



**CITY COUNCIL  
SPECIAL MEETING MINUTES  
JANUARY 11, 2017  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Pro Tem FitzGerald** called the City Council Meeting to order at 7:05 PM.

**2. FLAG SALUTE**

**Mayor Pro Tem FitzGerald** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matt Hartman	Absent
Steven Glenn	Present
Suzie Ashworth	Present
Tom FitzGerald	Present
Erin Hogan	Present

City Staff

City Clerk Darla Reese  
City Manager Brent Kirk

Consultants

Tom Graafstra - Weed, Graafstra & Assoc.  
Ray Sturtz – Community Planning Services  
Christopher Ferreira – S.C.S.O.  
Warren Perkins – Gray & Osborne, Inc.

**Councilmember Glenn** moved to excuse Mayor Hartman due to work. Councilmember Hogan seconded. Motion carried.

**4. CONSENT AGENDA**

- A. AB 001-2017 Approval of December 7, 2016 Minutes**
- B. AB 002-2017 Approval of December 14, 2016 Minutes**
- C. AB 003-2017 Approval of December 21, 2016 Minutes**
- D. AB 004-2017 December 22, 2016 to December 31, 2016 Claims Checks #406472 through #406511 and Two EFT's totaling \$74,450.39**
- E. AB 005-2017 Approval of January 11, 2017 Claims Checks #406512 through #406520 totaling \$26,051.80**
- F. AB 006-2017 Approval of Payroll from December 1, 2016 to December 15, 2016, Checks #26958 through #26959 and Thirteen EFT's totaling \$34,417.25**

**Councilmember Glenn** moved to approve the Consent Agenda. Councilmember Hogan seconded. Motion carried.

## 5. STAFF REPORTS

**City Manager Kirk** introduced the new Police Chief, Christopher Ferreira.

**Chief Ferreira** introduced himself to the Council.

(Staff Reports halted due to start of Public Hearing)

## 7. NEW BUSINESS

### A. AB 007-2017 Public Hearing – 7:15 PM

#### To Consider the Proposed Amendments to be included in the 2017 Comprehensive Plan and Development Regulations Annual Docket

**Councilmember Glenn** moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

**Ray Sturtz, Community Planning Services, 15122 – 169<sup>th</sup> Avenue NE, Arlington, WA 98223**

**Consultant Sturtz** gave a PowerPoint presentation to discuss the items to be included on the 2017 Annual Docket. The presentation included the following items:

- Purpose of tonight's Public Hearing
- Exhibits
- CPA/ZMA2017-001 West Stanley Future Land Use Map & Zoning Map Proposed Amendments
- CPA2017-002 Transportation Element Update
- CPA2017-003 Capital Improvement Program Update
- CPA2017-004 Future Land Use Map & Zoning Map Update
- CPA/ZCA2017-005 MR Density
- ZCA2017-001 Public/Institutional Zone Update
- ZCA2017-002 Housekeeping Proposed Amendments
- ZCA2017-006 Stormwater Regulations Update

**Councilmember Glenn** moved to open the public testimony portion of the Public Hearing. Councilmember Hogan seconded. Motion carried.

No one was signed up or chose to comment from the audience.

**Councilmember Hogan** moved to close the public testimony portion of the Public Hearing. Councilmember Glenn seconded. Motion carried.

**Councilmember Glenn** moved to close the Public Hearing. Councilmember Ashworth seconded. Motion carried.

**Councilmember Glenn** moved the City Manager to present a resolution directing the Designated Official to proceed with analysis and processing of the proposed amendments described in Exhibits 2 through 9 as part of the Comprehensive Plan and Development Regulations Annual Docket for 2017. Councilmember Hogan seconded. Motion carried.

**B. AB 008-2017 Consideration of Approval of Resolution 2017-02 – Annual Docket List Approval**

**Councilmember Hogan** moved the City Council approve Resolution 2017-02, a resolution of the City of Granite Falls directing the Designated Official to proceed with analysis and processing for the 2017 Comprehensive Plan and Development Regulations Annual Docket as recommended by the Planning Commission. Councilmember Glenn seconded. Motion carried.

**D. AB 010-2017 Consideration of Agreement for 2017 Lobbying Services with SDS Municipal Consulting LLC**

**Councilmember Glenn** moved to approve the Agreement for Services Contract between the City of Granite Falls and SDS Municipal Consulting, LLC in an amount not to exceed \$5,000 and authorize the Mayor to sign. Councilmember Ashworth seconded. Motion carried.

**C. AB 009-2017 - Public Hearing 7:45 PM  
For Consideration of revisions to the City's Water Utility General Facility Charge**

**Councilmember Glenn** moved to open the Public Hearing for consideration of the revisions to the City's Water Utility General Facility Charge. Councilmember Hogan seconded. Motion carried.

**City Clerk Reese** submitted the following exhibits into the record:

1. Verification of Public Hearing Posting dated December 31, 2016, 1 page
2. Public Hearing Notice dated December 30, 2016, 1 page
3. Affidavit of Publication for the Public Hearing Notice from the Everett Herald dated January 3, 2017
4. Ordinance No. 926-2017, 2 pages
5. Resolution No. 2017-01, 18 pages
6. General Facility Charge Study, 12 pages

**City Manager Kirk** and **City Engineering Perkins** discussed the purpose of the Public Hearing and proposed changes regarding changes to the Water General Facility Charge.

**Councilmember Glenn** moved to open the public testimony portion of the Public Hearing. Councilmember Ashworth seconded. Motion carried.

No one was signed up or chose to comment from the audience.

**Councilmember Hogan** moved to close the public testimony portion of the Public Hearing. Councilmember Glenn seconded. Motion carried.

**Councilmember Glenn** moved to adopt Ordinance No. 926-2017, adopting a new Water Utility General Facility Charge for the City of Granite Falls. The amount of the City's Water Utility General Facility Charge shall be set forth in the City's Fee Resolution, which shall be updated periodically. The City General Facility Charge shall be in addition to the General Facility Charge assessment to the City by Snohomish County PUD No. 1 for each new connection to the Granite Falls water system. Councilmember Ashworth seconded. Motion carried.

**Councilmember Glenn** moved to approve Resolution 2017-01 adopting Fees and Charges for the City of Granite Falls. This resolution revises the General Facility Charge for connection to the City's water system. The new General Facility Charge shall be \$3,500 for a Single-Family Residential Dwelling Unit (1 ERU). Multi-Family Dwelling Units and Commercial Industrial Units shall have a connection charge in accordance with ERU equivalency as shown in the resolution in addition to the PUD General Facility Charge. Councilmember Ashworth seconded. Motion carried.

**Councilmember Hogan** moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

## **5. STAFF REPORTS (continued)**

**City Manager Kirk** discussed the following items:

- Water line break at Teriyaki Wok
- Fall on ice in front of Discount Smoke Shop
- Water/sewer rates
- Force main construction at Suncrest Farms
- Smoots Development moving forward
- Inquiries on property across from IGA
- In the process of closing all overlay projects
- Food Bank – Coalition looked at possible new site yesterday
- Working on year end budget
- Architectural bid recommendation on meeting of February 25<sup>th</sup>
- February meeting - add discussion on property across the street

## 6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

### **Marc Bhend, 4126 Serene Way, Lynnwood**

Mr. Bhend is a property owner on Burn Road. He commented on water hookup charges in Fall City compared to the City of Granite Falls.

### **E. AB 011-2017 Consideration of Request to Allow for Additional Bonding for ROW Improvements to be Completed as Part of the Final Plat Approval for Suncrest Farms Development**

**City Manager Kirk** explained the request to the Council as an FYI. The final decision on the matter is made by the City Engineer and the Public Works Director.

## 8. CURRENT BUSINESS

There were no Current Business items on the Agenda.

## 9. MAYOR'S COMMENTS

Mayor was absent from the meeting so there were no Mayor comments.

## 10. COUNCIL COMMENTS

**Councilmember FitzGerald** had the following comments:

- Legislative Agenda – wants placed on next Council Agenda
- February 15<sup>th</sup> – will miss meeting - attending conference in Olympia
- Saturday night – Cat Fight at high school

**Councilmember Glenn** had no comments.

**Councilmember Hogan** had no comments.

**Councilmember Ashworth** asked to be excused from the February 8<sup>th</sup> meeting – will be in Olympia. She also added she is glad we made it through the ice storm.

## 11. CITY MANAGER

**City Manager Kirk** will be attending the AWC Manager/Mayor Exchange conference in Olympia next Tuesday/Wednesday and will be meeting with John Kostner, Kirk Pearson and Dan Kristiansen.

**12. EXECUTIVE SESSION to discuss pending litigation and performance of a public employee (35 minutes).**

8:40 PM-

**Councilmember Glenn** moved to enter into Executive Session for 35 minutes to end 9:15 PM for pending litigation and to evaluate the performance of a public employee. Councilmember Hogan seconded. Motion carried.

**13. ADJOURNMENT**

**Mayor Pro Tem FitzGerald** adjourned the meeting.

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City Clerk Darla Reese, MMC

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Mayor Matthew Hartman