



**CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 1, 2017  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

|                    |         |
|--------------------|---------|
| Mayor Matt Hartman | Present |
| Steven Glenn       | Present |
| Tom FitzGerald     | Present |
| Erin Hogan         | Absent  |
| Bruce Straughn     | Present |

City Staff

|                         |
|-------------------------|
| City Clerk Darla Reese  |
| City Manager Brent Kirk |

Consultants

|   |
|---|
| Emily Guildner - Weed, Graafstra & Assoc. |
| Christopher Ferreira – S.C.S.O.           |
| Ray Sturtz - Community Planning Services  |
| Warren Perkins - Gray & Osborne, Inc      |

**4. CONSENT AGENDA**

- A. AB 153-2017 Approval of October 11, 2017 Minutes**
- B. AB 154-2017 Approval of November 1, 2017 Claims Checks #407242 through #407280 and One EFTs totaling \$191,608.72**
- C. AB 155-2017 Approval of Payroll from October 1, 2017 to October 15, 2017 Checks #27058 through #27059 and Nine EFT's totaling \$27,701.21**

**Councilmember Glenn** moved to approve the Consent Agenda. Councilmember Straughn seconded. Motion carried.

**5. STAFF REPORTS**

**Police Chief Ferreira** gave an oral report on Halloween (giveaways) and Gun Club Road house (squatters).

**6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS**

No one from the audience had any public comments.

## **7. NEW BUSINESS**

### **A. AB 156-2017 Snohomish Health District Services and Funding Updates Jeff Ketchel, Interim Administrator**

**Mr. Ketchel** gave an update on Health District services and funding for 2018 and answered Council questions.

Audience questions were asked about safe needle disposal locations in the city.

**Andrew Maggard** asked about possible Narcotics Anonymous meeting locations or ideas of locations in the city.

### **B. AB 157-2017 Discussion with Washington State Representative Carolyn Eslick**

**Representative Eslick** introduced herself to the City Council as the 39<sup>th</sup> District State Representative and was appointed on September 20<sup>th</sup>. She gave a brief background report on herself, her accomplishments and looking forward to future issues.

### **C. AB 158-2017 Public Hearing – 7:45 PM**

**For consideration of revenue sources for the coming year's budget, including consideration of possible increases in property tax revenues for the 2018 budget.**

**Councilmember Glenn** moved to open the Public Hearing. Councilmember Straughn seconded. Motion carried.

**City Clerk Reese** submitted the following exhibits into the record:

Exhibit 1 – Public Hearing Notice dated October 20, 2017, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated October 20, 2017, 1 page

Exhibit 3 – Affidavit of Publication from the Everett Daily Herald, 1 page

Exhibit 4 – Ordinance No. 935-2017, 2 pages

Exhibit 5 – City of Granite Falls 2018 Property Tax Worksheet, 1 page

Exhibit 6 – Resolution No. 2017-10, 2 pages

**City Manager Kirk** talked about the proposed property tax increases and answered the Councilmembers' questions.

**Mayor Hartman** declared the public testimony period open.

There were no public comments.

**Mayor Hartman** declared the public testimony period closed.

**Councilmember FitzGerald** moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

**Councilmember Glenn** moved to adopt Ordinance No. 935-2017, an Ordinance fixing the amount of taxes to be levied in the sum of \$464,918 and levying the same upon all taxable property, both real and personal, in the City of Granite Falls, Washington, for collection in 2018. Councilmember FitzGerald seconded. Motion carried.

**Councilmember Straughn** moved to approve Resolution No. 2017-10, a Resolution of intent authorizing an increase in property tax revenue for collection in 2018 in terms of both dollars and percentage for the general operating levy in 2018. Councilmember Glenn seconded. Motion carried.

**D. AB 159-2017 Consideration of Adoption of Ordinance No. 937-2017 – 2017 Docket**

**Councilmember FitzGerald** moved to adopt Ordinance No. 937-2017 as captioned. Councilmember Glenn seconded. Motion carried.

**E. AB 160-2017 Consideration of Approval of Proposal with Gray & Osborne, Inc. for City Civic Center Design Assistance in an amount not to exceed \$22,790.00.**

**City Manager Kirk** clarified for the record that this engineering firm was the choice of the architect through the contract with the architect that has already been approved, so it does not have to go through the bidding process.

**Councilmember FitzGerald** moved to approve Gray & Osborne's proposal for design assistance related to the Civic Center for a cost not to exceed \$22,790.00 and authorize the Mayor to sign. Councilmember Glenn seconded. Motion carried.

**F. AB 161-2017 2018 Budget Discussion – Utility/Enterprise Funds & Capital Improvement Funds**

**City Manager Kirk** reviewed the current and future conditions of the Utility/Enterprise and Capital Improvement funds with the Council.

**8. CURRENT BUSINESS**

**A. AB 152-2017 Consideration of Approval of Performance Evaluation form and process for City Manager.**

Council discussion ensued on the subject.

**Councilmembers FitzGerald and Glenn** to form a committee for review that includes revising the evaluation forms.

The Council also discussed a timeline for review and comment of this item in future Council meetings (November 15<sup>th</sup> and December 6<sup>th</sup>).

## **9. MAYOR'S COMMENTS**

**Mayor Hartman** mentioned the Astros won the World Series. He also discussed the luncheon meeting with Carolyn Eslick and gave an update on Halloween.

## **10. COUNCIL COMMENTS**

**Councilmember Glenn** discussed Halloween events downtown, thanked the Police and Fire Departments for their compassion in dealing with his neighbor's loss, also encouraged additional community events (block parties, etc.).

**Councilmember Straughn** missed the Halloween events due to handing out candy at home, and will be attending the Eslick luncheon.

**Councilmember FitzGerald** had the following comments:

- Number of trick or treaters that came to his house and missed the Halloween events due to handing out candy at home
- Look into Council liaison positions in the new year and if it should be continued
- He gave updates on the information received at the Key Communicator meeting he attended on 10/26/17
- No report from Legislative Representative on education funding

## **11. CITY MANAGER**

**City Manager Kirk** had the following comments:

- Jeff Valentine email on flyer for utility bills
- Gave an update on the Snohomish County Council meeting he attended last week
- Attended the EASC Public Officials reception with Tom FitzGerald
- Had a pre-application meeting with developer on King property
- Will have the draft list of goals within the next week and will give to Steve and Tom

## 12. ADJOURNMENT

**Mayor Hartman** adjourned the meeting.

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City Clerk Darla Reese, MMC

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Mayor Matthew Hartman