SHORT PLAT SUBMITTAL CHECKLIST

☐ Application Fee

☐ Short Plat Application Form signed by the applicant and owner(s) - original + 3 copies

☐ Legal Description (original)

☐ Vicinity Map (original)

☐ Title Report - 2 copies

☐ Landscape Plan, if required - 4 copies

☐ Traffic Study, if required - 4 copies

☐ Critical Areas Report, if required - 4 copies

☐ Wetland Mitigation Plan, if required - 4 copies

☐ Preliminary Drainage Report, if required - 4 copies

☐ Traffic Mitigation Offers, if required (City/Snohomish County) – original + 3 copies

☐ Draft of proposed Covenants, if any (original + 3 copies)

☐ Four (4) copies of plans – 22” X 34” or larger

☐ One digital copy of plans on CD in CAD program compatible with AutoCAD or Arc View.
DRAWING REQUIREMENTS

Drawing shall be not less than 34” x 22” in size, drawn to a scale of 1” = 50’ or larger. Blueline or blackline prints and photo copies are acceptable.

☐ Title block centered at top of drawing that includes the following:
   Granite Falls;
   Name of proposed subdivision;
   File No.; and
   Section, Township, and Range.

☐ Sufficient description to define the location and boundaries, including bearing and distance, of the proposed subdivision.

☐ Name, address, phone number, seal and signature of the registered land surveyor who prepared the map.

☐ Date map was prepared or revised, north arrow, graphic scale, and legend, if necessary.

☐ Name, address, phone number, of the engineer.

☐ Name, address, phone number, of the applicant

☐ Scaled vicinity map with north arrow, outlining and shading the subject property and showing and labeling all roads within ½ mile of the subject property.

☐ Site Information:
   Site address;
   Legal description;
   Total site area (acres/square footage);
   Existing zoning;
   Proposed number of lots;
   Proposed number of lots per acre;
   Water supply/purveyor;
   Sewage disposal/purveyor;
   School district; and
   Fire district.

☐ Density Calculations:
   Gross site area (square feet);
   Net site area (square feet/acre);
   Net site area (square feet/acre) multiplied by the number of allowable dwelling units/acre equals the maximum number of lots allowed.

☐ Lot Closure Calculations.
Lot Dimensions and numbers.

Minimum building setback lines.

Any existing property lines within or adjacent to the proposed subdivision within 200 feet.

Contour lines at 5-foot elevation intervals or less (per GFMC 19.05.050). All contour lines shall be extended into adjacent property a sufficient distance to show the topographical relationship of adjacent property to the proposed subdivision.

All existing and proposed street rights-of-way or easements within or adjacent to the proposed subdivision information:
- Location;
- Name;
- Width; and
- Pavement width.

Location of existing and proposed utilities adjacent to or within the proposed subdivision:
- Underground power lines,
- Gas lines
- Storm water lines
- Sewer lines, and
- Water mains.

Location of all existing structures and private or community wells within the proposed subdivision and within 100 feet of the proposed subdivision.

Public areas to be owned in common by the lot owners, if any.

Location of tree-covered areas and location of individual trees or groups of trees over 8 inches in diameter.

Preliminary grading and reclamation plan.

Preliminary (conceptual) drainage plan showing existing and proposed drainage facilities for the site and adjacent areas.

Location of known or suspected
- Soil or geological hazard areas;
- Water bodies (rivers, ponds, creeks, and wetlands); and
- Areas subject to flooding.

Other information that may be required by the Designated Official in order to properly review the proposed subdivision, including information required to determine the environmental impacts.