



**CITY COUNCIL
MEETING MINUTES
SEPTEMBER 6, 2017
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Absent
Bruce Straughn	Present

City Staff

Deputy City Clerk Becky Aiken
City Manager Brent Kirk

Consultants

Thom Graafstra - Weed, Graafstra & Assoc.
Christopher Ferreira – S.C.S.O.
Warren Perkins - Gray & Osborne, Inc.

4. CONSENT AGENDA

- A. AB 119-2017 Approval of August 16, 2017 Minutes**
- B. AB 120-2017 Approval of September 6, 2017 Claims Checks #407073 through #407118 and three EFTs totaling \$136,973.64**
- C. AB 121-2017 Approval of Payroll from August 1, 2017 to August 15, 2017 Checks #27037 through #27039 and Nine EFT's totaling \$29,160.60**

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Straughn seconded. Motion carried.

Councilmember FitzGerald moved to add Item 11a – Executive Session for discussion of purchase of real estate and to briefly discuss pending litigation for 10 minutes. Councilmember Straughn seconded. Motion carried.

5. STAFF REPORTS

There were no comments on any of the staff reports.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience chose to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 122-2017 Snohomish Conservation District discussion regarding upcoming Rates and Charges Proposal. Monte Marti, Director

Monte Marti discussed the upcoming rates and charges proposal for the Snohomish Conservation District. He also mentioned the services offered by the District, past projects, education, and answered Council questions.

*Discussion halted due to the start of the public hearing.

B. AB 123-2017 Public Hearing – 7:30 PM For consideration of approval of Resolution No. 2017-08 approving and adopting policies, including fees, related to the Public Records Act of the State of Washington.

Councilmember FitzGerald moved to open the Public Hearing for consideration of approval of Resolution No. 2017-08. Councilmember Glenn seconded. Motion carried.

Consultant Attorney Graafstra submitted the following exhibits into the record:

Exhibit 1 – Public Hearing Notice

Exhibit 2 – Verification of Public Hearing Posting

Exhibit 3 – Affidavit of Publication from the Everett Daily Herald

Exhibit 4 – Proposed Resolution 2017-08 with Attachment A (16 page document that described the Public Records Policies for the City of Granite Falls)

Consultant Attorney Graafstra mentioned the proposed legislative enactments passed by the State legislature:

- Training as it relates to the public records officer
- Charges for records (digital)

The City Staff worked with Weed Graafstra to adopt some more comprehensive public records act policies.

The proposed policies would cover such subjects as:

- Designation on who the public records officer is
- Statement of surveying the availability of public records

- Policy on how to administer public records requests
- How to process a public records request
- Policy with regard to electronic records
- Policy with regard to cost of providing public records
- Policy relating to the denial of a public records request and how the denial might be processed
- Listing of exemptions (both State and Federal)
- Opt out
 - Maintain an index of public records (unless opt out)
- Training requirements for both the public records officer and elected public officials

Council asked questions regarding requests in writing, preferred outputs, required formats for release of records, costs and time-tracking.

Councilmember FitzGerald moved to open the public testimony portion of the Public Hearing. Councilmember Straughn seconded. Motion carried.

No one from the audience chose to comment on the matter.

Councilmember FitzGerald moved to close the public testimony portion of the Public Hearing. Councilmember Glenn seconded. Motion carried.

Councilmember Glenn moved to close the Public Hearing portion of the public meeting. Councilmember Straughn seconded. Motion carried.

Councilmember Glenn moved to approve Resolution No. 2017-08 approving the amended Public Records Act Rules and ordering publication of the resolution and the Public Records Act Rules. Councilmember Straughn seconded. Motion carried.

A. AB 122-2017 Snohomish Conservation District discussion regarding upcoming Rates and Charges Proposal
Monte Marti, Director

Continued discussion was had between the Council and Mr. Marti regarding the upcoming rates and charges proposal.

C. AB 124-2017 Consideration of 2017 PWD Water Meter Purchase.

Councilmember FitzGerald moved to approve the 2017 water meter purchase from the lowest responsive bidder, General Pacific, Inc., in an amount not to exceed \$69,856.08 including tax. Councilmember Glenn seconded. Motion carried.

D. AB 125-2017 Consideration of Revision to Public Works Standards for Local Access Streets.

Councilmember FitzGerald moved to approve proposed revision to the City's Public Works Standard for local access streets. Councilmember Glenn seconded. Motion carried.

8. CURRENT BUSINESS

There were no items for Current Business.

9. MAYOR'S COMMENTS

Mayor Hartman and City Manager Kirk are meeting with Nate Nehring on Friday.

10. COUNCIL COMMENTS

Councilmember Glenn had no comments.

Councilmember Straughn had no comments.

Councilmember FitzGerald attended the School Board meeting as the liaison to the School District on August 30th and reported the following from this meeting:

- They adopted the fiscal budget for 2017-2018
- Passed a Resolution to have a budget extension for the 2016-2017 budget
- Have a student that wants to combo with WIA Cooperative – wants to swim with Arch Bishop Murphy High School
- Had an executive session

He further thanked the Council for:

- Excusing him for his vacation and Scout Camp trip
- Stated he will not be leaving Council for a position in the 39th Legislative District (withdrew)
- Will be having upcoming knee replacement surgery

Mayor Hartman mentioned his absence at both next week's Work Session meeting and on September 20th for work.

Retreat will be held on September 23rd from 9am-1pm. City Manager Kirk to look into locations.

11. CITY MANAGER

City Manager Kirk had the following comments:

- Will be speaking with the School District and Chamber meeting regarding “State of the City” at the end of the month
- Food Banks set to combine once moved into new building
- Discussion this fall regarding lease at Family Support Center
- Future discussion regarding changing Public Works Standards for driveway widths

11A. EXECUTIVE SESSION

8:30 PM-

Councilmember Glenn moved to enter into Executive Session for 10 minutes to end at 8:40 PM for purchase of real estate with possible action to follow and pending litigation with no action to follow. Councilmember Straughn seconded. Motion carried.

8:40 PM-

Executive Session ended.

Councilmember Hartman moved to authorize the City Manager to proceed with purchase of Stanley Street property. Councilmember Glenn seconded. Motion carried.

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman