

*Amended
Ord 173*

TOWN OF GRANITE FALLS

STATE OF WASHINGTON

ORDINANCE NO. 340

AN ORDINANCE CREATING A PLANNING COMMISSION FOR THE TOWN OF GRANITE FALLS AND PRESCRIBING ITS DUTIES, AUTHORITY AND PROCEDURE, AND REPEALING ORDINANCE NO. 173.

WHEREAS, the Town of Granite Falls is authorized by Chapter 35.63 of the Revised Code of Washington to create a planning commission;

WHEREAS, during the period the Granite Falls comprehensive advisory committee was active preparing the comprehensive plan, the council had increased land development, subdivision, annexation and building permit issues to resolve during regular council sessions;

WHEREAS, Policy IM-1 of said comprehensive plan reads, "In furtherance of the goals and policies of this comprehensive plan, and exercising the powers granted by state law to promote the establishment of a process to review and make recommendations on land development and land subdivision proposals, the mayor should appoint a planning commission in accordance with RCW 35.63"

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Granite Falls, Washington:

Amended by Ord 352

→ Section 1: Creation - Membership: Pursuant to RCW 35.63, there is created a town planning commission, consisting of seven members who shall be appointed by the mayor and confirmed by the council. Members shall be selected without respect to political affiliations and they shall serve without compensation.

Section 2: Terms of Office: The terms of office of each new member appointed (except to fill unexpired terms) shall be for six years. The mayor shall appoint such members as are necessary so that there will be seven members for terms of such length that the term of one member shall expire each year. Of the first seven members appointed, the term of two shall end on the 2nd day of January, 1984, and the terms of each of the five others shall expire in rotation on the 2nd day of January of each succeeding year. The terms of the first seven members appointed shall be fixed and designated by the Mayor at the time of appointment. No member of the commission shall hold office or be appointed as an ex officio member by virtue of office held in the town.

Section 3: Vacancies - Removal: Vacancies occurring otherwise than through the expiration of terms shall be filled for the unexpired terms. Members may be removed, after public hearing, by the mayor, with the approval of the town council, for inefficiency, neglect of duty or malfeasance in office.

Section 4: Organization - Meeting - Quorum - Rules: The commission shall elect its own chairman and create and fill such other offices as it may determine it requires. A member may act as secretary without salary, or if requested by the commission the mayor may designate a member of the paid staff of the town to serve as such secretary, who shall serve without additional compensation. The commission shall hold at least one regular meeting in each month for not less than nine months in each year. A majority of the members of the planning commission shall constitute a quorum for the transaction of business. The commission shall adopt rules for transaction of business and shall keep a written record of its meetings, resolutions, transactions, findings and determinations which record shall be a public record.

Section 5: Expenditures: The expenditures of the commission shall be within the amounts appropriated for the purpose by the council. Within such limits, the commission may employ such employees and expert consultants as are deemed necessary for its work.

Section 6: Powers of Commissions: The commission may act as the research and fact finding agency of the municipality. To that end it may make such surveys, analyses, researches and reports as are generally authorized or requested by the Council. The commission, upon such request or authority may also:

- a. Make inquires, investigations and surveys concerning the resources of the town;
- b. Assemble and analyze the data thus obtained and formulated comprehensive plans for the conservation of such resources and the systematic utilization and development thereof;
- c. Make recommendations from time to time as to the best methods of such conservation, utilization, and development; and
- d. Coordinate with other commissions and with other public agencies of the municipality, state and United States in such planning, conservation and development.

Section 7: Reports - Recommendations: The town council may refer to the planning commission, for its recommendation and report, any ordinance, or any land development or land subdivision proposals, and the commission shall promptly report to the council thereof, making such recommendations and giving such counsel as it may deem proper in the premises.

Section 8: Subdivision Reports and Recommendations: The commission shall review all proposed subdivisions and make recommendations thereon to the town council to assure conformance of the proposed subdivision to the general purposes of the comprehensive plan and to planning standards and specifications as adopted by the town in accordance with RCW 58.17.100. Reports of the planning commission shall be advisory only: Provided, that the council may, by ordinance, assign to such commission such administrative functions, powers and duties as may be appropriate, including the holding of hearings, and recommendations for approval or disapproval of preliminary plats of proposed subdivisions.

Section 9: Annual Report to Council: The planning commission, at or before its first regular meeting in November of each year, shall make a full report in writing to the Town Council of its transactions and expenditures, if any, for the preceding year, with such general recommendations as to matters covered by its prescribed duties and authority as may to it seem proper.

Section 10: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 11: This ordinance shall take effect from and after its passage, approval and posting, according to law.

THIS ORDINANCE IS HEREBY ADOPTED by the Town of Granite Falls this 27th day of April, 1983.

Approved by the Mayor this 27th day of April, 1983.

Doris Sawyer
MAYOR

ATTEST:

Gerry James
Town Clerk

CERTIFICATE

I, Gerry James, being first duly elected, qualified and acting Clerk of the Town of Granite Falls, Washington, a municipal corporation, do hereby certify that the foregoing Ordinance No. 340 is a full, true and correct copy of the original ordinance passed on the 27th day of April, 1983, as said ordinance appears in the Ordinance Book of the Town and said ordinance became effective on the 27th day of April, 1983, and the same is duly posted on the 27th day of April, 1983, at the following three public places of said Town:

1. U.S. Post Office
2. Town Hall
3. Konnerups