



**CITY COUNCIL
MEETING MINUTES
OCTOBER 18, 2017
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk

Consultants

Thom Graafstra - Weed, Graafstra & Assoc.
Christopher Ferreira – S.C.S.O.
Ray Sturtz - Community Planning Services

4. CONSENT AGENDA

- A. AB 142-2017 Approval of October 4, 2017 Minutes**
- B. AB 143-2017 Approval of October 18, 2017 Claims Checks #407201 through #407241 and Two EFTs totaling \$253,001.70**
- C. AB 138-2017 Approval of Payroll from September 16, 2017 to September 30, 2017 Checks #27051 through #27057 and Fourteen EFT's totaling \$57,300.78**

Councilmember Straughn mentioned an error in the Minutes of October 4, 2017 under 7a. It showed he made both the motion and seconded it. It should be changed to show Councilmember Glenn made the motion and Councilmember Straughn seconded.

Councilmember Straughn moved to approve the Consent Agenda with change as noted. Councilmember Glenn seconded. Motion carried.

5. STAFF REPORTS

Police Chief Ferreira gave a verbal report on this year's Railroad Days celebration.

City Manager Kirk discussed the following:

- Water main break on Galena today
- Water main replacement on Cascade
- Answered miscellaneous Council questions regarding leaves and problem drain areas

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience had any public comments.

7. NEW BUSINESS

A. AB 145-2017 Public Hearing – 7:10 PM, or soon thereafter

For consideration of updating the Comprehensive Plan Future Land Use Map and Zoning Map to designate publicly owned land & facilities as Public/Institutional (P/I) and privately owned & dedicated open space, and recreation & water retention tracts as Open Public Space (O/S)

Councilmember FitzGerald moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

Ray Sturtz, Community Planning Services, 15122-169th Ave. NE, Arlington, WA 98223

Mr. Sturtz submitted a list of exhibits into the record and made sure the Councilmembers had all of them. He explained the proposal in detail via a PowerPoint presentation.

Councilmembers, staff and consultants discussed:

- Access
- Brush
- Some neighborhood areas not included on map (Bogart Meadows parks and Granite Ridge)
- Maintaining ponds
- Enforcement and criminal trespass

Mayor Hartman declared the public testimony period open.

There were no public comments.

Mayor Hartman declared the public testimony period closed.

Councilmember Glenn moved close the Public Hearing. Councilmember Hogan seconded. Motion carried.

City Attorney Graafstra asked to add two items to the Agenda:

- Q. Professional Services to do a Cultural Resource Study on the property across the street (Civic Campus)
- R. Proposing a property acquisition

Councilmember Glenn moved to add items Q, Professional Services to do a Cultural Resource Study on property across the street – Civic Campus; and R – Proposing a property acquisition to the council Agenda. Councilmember Straughn seconded. Motion carried.

Q. Professional Services to do a Cultural Resource Study on property across the street (Civic Campus)

Councilmember Straughn moved to adopt the motion as read by counsel “approve and authorize the City Manager to enter into an agreement for personal services with ERCI for a Cultural Resource Assessment for the Civic Center and City Hall building for a cost not to exceed \$4,977.45.” Councilmember Glenn seconded. Motion carried.

**B. AB 146-2017 Public Hearing – 7:30 PM, or soon thereafter
For consideration of updating the Transportation Element of the Comprehensive Plan in regards to the six-year Transportation Management Program and to correct minor errors and omissions.**

Councilmember Hogan moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

Ray Sturtz, Community Planning Services, 15122-169th Ave. NE, Arlington, WA 98223
Mr. Sturtz submitted a list of exhibits into the record. He explained the proposal in detail via a PowerPoint presentation.

Councilmember FitzGerald asked about priority list changes.

Mayor Hartman declared the public testimony period open.

There were no public comments.

Mayor Hartman declared the public testimony period closed.

Councilmember Glenn moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

R. Proposing a property acquisition

Councilmember Straughn moved to authorize the expenditure of the funds to close and authorize the City Manager to sign such documents as necessary the proposed purchase of Quarry Road property in Snohomish County. Councilmember Glenn seconded. Motion carried.

C. AB 147-2017 Public Hearing – 7:45 PM, or soon thereafter

For consideration of updating the Six-year Capital Improvement Program in regards to water and sewer system proposed projects, costs, rates and expenditures.

Councilmember Glenn moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

Ray Sturtz, Community Planning Services, 15122-169th Ave. NE, Arlington, WA 98223

Mr. Sturtz submitted a list of exhibits into the record. He explained the proposal in detail via a PowerPoint presentation.

Mayor Hartman mentioned an error in Table CF-8 “elicit and infiltration repairs” should be changed to “inflow and infiltration repairs.”

Mayor Hartman declared the public testimony period open.

There were no public comments.

Mayor Hartman declared the public testimony period closed.

Councilmember FitzGerald moved to close the Public Hearing on the Six-year Capital Improvement Program in regards to water and sewer. Councilmember Glenn seconded. Motion carried.

D. AB 148-2017 Public Hearing – 8:00 PM, or soon thereafter

For consideration of updating the Public/Institutional (P/I) zone to add: “cemeteries” and “communication facilities” as conditional uses; amend minimum building setback requirements to provide equally between non-residential zones; and adjust landscaping requirements to accommodate the proposed setback requirements.

Councilmember Glenn moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

Ray Sturtz, Community Planning Services, 15122-169th Ave. NE, Arlington, WA 98223

Mr. Sturtz submitted a list of exhibits into the record. He explained the proposal in detail via a PowerPoint presentation.

Mayor Hartman declared the public testimony period open.

There were no public comments.

Mayor Hartman declared the public testimony period closed.

Councilmember FitzGerald moved to close the Public Hearing on the updating of the Public Institutional Zone. Councilmember Glenn seconded. Motion carried.

O. AB 151-2017 Consideration of revisions to the Public Works Standards to allow for increased driveway widths.

Councilmember Straughn moved to approve revisions to City of Granite Falls Public Works Standards dated November 2016 to increase driveway widths to those recommended by staff. Councilmember Glenn seconded. Motion carried.

**E. AB 149-2017 Public Hearing – 8:15 PM, or soon thereafter
For consideration of minor “Housekeeping” amendments that provide for: consistency within the city code; clarification of intent of certain code sections; corrections of errors & omissions; and improved readability.**

Councilmember Glenn moved to open the Public Hearing. Councilmember Straughn seconded. Motion carried.

Ray Sturtz, Community Planning Services, 15122-169th Ave. NE, Arlington, WA 98223

Mr. Sturtz submitted a list of exhibits into the record. He explained the proposal in detail via a PowerPoint presentation.

Mayor Hartman declared the public testimony period open.

There were no public comments.

Mayor Hartman declared the public testimony period closed.

Councilmember Hogan moved to close the Public Hearing on minor housekeeping. Councilmember Glenn seconded. Motion carried.

F. AB 150-2017 Public Hearing – 8:30 PM, or soon thereafter

For consideration of amending the Land Use and Housing Elements of the Comprehensive Plan to revise the population and housing growth targets for 2035 pursuant to Snohomish County GPP10-Growth Target Reconciliation. The revised 2035 population growth target area for the city is 7,624 and 893 for the unincorporated portion of the Granite Falls Urban Growth Area (UGA). The new housing targets for the city and the UGA are 3,090 and 425 respectively.

Councilmember Hogan moved to open the Public Hearing. Councilmember Straughn seconded. Motion carried.

Ray Sturtz, Community Planning Services, 15122-169th Ave. NE, Arlington, WA 98223

Mr. Sturtz submitted a list of exhibits into the record. He explained the proposal in detail via a PowerPoint presentation.

Mayor Hartman declared the public testimony period open.

There were no public comments.

Mayor Hartman declared the public testimony period closed.

Councilmember Glenn moved to close the Public Hearing. Councilmember Straughn seconded. Motion carried.

G. AB 132-2017 Deliberation – For consideration of changing the Comprehensive Plan and Zoning Map designations from General Commercial/GC to Multiple Residential/MR for 10 parcels located West of Jordan Road and North of W. Stanley Street in response to a request by the property owners.

Consultant Planner Sturtz asked Mayor Hartman if he reviewed the record for this item and the next item so he could participate in deliberations. Mayor Hartman replied “yes”.

Councilmember FitzGerald moved the City Council deliberate the public hearing testimony and information regarding CPA/ZMA2017-001 – West Stanley Future Land Use Map and Zoning Map Amendments. Councilmember Straughn seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Glenn moved the City Council close the deliberations of the Public Hearing testimony and information regarding proposed CPA/ZMA2017-001. Councilmember Straughn seconded. Motion carried.

Councilmember Straughn moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting the West Stanley Future Land Use Map and Zoning Map Amendments, CPA/ZMA2017-001, to change the Comprehensive Plan designation from General Commercial to Multiple Residential and the zoning from GC to MR for the 10 parcels consisting of approximately 17.61 acres located northwest of the W. Stanley Street/Jordan Road intersection as recommended by the Planning Commission and illustrated in Exhibit 3. Councilmember FitzGerald seconded. Motion carried.

H. AB 133-2017 Deliberation – For consideration of changing the Comprehensive Plan and Zoning Code to increase the maximum allowed density in the Multiple Residential (MR) zone from 24 to 28 dwelling units per acre only when the subject site is within walking distance of job opportunities & commercial services; and the site has arterial street frontage, on-site recreational facilities, and no on-site environmental constraints.

Councilmember Glenn moved to open deliberations. Councilmember Straughn seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Straughn moved to close deliberations. Councilmember Glenn seconded. Motion carried.

Councilmember Glenn moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting CPA/ZCA2017-005 – Multiple Residential/MR Density to amend the Comprehensive Plan and Zoning Code as presented in Exhibits 2 & 3. Councilmember Straughn seconded. Motion carried.

I. AB 145-2017 Deliberation – For consideration of updating the Comprehensive Plan Future Land Use Map and Zoning Map to designate publicly owned land & facilities as Public/Institutional (P/I) and privately owned & dedicated open space, and recreation & water retention tracts as Open Public Space (O/S)

Councilmember Straughn moved to open deliberations. Councilmember Hogan seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Glenn moved to close deliberations. Councilmember Straughn seconded. Motion carried.

Councilmember Straughn moved the City Council adopt the findings of fact as presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting CPA/ZMA2017-004 – Future Land Use Map and Zoning Map Updates, to change the Comprehensive Plan Future Land Use and the zoning designations for the parcels as described and illustrated in Exhibit 2 and recommended by the Planning Commission. Councilmember Glenn seconded. Motion carried.

J. AB 146-2017 Deliberation – For consideration of updating the Transportation Element of the Comprehensive Plan in regards to the six-year Transportation Management Program and to correct minor errors and omissions.

Councilmember Straughn moved to open deliberations. Councilmember FitzGerald seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Glenn moved to close deliberations. Councilmember Hogan seconded. Motion carried.

Councilmember Glenn moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting CPA2017-002 – Transportation Element Update, as presented in Exhibit 2 and recommended by the Planning Commission. Councilmember FitzGerald seconded. Motion carried.

K. AB 147-2017 Deliberation – For consideration of updating the Six-year Capital Improvement Program in regards to water and sewer system proposed projects, costs, rates and expenditures.

Councilmember FitzGerald moved to open deliberations. Councilmember Hogan seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Glenn moved to close deliberations. Councilmember Hogan seconded. Motion carried.

Councilmember FitzGerald moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting CPA2017-003 – CIP Update as presented in Exhibit 2 and recommended by the Planning Commission with the noted changes. Councilmember Hogan seconded. Motion carried.

- L. AB 148-2017 Deliberation – For consideration of updating the Public/Institutional (P/I) zone to add: “cemeteries” and “communication facilities” as conditional uses; amend minimum building setback requirements to provide equally between non-residential zones; and adjust landscaping requirements to accommodate the proposed setback requirements.**

Councilmember Hogan moved to open deliberations. Councilmember Glenn seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember FitzGerald moved to close deliberations. Councilmember Hogan seconded. Motion carried.

Councilmember Straughn moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting ZCA2017-001 – P/I Zone Update amending GFMC 19.03.160 as presented in Exhibit 2 and recommended by the Planning Commission. Councilmember Glenn seconded. Motion carried.

- M. AB 149-2017 Deliberation – For consideration of minor “Housekeeping” amendments that provide for: consistency within the city code; clarification of intent of certain code sections; corrections of errors & omissions; and improved readability.**

Councilmember Straughn moved to open deliberations. Councilmember Glenn seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Glenn moved to close deliberations. Councilmember Hogan seconded. Motion carried.

Councilmember Glenn moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting ZCA2017-002 – Housekeeping Amendments to amend GFMC 19.03.160 as presented in Exhibits 2-16 and recommended by the Planning Commission. Councilmember Hogan seconded. Motion carried.

N. AB 150-2017 Deliberation – For consideration of amending the Land Use and Housing Elements of the Comprehensive Plan to revise the population and housing growth targets for the 2035 pursuant to Snohomish County GPP10-Growth Target Reconciliation. The revised 2035 population growth target area for the city is 7,624 and 893 for the unincorporated portion of the Granite Falls Urban Growth Area (UGA). The new housing targets for the city and the UGA are 3,090 and 425 respectively.

Councilmember Straughn moved to open deliberations. Councilmember Hogan seconded. Motion carried.

The Councilmembers deliberated on the issue.

Councilmember Glenn moved to close deliberations. Councilmember Hogan seconded. Motion carried.

Councilmember Straughn moved the City Council adopt the findings of fact presented in Exhibit 1 and direct the City Manager to prepare an ordinance adopting CPA2017-006 – Population and Housing Reconciliation Growth Targets amending the Comprehensive Land Plan Land Use and Housing Elements as presented in Exhibits 2 & 3 and recommended by the Planning Commission. Councilmember Glenn seconded. Motion carried.

P. AB 152-2017 Discussion of potential code amendment to define structure of City Manager Performance Evaluations

The Councilmembers and City Manager Kirk discussed the City Manager performance evaluation form and structure and thoughts on the process.

City Manager Kirk to provide contact phone numbers for other cities of Granite's size and will provide a copy of his existing contract for the Council.

8. CURRENT BUSINESS

There were no items for Current Business.

9. MAYOR'S COMMENTS

Mayor Hartman commented on Railroad Days' parade, and for Brent manning the booth. He further asked for the Council's consideration in possibly moving the date of the event sooner because of the weather.

10. COUNCIL COMMENTS

Councilmember Glenn commented on Railroad Days; rain, city booth and is looking forward to Halloween community events downtown.

Councilmember Hogan asked about the possibility of a holiday get-together – potluck.

Councilmember Straughn had no comments.

Councilmember FitzGerald comments included:

- Thanked staff for Railroad Days: setup, cleanup, manning booth and the event organizers
- Granite Falls Toilet Festival shirt
- Asked for an interested fellow Councilmember to attend a Chamber meeting to go over the goals set by the Council at the Retreat
- Possibly hold a third event to bring more people into town

11. CITY MANAGER

City Manager Kirk had the following comments:

- Working with architect (Bill Singer) on the Food Bank/Civic Center
- Asbestos testing done next week
- Title issues with church property
- Railroad Days Civic Center booth (positive)

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman