



**CITY COUNCIL
MEETING MINUTES
JANUARY 3, 2018
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk

Consultants

Tom Graafstra - Weed, Graafstra & Assoc.
Warren Perkins - Gray & Osborne, Inc.

Councilmember Straughn asked to move discussion of Community Transit Board Meeting and possible selection of Council representative from the staff report and add as Item 7I New Business. Councilmember Glenn seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 001-2018 Approval of January 3, 2018 Claims Checks #407404 through #407426 and Two EFT's totaling \$30,771.92**
- B. AB 002-2018 Approval of Payroll from December 1, 2017 to December 15, 2017 Checks #27076 through #27077 and Eleven EFT's totaling \$30,532.89**

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Hogan seconded. Motion carried.

5. STAFF REPORTS

City Clerk Reese mentioned the joint meeting with Planning Commission and City Council to be held on February 28th at 7pm. She also asked those interested in attending the SCC Dinner on January 18th to let her know so she could get them registered.

City Manager Kirk mentioned the architect will be here on the 17th and we will hold an open house at 6pm. He also discussed moving the Food Bank, and that he attended tonight's School Board Meeting.

Council discussion ensued over School District enrollment and crosswalk services (for new development).

City Clerk Reese reminded Council of the joint meeting with the School Board next Wednesday at 7pm at the Library.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience chose to comment during this portion of the meeting.

7. NEW BUSINESS

A. AB 003-2018 Administration of Oath of Office to: Tom FitzGerald – City of Granite Falls Position #3

City Clerk Reese had administered the oath of office to Councilmember FitzGerald earlier this afternoon. She presented him with a certificate received from the Snohomish County Elections Office.

B. AB 004-2018 Selection of Mayor under Council-Manager form of Government

Councilmember FitzGerald moved to nominate Councilmember Hartman to serve as Mayor for the next two consecutive years. Councilmember Glenn seconded. Motion carried.

C. AB 005-2018 Selection of Mayor Pro Tem under Council-Manager form of Government

Councilmember Hartman moved to nominate Councilmember FitzGerald. Councilmember Straughn seconded. Motion carried.

D. AB 006-2018 Consideration of Adoption of Ordinance No. 942-2018, amending the City Code as it relates to Latecomers Agreements

Councilmember FitzGerald moved to adopt Ordinance No. 942-2018 Amending Chapter 13.24 Developer Reimbursement Agreements to Comply with Chapter 35.91 RCW by amending 13.24.060, Rights and Nonliability of City. 13.24.070 Term of Development Reimbursement Agreements and 13.24.120 Payments of Developer Reimbursement Charge. Councilmember Straughn seconded. Motion carried.

E. AB 007-2018 Discussion of sewer General Facility Charges (GFC) and timing of GFC/mitigation fee payments for multi-family projects.

City Manager Kirk discussed with the Council fees and timing of payments for multi-family projects.

City Manager Kirk to look into this issue more and bring back to Council at a later date.

F. AB 008-2018 Consideration of PWD meter reading software purchase in an amount not to exceed \$5,336.10

Councilmember FitzGerald moved to approve and adopt Resolution 2018-01, A Resolution of the City Council of the City of Granite Falls, Washington, finding that only a Sole Source Exists and Waiving Competitive Bidding Requirements for the Purchase of Beacon Software and related training from General Pacific, Inc. for meter reading. Councilmember Glenn seconded. Motion carried.

Councilmember Straughn moved to approve the purchase of Beacon meter reading software from General Pacific, in an amount not to exceed \$5,336.10 including tax. Councilmember Hogan seconded. Motion carried.

G. AB 009-2018 Consideration of approval of proposal from Gray & Osborne, Inc. for the design of the pedestrian access ramps as part of the 2018 overlay program for a cost not to exceed \$25,740.00.

Councilmember FitzGerald moved to approve Gray & Osborne's proposal for the design of the pedestrian access ramps as part of the Alder Avenue pedestrian ramps and sidewalks for a cost not to exceed \$25,740.00 and authorization for the City Manager to sign. Councilmember Straughn seconded. Motion carried.

H. AB 010-2018 Consideration of Approval of Proposal from Gray & Osborne, Inc. for the design of pedestrian access ramps as part of the 2018 overlay program for a cost not to exceed \$22,738.00.

Councilmember Straughn moved to approve Gray & Osborne's proposal for the design of pedestrian access ramps as part of the 2018 overlay program for a cost not to exceed \$22,738.00 and authorization for the City Manager to sign. Councilmember Glenn seconded. Motion carried.

I. Community Transit Representative

Councilmember Glenn moved to nominate Councilmember Straughn. Councilmember FitzGerald seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for this meeting.

9. MAYOR'S COMMENTS

Mayor Hartman discussed:

- He will be working with the Food Bank on their relocation over the next couple of months as the Civic Center is moving forward
- Hoped that everyone had a wonderful Christmas and New Year

10. COUNCIL COMMENTS

Councilmember Glenn welcomed Councilmember FitzGerald back on the Council.

Councilmember Hogan had no comments.

Councilmember Straughn had no comments.

Councilmember FitzGerald hoped he was excused from missing the December 20th meeting. He further added he will be unable to attend the joint City Council/School Board meeting next week due to prior commitments.

11. CITY MANAGER

City Manager Kirk had the following comments:

- Will be on vacation from January 10th-16th
- Discussed the upcoming AWC conference
- Will also be on vacation from January 28th -February 6th

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman