



**CITY COUNCIL  
MEETING MINUTES  
FEBRUARY 20, 2019  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese  
City Manager Brent Kirk

Consultants

Thomas Graafstra - Weed, Graafstra & Assoc.  
Christopher Ferreira – S.C.S.O.  
Jeff Balentine – Belenus Solutions  
Stacey Clear - Gray & Osborne, Inc.

**4. CONSENT AGENDA**

- A. AB 009-2019 Approval of November 21, 2018 Minutes**
- B. AB 010-2019 Approval of December 5, 2018 Minutes**
- C. AB 011-2019 Approval of December 19, 2018 Minutes**
- D. AB 012-2019 Approval of January 2, 2019 Minutes**
- E. AB 013-2019 Approval of January 9, 2019 Minutes**
- F. AB 014-2019 Approval of January 16, 2019 Minutes**
- G. AB 015-2019 Approval of February 20, 2019 Claims Checks #408446 through #408486 and One EFT totaling \$166,754.26**
- H. AB 016-2019 Approval of February 6, 2019 Claims Checks #408401 through #408445 and Two EFTs totaling \$449,026.87**
- I. AB 017-2019 Approval of Payroll from January 17, 2019 through January 31, 2019 Checks #27199 to #27200 and Twelve EFTs totaling \$23,214.64**
- J. AB 018-2019 Approval of Payroll from January 1, 2019 through January 16, 2019 Checks #27196 through #27198 and Ten EFTs totaling \$33,774.33**

**Councilmember Glenn** moved to approve the Consent Agenda. Councilmember Hogan seconded. Motion carried.

## **5. STAFF REPORTS**

**Chief Ferreira** discussed stat reports and new Deputy. He heard around town about and also commented on the great job of the Public Works Department regarding the snow and roads.

**Councilmember Hartman** commended the City Streets guys on such a phenomenal job with the streets during the snow storm.

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

No one from the audience signed up for Public Comments.

## **7. NEW BUSINESS**

### **B. AB 020-2019 Consideration of Re-Appointment of Scott Morrison to the City's Planning Commission**

**Mayor Hartman** moved to re-appoint Scott Morrison to the City's Planning Commission for a six-year term. Councilmember FitzGerald seconded. Motion carried.

**Councilmember Glenn** moved to confirm the appointment of Scott Morrison to the City's Planning Commission Board (Seat 6) for a six-year term. Councilmember Hogan seconded. Motion carried.

### **E. AB 023-2019 Consideration of Approval of 115 S. Indiana Ave. Structure Demolition**

**Councilmember Glenn** moved to award the Structure Demolition at 115 S. Indiana Ave. to lowest responsible bidder, Welwest Construction, Inc. in an amount not to exceed \$44,980.00 excluding tax. Councilmember Hartman seconded. Motion carried.

### **A. AB 019-2019 For consideration of revisions to the City's Fee Resolution for Right-of-Way Construction, Site Development Permit, Date Building Code Fees, Interior Plumbing Fee, Side Sewer Inspection Fees, Multi-Family Residential GFC Charges, Metered Hydrant Use, Business License Fees, General and Local Utility Facility Charges and Revisions to Stormwater Connection Fees.**

**Councilmember FitzGerald** moved to open the Public Hearing for the purpose of discussion of City's Fee Resolution. Councilmember Straughn seconded. Motion carried.

**City Clerk Reese** submitted the following Exhibits into the record:

Exhibit 1 – Public Hearing Notice dated January 9, 2019, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated February 8, 2019, 1 page

Exhibit 3 – Marked-Up Resolution No. 2019-01, 25 pages

Exhibit 4 – Affidavit of Publication from the Everett Daily Herald dated February 13, 2019, 1 page

**City Clerk Reese** further went into detail with the reasons why the fee resolution needed to be updated. She went over what was written on the Summary Statement on the Agenda Bill for the information which included:

- Right-of-Way Construction Fee: Structure was changed to incentivize trenchless utility work.
- Site Development Permit: Newly added to offset employees' time for inspections on new development projects and to ensure public facilities are fully completed prior to building permit issuance.
- State Building Code Fees: A letter was received dated April 12, 2018 from Richard Brown, Managing Director, State Building Code Council, to take effect after July 1, 2018. This is a requirement of E2SHB 1622 which modified the fees for the State Building Code Council.
- Interior Plumbing Fee & Side Sewer Inspection Fees: Added water service inspection fee to offset inspection time, increase side sewer inspection to offset equipment and inspection time.
- Multi-Family Residential GFC Charges: Resolution updated to match change. Reflective of PUD methodology for water GFC's.
- Metered Hydrant Use: Increased to industry standard based on area cities.
- Business License Fees: We added verbiage so when the state changes the Business License fee, our resolution is always up to date with the new fee(s)
- Stormwater Connection Fees: Deleted fees from Table I. Fee structure is now on Table H above.

**City Manager Kirk** replied to Councilmember questions regarding the open trench fee (decrease in fees) for right-of-way permits, site development permit (new fee), size of multi-family water service lines, and monthly sewer service rate (rate increases built into the schedule) – effects or increases compared to costs.

**Councilmember Hartman** moved to open the public testimony portion of the Public Hearing.

No one from the audience chose to comment on the hearing topic.

**Councilmember Hartman** moved to close the public testimony portion of the Public Hearing.

**Councilmember Hogan** moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

**Councilmember Glenn** moved to approve Resolution No. 2019-01, A Resolution of the City of Granite Falls, Washington, repealing Resolution No. 2017-05 and adopting a new Resolution setting the fee amounts for Right-of-Way Construction, Site Development Permit, State Building Code Fees, Interior Plumbing Fees, Side Sewer Inspection Fees, Multi-Family Residential GFC Charges, Metered Hydrant Use, Business License Fees, General and Local Facility Charges and Revisions to Stormwater Connection Fees. Councilmember FitzGerald seconded. Motion carried.

**C. AB 020-2019 Consideration of Approval of Street Names for the Smoots Multi-Family Development.**

**City Manager Kirk** to review street information and get back to Council regarding whether or not this will be an Agenda item.

**D. AB 022-2019 Consideration of Adoption of Ordinance No. 963-2019, An Ordinance of the City of Granite Falls, Washington relating to the 2019 City Budget; and amending Ordinance No. 961-2018 Adopting the 2019 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit 'A.'**

**Councilmember FitzGerald** moved to adopt Ordinance No. 963-2019, An Ordinance of the City of Granite Falls, Washington relating to the 2019 City Budget; and amending Ordinance No. 961-2018 Adopting the 2019 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit 'A.' Councilmember Glenn seconded. Motion carried.

**F. AB 024-2019 Consideration of Approval of Interlocal Agreement with Snohomish County Health District for a 2019 per capita contribution to the District to support ongoing local and regional Health District Services.**

**Contract Attorney Graafstra** stated the following disclosure for the record: *"One of the Councilmembers, Councilmember Straughn, is an employee of the Snohomish Health District, but this is not a quasi-judicial matter, there is not an appearance of fairness issue, I do not perceive this as a conflict of interest for he may participate in the discussion and the action on this so that the record is clear that statement has been made on the record."*

**Councilmember FitzGerald** moved to approve the Interlocal Agreement between the Snohomish Health District and the City of Granite Falls for a contribution not to exceed \$3,800 for Health District Services and authorize the Mayor to sign. Councilmember Glenn seconded.

**Councilmember Straughn** requested a roll call vote when the Council votes on this matter.

**Councilmember Hartman** motioned to amend the Interlocal Item 3A. Scope of Services to read The City shall contribute \$1.00 per capita (\$3,845) to the Snohomish Health District commencing

January 1, 2019. Payment may be made in one lump sum on or before December 31, 2019.  
Councilmember Hogan seconded.

**Amendment Vote:**

Mayor Hartman	Aye
Councilmember Glenn	Aye
Councilmember Hogan	Aye
Councilmember Straughn	Abstained
Councilmember FitzGerald	Aye

Motion carried.

**To Approve the Interlocal Agreement as Amended:**

Mayor Hartman	Aye
Councilmember Glenn	Aye
Councilmember Hogan	Aye
Councilmember Straughn	Abstained
Councilmember FitzGerald	Aye

Motion carried.

**G. AB 025-2019 Consideration of Approval of Interlocal Agreement between City of Granite Falls and Snohomish Conservation District for Joint or Cooperative Service through December 31, 2023**

**Councilmember Hogan** moved to approve the ILA with the Snohomish County Conservation District through 2023 and authorize the City Manager to sign. Councilmember Glenn seconded. Motion carried.

**8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

**9. MAYOR'S COMMENTS**

**Mayor Hartman** discussed the following items:

Attended two Chamber meetings yesterday. They are doing:

- New website
- New logo
- New tier structure for membership

- Attended Arlington State of the City Address today (Arlington Chamber)
    - Discussed Arlington's Tier Membership for their Chamber
    - Speakers:
      - Real Estate Broker discussing real estate trends
      - Mayor Barb Tolbert discussed what has happened over the past year
  - Look What's Local/Farmer's Market
- Will be going to Olympia tomorrow with Brent and Sarah Davenport-Smith.

## 10. COUNCIL COMMENTS

**Councilmember Glenn** commended the City employees for the streets during the snow storm & doing due diligence with the financials.

**Councilmember Hogan** had no comments.

**Councilmember Straughn** heard rave reviews everyone was giving the City for the snow removal. He also mentioned looking into the City Civic Center unveiling and how to do it – advertise and follow with the first City Council meeting in the building?

**Councilmember FitzGerald** discussed the following items:

- AWC Action Days cancelled conference due to snow. They will be presenting a webinar on Tuesday the 26<sup>th</sup> on Legislative Updates
- Wants to attend the AWC Conference in Spokane in June
- Civic Center dedication – Certificate of Municipal Excellence Award from AWC due on May 22<sup>nd</sup>. Wants to find out how it works now so the 2019 project targeted showing whole process/finance/savings
- March 25<sup>th</sup> AWC Lobby Day in Olympia
- Center for Quality Communities Scholarship candidate recipient to be on the calendar for the meeting of March 6<sup>th</sup> or 20<sup>th</sup>.

## 11. CITY MANAGER

**City Manager Kirk** discussed the following items:

- PUD Rate Increase = 1.9% (does not recommend a water rate increase at this time)
- Civic Center Update & Issues
- Snow – commended the Public Works Department on such a great job
- Sidewalk Project Update
- Meeting with state legislature members tomorrow
- Council Retreat – invite Bob Jean back?
- Engineering Statement of Qualifications (in-house engineering services)
- Gray & Osborne Sewer Effluent Piping Options, Possibility of Interim Upgrade at the Plant

## 12. ADJOURNMENT

**Mayor Hartman** adjourned the meeting.

---

City Clerk Darla Reese, MMC

---

Mayor Matthew Hartman