

TOWN OF GRANITE FALLS

ORDINANCE NO. 416

AN ORDINANCE OF THE TOWN OF GRANITE FALLS ESTABLISHING A SMALL WORKS ROSTER PURSUANT TO RCW 35.23.352.

THE TOWN COUNCIL OF THE TOWN OF GRANITE FALLS, WASHINGTON, DO ORDAIN, as follows:

Section 1: There is established for the Town of Granite of Falls, a small works roster comprised of all contractors who request to be on the roster and who are, where required by law, properly licensed or registered to perform contracting work in the State of Washington.

Section 2: The small works roster shall be established as follows:

1. At least once every year, the Town of Granite Falls shall advertise in a newspaper of general circulation the existence of a small works roster for the Town of Granite Falls. The Town shall add to the roster those contractors who respond to the advertisement and request to be included on the roster.
2. In order to be included on the roster, the contractor shall supply information as follows in response to a standard form questionnaire to be developed at the direction of the Town Council:
 - (a) The contractor's State license or registration, where required by law;
 - (b) The contractor's financial standing and responsibilities;
 - (c) The contractor's experience, organization, and technical qualifications necessary to perform proposed contracts;
 - (d) The contractor's ability to comply with the required performance schedules taking into consideration its existing business commitments;
 - (e) The contractor's satisfactory record of performance, integrity, judgment, and skills;
 - (f) The contractor's ready availability to perform work in and for the Town of Granite Falls;
 - (g) Such other information as may be secured concerning the contractor's ability to satisfactorily perform a contract with the Town of Granite Falls.
3. The questionnaire required in Section 2(2) shall be sworn before a Notary Public, and shall be submitted once a year and at such other times as the Granite Falls Town Council shall require.

Section 3: The small works roster shall be utilized as follows:

- (1) Whenever the Town of Granite Falls seeks to construct any public work or improvement, the estimated cost of which, including costs of material, supplies and equipment is \$100,00.00 or less, the small works roster may be utilized.
- (2) When the small works roster is utilized, the Town of Granite Falls shall invite proposals from all appropriate contractors on the small works roster including, whenever possible, at least one proposal from a minority contractor who otherwise qualifies.
- (3) The invitation to the contractor on the small works roster shall include an estimate of the scope and nature of the work to be performed and materials and equipment to be furnished.
- (4) When awarding a contract for work under the small works roster, the Town of Granite Falls shall award the contract to the contractor submitting the lowest responsible bid, provided, however, that the Town of Granite Falls reserves its right under applicable law to reject any or all bids and to waive procedural irregularities.

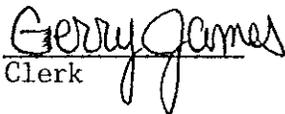
Section 4: If any section, part of section, clause or sentence of this Ordinance shall be held to be unconstitutional or invlaid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

Section 5: This Ordinance shall take effect from and after its passage and publication as required by law.

Approved this 28 day of December, 1988.


MAYOR, TOWN OF GRANITE FALLS

Attest:


Clerk

FIRST READING: December 28, 1988

SECOND READING:

DATE OF PUBLICATION:

EFFECTIVE DATE: