



**CITY COUNCIL
MEETING MINUTES
DECEMBER 6, 2017
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
<u>Consultants</u>
Tom Graafstra - Weed, Graafstra & Assoc.
Christopher Ferreira – S.C.S.O.
Ray Sturtz - Community Planning Services
Warren Perkins - Gray & Osborne, Inc.

4. CONSENT AGENDA

- A. AB 166-2017 Approval of November 1, 2017 Minutes**
- B. AB 167-2017 Approval of November 8, 2017 Minutes**
- C. AB 168-2017 Approval of December 6, 2017 Claims Checks #407321 through #407360 and Four EFTs totaling \$255,059.89**
- D. AB 169-2017 Approval of Payroll from November 1, 2017 to November 15, 2017 Checks #27067 through #27068 and Nine EFT's totaling \$29,306.11**

City Clerk Reese mentioned a change in item 4C. Staff added two additional EFTs changing the total in claims to \$255,059.89.

Councilmember Straughn moved to approve the Consent Agenda with the changes noted by the City Clerk. Councilmember Hogan seconded. Motion carried.

5. STAFF REPORTS

Police Chief Ferreira discussed the following items:

- Fatality accident from last night

- Police Department personnel changes
- Police partnership with the Family Support Center, Christmas House & IGA
- Gave an update on tonight's Coffee with the Chief meeting
 - Fentanyl surpassing heroin as #1 drug choice in the country
 - Package theft

City Manager Kirk discussed the following items:

- City has received funding for four TIB grant projects
- Closed on the church property today
- Received one asbestos abatement bid today

Staff Reports discussion was halted due to the start of the public hearing.

7. NEW BUSINESS

A. AB 170-2017 Public Hearing – 7:15 PM For Consideration of the Final 2018 Budget

Councilmember FitzGerald moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

City Clerk Reese submitted the following Exhibits into the record:

- Exhibit 1 – Public Hearing Notice dated November 17, 2017, 1 page
- Exhibit 2 – Verification of Public Hearing Posting, Dated November 17, 2017, 1 page
- Exhibit 3 – Affidavit of Publication by the Everett Daily Herald, 1 page
- Exhibit 4 – Ordinance No. 939-2017, 3 pages

City Manager Kirk talked about the following budget additions; salaries, and money for archiving of records. He also added the City adopts the budget on a fund level.

Mayor Hartman declared the public testimony portion of the Public Hearing open.

No one from the audience chose to comment.

Mayor Hartman declared the public testimony portion of the Public Hearing closed.

Councilmember FitzGerald moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

STAFF REPORTS (continued)

City Manager Kirk further discussed:

- Possibly burning the Indiana church by the Fire Department
- DR Horton to meet with the school next week
- Wastewater Treatment Plant upgrade options

Council questions included: TIB Grant questions, and joint meeting with the School Board.

Councilmember FitzGerald moved to have Items K & L “for the approval of two TIB grants” added to the Agenda. Councilmember Straughn seconded. Motion carried.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience chose to comment during this portion of the meeting.

7. NEW BUSINESS

B. AB 171-2017 Consideration of Approval of Community Planning Services Contract for 2018 Planning Services

*Will add into the Exhibit of the contract Shoreline Master Plan update to start in 2018.

Councilmember Straughn moved to approve contract between the City of Granite Falls and Community Planning Services for 2018 Planning Services and authorize the City Manager to sign. Councilmember Hogan seconded. Motion carried.

C. AB 172-2017 Preliminary Review: 2018 Comprehensive Plan and Development Regulations Annual Docket Proposed List

Consultant Planner Sturtz discussed each of the proposed 2018 docket proposal applications.

Council and Staff discussion ensued.

Councilmember Straughn moved the City Council direct the City Manager to have prepared a 2018 Annual Docket application to allow the consideration of an amendment to reduce the maximum building height from 50 feet to 30 feet in the MR zone. Councilmember Hogan seconded. Motion carried.

Councilmember Straughn moved the City Council direct the City Manager to have prepared the 2018 Annual Docket application to allow the consideration of amendments to allow the 4

additional units per acre density bonus to be implemented in all MR zoned areas of the city. Councilmember Glenn seconded. Motion carried.

D. AB 173-2017 Consideration of Approval of 2018 City Attorney Retainer Agreement with Weed, Graafstra and Associates, Inc. for Legal Services

Councilmember Glenn moved to approve the 2018 City Attorney Retainer Agreement between the City of Granite Falls and Weed, Graafstra & Associates, Inc. and authorize the City Manager to sign. Councilmember FitzGerald seconded. Motion carried.

E. AB 174-2017 Consideration of City Manager Evaluation Results

Councilmember Straughn moved to increase the City Manager's compensation effective January 1, 2018 to Step C of the salary range as defined in the Employment Agreement between the City of Granite Falls and Brent Kirk. Motion died for lack of second.

Councilmember Glenn moved to approve the Amendment No. 1 Employment Agreement between the City of Granite Falls, Washington and Brent Kirk and authorize the Mayor to sign. Councilmember FitzGerald seconded. Motion carried 4-1.

Councilmember FitzGerald moved to increase the salary from Step A to Step B starting January 1, 2018. Councilmember Hartman seconded. Motion failed 2-3.

Councilmember Glenn moved to increase to Step C on the City Manager scale. Councilmember Straughn seconded. Motion carried 4-1.

F. AB 175-2017 Consideration of Adoption of Ordinance No. 938-2017 – Utility Tax

Councilmember FitzGerald moved to adopt Ordinance No. 938-2017, an Ordinance of the City of Granite Falls, Washington relating to Utility Taxes on Water and Sewer utility services; amending Section 3.10.020 of Chapter 3.10 of the Granite Falls Municipal Code to impose a utility tax rate on water utility services at the rate of Twenty Five Percent (25%) for Calendar Years 2018, 2019 and 2020 and a Utility Tax Rate of Sewer Utility Services at the Rate of Twenty Percent (20%) for Calendar Years 2018, 2019 and 2020; Amending Section 3.10.030 of Chapter 3.10 of the Granite Falls Municipal Code to Provide that the Said Utility Tax Shall Terminate at the end of Calendar Year 2020. Councilmember Glenn second. Motion carried.

G. AB 176-2017 Consideration of Approval of 2018 Agreement with Crime Stoppers of Puget Sound.

Councilmember FitzGerald moved to approve 2018 Agreement with Crime Stoppers of Puget Sound. Councilmember Hogan seconded.

Councilmember Straughn moved to continue Agenda Bill 176-2017 to the Council meeting of December 20, 2017. Councilmember Hogan seconded. Motion carried.

Councilmember Straughn moved to bring this item back to the December 20, 2017 Council meeting. Councilmember Hogan seconded. Motion carried.

H. AB 177-2017 Consideration of Approval of Contract with Gray & Osborne, Inc. for Water Main Design, West Stanley Street and West Galena Street in an amount not to exceed \$47,865.00

Councilmember Glenn moved to approve proposal with Gray & Osborne for Water Main Design, West Stanley Street and West Galena Street in an amount not to exceed \$47,865.00 and authorize the City Manager to sign. Councilmember Straughn seconded. Motion carried.

I. AB 178-2017 Consideration of Adoption of Ordinance No. 939-2017 Adopting the 2018 Budget

Councilmember Straughn moved to adopt Ordinance No. 939-2017, an Ordinance of the City of Granite Falls, Washington, adopting the 2018 Annual Budget providing estimated revenues and appropriated expenditures for the operation of the City. Councilmember FitzGerald seconded. Motion carried.

J. AB 179-2017 Discussion of City of Granite Falls 2018 Legislative Agenda

City Manager Kirk and the Councilmembers discussed what they would like to see on the 2018 Legislative Agenda for the City.

City Manager Kirk to bring back to the Council at the first meeting in January for a final list.

K. TIB \$245,174.00 – Alder Avenue/Galena Street to mid-block school crossing

Councilmember Hogan moved to approve and authorize staff to sign TIB project number P-P-820(P03)-1. Councilmember Glenn seconded. Motion carried.

L. Approve and authorize staff to sign paperwork related to TIB funding for \$749,549.00 for project identified as Burn Road/N. Granite Avenue/Pioneer Street 300 feet east of Quarry Road to Jordan Road TIB project number 6-P-820(008)-1.

Councilmember Glenn moved to approve and authorize staff to sign paperwork related to TIB funding for \$749,549.00 for project identified as Burn Road/N. Granite Avenue/Pioneer Street 300 feet east of Quarry Road to Jordan Road TIB project number 6-P-820(008)-1. Councilmember Hogan seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman had the following comments:

- Mentioned his grandchild's birthday tomorrow
- Brent and he will be meeting with County Councilmen Nehring on Friday
- December 19th is a Tourism/Strategic Planning Commission meeting
- Darrington School Board recount - reminded everyone to vote (every vote matters)

10. COUNCIL COMMENTS

Councilmember Glenn had no comments

Councilmember Hogan mentioned the Fire Department Christmas House on Saturday morning, half price books donations and the Santa Cruise on the 15th-17th.

Councilmember Straughn mentioned the school food drive going on currently. He also asked about no road signage on Jordan Rd. and painting (gone) that states where lanes go.

Councilmember FitzGerald had the following comments:

- No School Board meeting, so nothing to report
- Key Communicator meeting will be held in January
- Will not be at the meeting of December 20th – will be on vacation

Councilmember Hogan also mentioned the Santa Cruise will be happening on the 15th, 16th and 17th and the schedule is out on Facebook. Non-perishable food and donations are all collected for the Food Bank as well.

Mayor Hartman reminded everyone that the Chamber elections are forthcoming and encouraged businesses to join.

11. CITY MANAGER

City Manager Kirk had the following comments:

- Went to Palm Springs on vacation a week before Thanksgiving
- Thanked the Councilmembers for the contract approval and raise increase

- Mentioned one of the maintenance workers got hurt today so our summer helper, Christian, will be back for the week of winter break to help out
- Gave an update on Chuck's status (WWTP)
- Cultural resource study for the new Civic Center to be completed tomorrow

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman