



**CITY COUNCIL  
MEETING MINUTES  
MARCH 21, 2018  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matt Hartman	Present
Steven Glenn	Absent
Tom FitzGerald	Absent
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
<u>Consultants</u>
Emily Guildner - Weed, Graafstra & Assoc.
Christopher Ferreira – S.C.S.O.
Ray Sturtz – Community Planning Services

**Councilmember Straughn** moved to excuse Councilmembers Glenn and FitzGerald for previous commitments with youth activities. Councilmember Hogan seconded. Motion carried.

**4. CONSENT AGENDA**

- A. AB 036-2018 Approval of February 7, 2018 Minutes**
- B. AB 037-2018 Approval of March 21, 2018 Claims, Checks #407588 through #407621 and One EFT's totaling \$57,406.70**
- C. AB 038-2018 Approval of Payroll from February 16, 2018 to February 28, 2018 Checks #27098 through #27104 and Thirteen EFT's totaling \$59,326.20**

**Councilmember Hogan** moved to approve the Consent Agenda as is. Councilmember Staughn seconded. Motion carried.

**5. STAFF REPORTS**

**Consultant Chief Ferreira** mentioned he will be utilizing Hanky Pies for the next Coffee with the Chief meeting. He also mentioned a theft that occurred at Epic Ford which included a Snohomish County police vehicle which was used for Granite Falls.

**City Clerk Reese** gave an update regarding building permits issued.

**City Manager Kirk** discussed the following items:

- Smoots project review update
- Wastewater Facilities Plan to be completed at end of the month – presentation on April 4<sup>th</sup> to Council.
- Civic Center (City Hall) project advertising and bids
- Cascade sidewalk project and three water mains (Cascade, Galena and one to get rid of the master meter at McDonalds) bids
- Department of Ecology Low Impact Development grant for pervious sidewalks and pavers on Kentucky and all of Union St. (American Legion to Indiana) grant agreement and bid dates
- Shelled Alder sidewalk project and overlay from Galena St. to Stanley until next summer
- Back-in parking by Boys & Girls Club and parking lot improvements included in the design
  - Preapplication meeting scheduled for April 4<sup>th</sup>
- Working with the Department of Commerce on the appropriation of the \$250,000 towards this project and the \$125,000 for the Indiana Church parcel

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

Public comments halted due to the start of the public hearing.

## **7. NEW BUSINESS**

### **A. AB 039-2018 Public Hearing – 7:15 PM**

**For consideration of proposed amendments to be included in the 2018 Comprehensive Plan and Development Regulations Annual Docket.**

**Councilmember Hogan** moved to open the Public Hearing. Councilmember Straughn seconded. Motion carried.

**Consultant Planner Sturtz, Community Planning Services, 15122-169<sup>th</sup> Ave. NE, Arlington, WA 98223**

**Consultant Planner Sturtz** gave a PowerPoint presentation which included discussion on:

- Purpose of tonight’s Public Hearing
- Placed Exhibits 1-22 on the record and called out what each was
- CPA/ZMA2018-001 Public & Open Space Parcels
- CPA/ZMA2018-002 Fire District Amendments
- ZCA2018-001 Housekeeping Amendments
- ZCA2018-002 Landscaping & Screening Regulations

- ZCA2018-003 Animal Shelters & Care
- ZCA2018-004 RV Parks
- ZCA2018-005 Duplexes
- ZCA2018-006 MR-Maximum Building Height
- ZCA2018-007 MR Density Bonus
- ZCA2018-007 Text Amendment
- Next Steps/Process

**Councilmember Straughn** asked about the zoning on the Fire District property.

- Planning Commission review guidelines

**Mayor Hartman** declared the public testimony portion of the Public Hearing as open.

**Sunshine Milsom, 307 E. Galena St.**

Mrs. Milsom stated she is the representative of 12 property owners and residents who signed nine letters of opposition of the proposed use of the City-owned property located at 115 S. Indiana Ave. She voiced their concerns and urged Council to consider alternate locations.

**Mayor Hartman** declared the public testimony portion of the Public Hearing as closed.

**Councilmember Hogan** moved to close the Public Hearing. Councilmember Straughn seconded. Motion carried.

**6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS (continued)**

**Tom Bergan, 217 Prospect (per public comment sign in sheet)**

Mr. Bergan spoke about concerns over town image and personal pride in properties.

**Michelle Callihan, Sno-Isle Library, 815 E. Galena St.**

Ms. Callihan is the managing librarian at the Granite Falls Library. She mentioned there is a library levy on the ballot for the April 24<sup>th</sup> election.

**Consultant Attorney Guilder** interjected and warned Ms. Callihan that she is not allowed to campaign for specific levees or propositions but welcomed her to share information on what the Library does.

Ms. Callihan mentioned this item will be on the ballot on April 24<sup>th</sup> and the ballot box will be open this Friday, the 23rd. She mentioned what the Library does for the Granite Falls community including:

- Imagine Children’s Museum comes once a week and do a pre-school science activity (STEM programs)

- Pacific Science Center – Tweens in May
  - First STEAM project on volcanoes
- Toddler/Pre-school and family story time
- Adult programming
  - Long learning
- Teen programming once a week
  - STEAM programs
- Placed informational brochure on desk showing what would happen if the Library levy passed and also if it failed

**Consultant Attorney Guildner** asked for an Executive Session item be added to the Council Agenda after the City Management comments to discuss possible property acquisition for approximately 10 minutes.

**Councilmember Straughn** moved to amend the Agenda accordingly. Councilmember Hogan seconded. Motion carried.

**B. AB 040-2018 Consideration of Approval of Resolution No. 2018-02, A Resolution of the City of Granite Falls, directing the Designated Official to Proceed with Analysis and Processing of the 2018 Comprehensive Plan and Development Regulations Annual Docket.**

**Consultant Sturtz** mentioned this is just for approving the list, not the docket. He also talked about timelines in the later part of this year.

**Councilmember Straughn** moved to approve Resolution No. 2018-02, A Resolution of the City of Granite Falls, directing the Designated Official to Proceed with Analysis and Processing of the 2018 Comprehensive Plan and Development Regulations Annual Docket. Councilmember Hogan seconded. Motion carried.

**C. AB 041-2018 WORK SESSION: 2019 Shoreline Master Program Update – Scope of Work**

**D. AB 042-2018 WORK SESSION: 2019 Shoreline Master Program Update – Public Participation Plan & Work Schedule**

**Consultant Planner Sturtz** discussed these two items together since they are related. He explained the following:

**2019 Shoreline Management Program Update Scope of Work & Public Participation Plan**

- State law updates
- Shoreline update grant award money
- Public participation plan (based on templated handed down from Ecology)
- Scope of Work Breakdown

- Recommended Actions

### **2018 Comprehensive Plan & Development Regulations Annual Docket List**

- 2019 SMP Update
- Scope of Work
- Public Participation Plan
- Recommended actions

### **Council/City Manager/Consultant Planner discussion included:**

- Clarified that the Public Participation Plan is relative to the Shoreline Management Plan Update
- Grant money
- Shoreline areas

### **E. AB-043-2018 Consideration of Approval of 115 South Indiana Asbestos Abatement Bid**

**Councilmember Straughn** moved to approve the lowest responsive, responsible bidder, Seattle Asbestos Environmental, in an amount not to exceed \$21,888.90 including sales tax. Councilmember Hogan seconded. Motion carried.

### **8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

### **9. MAYOR'S COMMENTS**

**Mayor Hartman** reminded everyone to get out and vote.

### **10. COUNCIL COMMENTS**

**Councilmember Hogan** had no comments.

**Councilmember Straughn** thanked Sunshine Milson for her comments and urged her to stay involved in the process as it goes through the Planning Commission. He agreed with Mr. Bergan that Lynden is a beautiful, neat and well-kept town.

### **11. CITY MANAGER**

**City Manager Kirk** stated he has been overwhelmed over the last couple of weeks.

## **12. EXECUTIVE SESSION**

7:56 PM -

Councilmember Hartman moved to enter into Executive Session for the purpose of discussion of property acquisition for a time period not to exceed ten minutes. Councilmember Hogan seconded, motion carried.

8:06 PM –

Exit Executive Session

## **13. ADJOURNMENT**

**Mayor Hartman** adjourned the meeting.

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City Clerk Darla Reese, MMC

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Mayor Matthew Hartman