



**CITY COUNCIL  
MEETING MINUTES  
OCTOBER 17, 2018  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese  
City Manager Brent Kirk

Consultants

Thomas Graafstra - Weed, Graafstra & Assoc.  
Ray Sturtz – Community Planning Services  
Jeff Balentine – Belenus Solutions

**4. CONSENT AGENDA**

- A. AB 137-2018 Approval of September 5, 2018 Minutes**
- B. AB 138-2018 Approval of October 17, 2018 Claims Checks #408114 through #408166 (voiding check #408119) and Two EFT's totaling \$896,889.05**
- C. AB 139-2018 Approval of Payroll from September 16, 2018 to September 30, 2018, checks #27172 through #27177 and Sixteen EFTs totaling \$59,400.29**

**Councilmember FitzGerald** moved to approve the Consent Agenda as written. Councilmember Glenn seconded. Motion carried.

**5. STAFF REPORTS**

**City Manager Kirk** discussed the following items:

- Chief in training today
- Getting ready for Halloween festivities
- Kentucky project update

- Civic Center update

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

No one was present to speak during this portion of the meeting.

## **7. NEW BUSINESS**

### **A. AB 140-2018 Exit Conference for the 2016-2017 Accountability and Financial Statement Audit**

**Kristina Baylor and Kyla Henderson** of the Auditor's Office reviewed the outcome of the city's audit and answered Council questions.

### **B. AB 141-2018 WORK SESSION: 2018 Comprehensive Plan and Development Regulations Annual Docket**

**Consultant Planner Ray Sturtz** did a quick review of the upcoming docket items scheduled for public hearing in November.

### **C. AB 142-2018 Consideration of Approval of Annual Support Agreement with BIAS Software in an amount not to exceed \$6,129.20 and authorization for City Manager to sign**

**Councilmember Straughn** moved to approve BIAS Annual Support Agreement in the amount of \$6,129.20 and authorization for the City Manager to sign. Councilmember Hogan seconded. Motion Carried.

### **D. AB 143-2018 Consideration to award sewer manhole I & I repairs to the lowest responsive bidder in an amount not to exceed \$16,600.00 excluding tax**

**Councilmember Glenn** moved to award the sewer manhole I&I repairs to the lowest, responsible bidder, Olsen Brothers Pro-Vac in an amount not to exceed \$16,600.00 excluding tax and authorize the City Manager to sign. Councilmember FitzGerald seconded. Motion carried.

### **E. AB 144-2018 2019 Budget Discussion – General Fund 10 Year Financial Forecast**

**City Manager Kirk and Consultant City Treasurer Balentine** reviewed the General Fund Health and projections for the next ten years.

## **8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

## 9. MAYOR'S COMMENTS

**Mayor Hartman** mentioned the possibility of changing the date for Railroad Days to earlier in September. He also urged everyone to get their ballots in for the election.

## 10. COUNCIL COMMENTS

**Councilmember Glenn** enjoyed Railroad Days and discussed the city manager performance review.

**Councilmember Hogan** mentioned Railroad Days parade and that she will be attending the tourism meeting tomorrow.

**Councilmember Straughn** asked about the Small & Attractive Assets policy from the Auditor's report.

**Councilmember FitzGerald** discussed the following items:

- Asked to be excused from the November 21<sup>st</sup> meeting as he will be on vacation for Thanksgiving
- Retreat – put together our legislative agenda
- Will be attending the tourism meeting tomorrow
- Will be attending the AWC training meeting in Everett
- Homecoming is on Friday night against South Whidbey at 7 pm (activities start at 6:30 pm)

**Mayor Hartman** mentioned the communications between the drinking establishments and cracking down on overserving patrons = brilliant idea!

**City Clerk Reese** gave her perspective of being the Grand Marshal in this years Railroad Days parade.

## 11. CITY MANAGER

**City Manager Kirk** had the following comments:

- Legislative agenda
- Will attend tourism meeting
- Retreat meeting
- Railroad Days
- Legion move to city hall building?
- Bar closing early
- Traffic control issues

## 12. ADJOURNMENT

**Mayor Hartman** adjourned the meeting.

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City Clerk Darla Reese, MMC

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Mayor Matthew Hartman