2018 Housing Unit and Population Survey Form for the City of Granite Falls Darla Reese, City Clerk

City Clerk Reese shared a PowerPoint presentation to the Planning Commission on how she completed and submits the yearly “2018 Housing Unit and Population Survey Form for the City of Granite Falls” to the Office of Financial Management for our yearly census count numbers.

Commissioner Cruger asked the following questions:

1. Are the “multipliers” provided to us based on state, county, or city averages? (i.e. if it’s 2.74 pers/unit, is that a county-wide number or is that number adjusted according to the best data for each city?)
2. Since each annual estimate is an incremental number combined with last year’s “best estimate”, was it at some point synchronized with “actuals”, i.e. the census?
3. When will it again be synched with the best “actual” number - next census?

City Clerk Reese to email our contact Mike Mohrman the City’s liaison with the Office of Financial Management to find out the answers to the above questions. She will then respond to the Planning Commission and present the questions and responses at the City Council meeting tomorrow night.

***Next steps:** This will preliminary submitted document will be reviewed by the Office of Financial Management and a “draft” population number will be sent back to the City.

The City then either agree or disagree with this number. If agrees, this is the new population count for the year.

If disagree, the number is worked out through the agencies and is agreed upon after further review.

7. CURRENT BUSINESS

There were not Current Business items for the Agenda.

8. REPORTS:

A. City Clerk Staff Report

City Clerk Reese answered development questions.

B. Homework

Consultant Planner Sturtz asked the Planning Commission to look at other cities examples in defining density.

9. CORRESPONDENCE:

Commissioner Marsh mentioned he heard about the school district looking at purchasing property for a new elementary school which may require a rezone.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.