



**CITY COUNCIL
MEETING MINUTES
DECEMBER 21, 2016
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matt Hartman	Present
Steven Glenn	Present
Suzie Ashworth	Present
Tom FitzGerald	Present
Erin Hogan	Absent

City Staff

City Clerk Darla Reese
City Manager Brent Kirk

Consultants

Tom Graafstra - Weed, Graafstra & Assoc.
Ray Sturtz – Community Planning Services

Councilmember Ashworth moved to excuse Councilmember Hogan due to illness. Councilmember Glenn seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 167-2016 Approval of December 21, 2016 Claims Checks #406439 through #406471 and Two EFT's totaling \$92,727.79**
- B. AB 168-2016 Approval of Payroll from November 16, 2016 through November 30, 2016 Checks #26950 through #26957 and Eleven EFT's totaling \$45,918.92**

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Ashworth seconded. Motion carried.

5. STAFF REPORTS

City Manager Kirk gave an update and answered Council questions regarding:

- Selected Police Chief and Police Deputy
- Officer Kozial will be leaving – new bid list this week (interview week of Jan. 3rd)
- Working with Food Bank regarding church building
- Legislative Agenda items for 2017

- Use Sarah Davenport Smith (lobbyist)
- Scrap run and site clean-up across the street

Council questions:

- De-icer
- Water blow-off – car hitting pipe
- Police Department roof

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience was signed up or chose to comment.

Councilmember Glenn moved to add Item AB 165-2016 Consideration of Approval of the Street Names for the Suncrest Farms Plat to the Agenda as 7L. Councilmember FitzGerald seconded. Motion carried.

7. NEW BUSINESS

A. AB 169-2016 Consideration of Re-Appointment of Sean Duncan to the City's Planning Commission for a Six-Year Term to Expire on January 2, 2022.

Mayor Hartman moved to re-appoint Sean Duncan to the City's Planning Commission for a six-year term to end on January 2, 2022.

Councilmember Ashworth moved to confirm the appointment of Sean Duncan to the City's Planning Commission Board (Seat 5) for a six-year term to end on January 2, 2022. Councilmember Glenn seconded. Motion carried.

B. AB 170-2016 Consideration of Adoption of Ordinance No. 920-2016 – Adopting the Public Works Standards.

Councilmember FitzGerald moved to adopt Ordinance No. 920-2016 adopting the City of Granite Falls Public Works Standards dated November 2016. Councilmember Glenn seconded. Motion carried.

C. AB 171-2016 Consideration of Adoption of Ordinance No. 921-2016 – Budget Amendment #3.

Councilmember Glenn moved to adopt Ordinance No. 921-2016, an Ordinance of the City of Granite Falls, Washington, relating to the 2016 City Budget; and amending Ordinance No. 903-2015 adopting the 2016 Budget and Ordinance No. 912-2016 and Ordinance No. 914-2016 amending the

2016 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A". Councilmember FitzGerald seconded. Motion carried.

D. AB 172-2016 Consideration of Adoption of Ordinance No. 922-2016 – Establishing a Fund to document the revenue derived from Real Estate Excise Tax.

Councilmember FitzGerald moved to adopt Ordinance No. 922-2016, an Ordinance of the City of Granite Falls creating a new fund to be entitled "Capital Improvement Fund/REET" for the purpose of documenting revenue from Real Estate Excise Taxes to be used for capital improvement projects meeting criteria for use of this revenue as established in RCW 82.46. Councilmember Ashworth seconded. Motion carried.

E. AB 173-2016 Consideration of Adoption of Ordinance No. 923-2016 – Adopting Stormwater Management Regulations.

Councilmember Glenn moved to adopt Ordinance No. 923-2016, An Ordinance of the City of Granite Falls, Washington, adopting Stormwater Management Regulations pursuant to the Western Washington Phase II Municipal Stormwater Permit issued to the City by the Washington State Department of Ecology and adopting amendments to GFMC 13.20.200, 13.20.240 (C), and 13.20.270 (C) and 13.20.270 (D) attached as Exhibit A, of the Granite Falls Municipal Code. Councilmember Ashworth seconded. Motion carried.

F. AB 174-2016 Consideration of Approval of Interlocal Agreement with the Snohomish Health District for per capita contribution for Health District Services.

Councilmember Glenn moved to approve Interlocal Agreement between the Snohomish Health District and the City of Granite Falls per capita contribution for Health District Services and authorization for the Mayor to Sign. Councilmember FitzGerald seconded. Motion carried.

G. AB 175-2016 Consideration of Approval of 2017 Agreement with Crime Stoppers of Puget Sound

Councilmember Ashworth moved to approve 2017 Agreement between Crime Stoppers of Puget Sound and the City of Granite Falls and authorize the City Manager to sign. Councilmember Glenn seconded. Motion carried.

H. AB 176-2016 Consideration of Approval of 2017 City Attorney Retainer Agreement with Weed, Graafstra & Associates, Inc. for Legal Services.

Councilmember Glenn moved to approve the 2017 City Attorney Retainer Agreement between the City of Granite Falls and Weed, Graafstra & Associates, Inc. and authorization for Mayor to sign. Councilmember FitzGerald seconded. Motion carried.

I. AB 177-2016 Consideration of Certification of Mayor Dan Rankin as Board of Health Representative for 2017 for the City of Granite Falls.

Councilmember Glenn moved to certify Mayor Dan Rankin as the Board of Health Representative for the City of Granite Falls for 2017. Councilmember Ashworth seconded. Motion carried.

J. AB 178-2016 Consideration of Approval of Community Planning Services Contract for 2017 Planning Services.

Councilmember FitzGerald moved to approve Contract between the City of Granite Falls and Community Planning Services for 2017 Planning Services and Authorization for the Mayor to sign. Councilmember Glenn seconded. Motion carried.

K. AB 179-2016 Comprehensive Plan and Development Regulations Annual Docket – Planning Commission Recommended List.

Consultant Sturtz reviewed and discussed the Planning Commission Recommended List for the 2017 Docket to the City Council.

L. AB 165-2016 Consideration of Approval of the Street Names for the Suncrest Farms Plat.

City Manager Kirk made additional changes to the roads discussed at the previous meeting, these changes are:

- Changed Spruce Street to Spruce Avenue
- Changed Oak Avenue to Oak Street
- Changed Porcupine Avenue to Tailspare Avenue

Councilmember Ashworth moved to approve the names for Suncrest Farms as outlined in the email from the City Manager on December 15, 2016. Councilmember FitzGerald seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items on the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman mentioned the following:

- We have a new Police Chief selected – Christopher Ferreira

- Will attend the Snohomish County Public Works & Peter Forbes (Forest Service) meeting tomorrow morning regarding the Mountain Loop Highway
- Wished everyone a Merry Christmas!

10. COUNCIL COMMENTS

Councilmember Glenn is looking forward to the holiday break.

Councilmember Ashworth wished everyone a Merry Christmas! Added she is excited to meet the new staff at the Police Department.

Councilmember FitzGerald had the following comments:

- Wants to have a meeting in January to discuss the City's legislative agenda (and approve it at a meeting)
- Olympia Action Days – February 14, 15 & 16
- Wants Council to plan a Spring Retreat
- Boy Scouts collecting Christmas Trees that will be chipped and donated to be placed at the Dog Park
- Wished everyone Happy Holidays and a Happy New Year!

11. CITY MANAGER

City Manager Kirk had the following comments:

- Meeting scheduled with the School District on January 11th
- February - will be on vacation the week of the 8th and possibly through the 15th
- January 18th - attending the AWC Mayor/Manager Exchange
- January 11th add discussion on the Legislative Agenda
- Exit Audit (State Auditor's) – shooting for January 25th

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.

City Clerk Darla Reese, MMC

Mayor Matthew Hartman