



**CITY COUNCIL
MEETING MINUTES
AUGUST 16, 2017
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Absent
Erin Hogan	Absent
Bruce Straughn	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Wastewater Treatment Plant Supervisor –
Lyle Bjornson

Consultants

Thom Graafstra - Weed, Graafstra & Assoc.

Councilmember Glenn moved to excuse Councilmember Hogan due to family vacation and Councilmember FitzGerald due to volunteering opportunities. Councilmember Straughn seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 113-2017 Approval of August 2, 2017 Minutes**
- B. AB 114-2017 Approval of August 16, 2017 Claims Checks #407032 through #407072 totaling \$329,295.46**
- C. AB 115-2017 Approval of Payroll from July 16, 2017 to July 31, 2017 Checks #27029 through #27036 and Twelve EFT's totaling \$56,688.71**

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Straughn seconded. Motion carried.

5. STAFF REPORTS

Wastewater Treatment Plant Supervisor Bjornson gave an update on the fine screen delivery and electrical scheduling.

Councilmember Straughn asked about plan reviews (basic).

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience chose to speak during this portion of the meeting.

Consultant Attorney Graafstra asked to have an Executive Session added to the Agenda as Item 11a, two items are acquisitions of property and one item is pending litigation for 12 minutes with no action to follow.

Councilmember Straughn moved to add an Executive Session to the Agenda Item 11a to discuss three items; two deal with acquisitions of property and one pending litigation item for 12 minutes. Councilmember Glenn seconded. Motion carried.

7. NEW BUSINESS

A. AB 116-2017 Consideration of Approval for the Wastewater Treatment Plan Operations Building Roof Coating Project at a cost not to exceed \$21,909.60 including tax.

Councilmember Glenn moved to award the Wastewater Treatment Plant Roof Coating project to the lowest responsive bidder, Axiom Division 7 of Everett, WA in an amount not to exceed \$21,909.60 including tax. Councilmember Straughn seconded. Motion carried.

B. AB 117-2017 Discussion of Civic Center Design

City Manager Kirk shared ideas from a meeting with the architect (Mike Jones) last week regarding the proposed Civic Center design and asked the Council for their input.

C. AB 118-2017 Mid-Year Budget Update

City Manager Kirk reviewed the 2016 Sales & Property Tax Revenue for Comparable Cities based on PERC Criteria, Snohomish County Cities – Sales & Property Tax Revenue Comparison and gave an update on the 2017 City budget to date.

A budget retreat will be scheduled at the library sometime in September. The financial forecast, the general and utility funds, and goal setting for next year will all be discussed.

8. CURRENT BUSINESS

A. AB 110-2017 Consideration of Approval of Revised Interlocal Agreement establishing Snohomish Regional Drug & Gang Task Force and authorize the Mayor to sign.

Councilmember Glenn moved to approve the Revised Interlocal Agreement establishing Snohomish County Regional Drug and Gang Task Force and authorize the Mayor to sign. Councilmember Straughn seconded. Motion carried.

9. MAYOR'S COMMENTS

Mayor Hartman mentioned his visit to the City's Wastewater Treatment Plant this week.

10. COUNCIL COMMENTS

Councilmember Glenn mentioned looking forward to goal setting and Railroad Days. Is happy it's not hot and smoggy out as it has been.

Councilmember Straughn also mentioned his visit to the Wastewater Treatment Plant as well as other things he was shown in town by Brent & Charles. He asked about signage at the round-about and City Manager vs. Mayor signatures on City documents.

11. CITY MANAGER

City Manager Kirk discussed the following:

- New teacher and staff orientation at the school – Council is welcome
- Update on Manager/Administration meeting he attended yesterday
- Smoots Public Hearing next Wednesday night

11A. EXECUTIVE SESSION

8:32 PM-

Councilmember Glenn moved to enter into Executive Session at item 11a as stated previously for 12 minutes. Councilmember Straughn seconded. Motion carried.

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman