



**TRANSPORTATION BENEFIT DISTRICT  
MEETING MINUTES  
NOVEMBER 18, 2015  
7:00 PM**

**1. CALL TO ORDER**

**Commissioner FitzGerald** called the Transportation Benefit District Meeting to order at 6:43 PM.

T.B.D. Commissioners

Matt Hartman	Present
Tess Greene	Absent
Suzie Ashworth	Present
Tom Collins	Absent
Tom FitzGerald	Present

City Staff

City Clerk Darla Reese  
City Administrator Brent Kirk

Consultants

City Attorney Tom Graafstra

- **Approval of June 24, 2015 Meeting Minutes.**

**Commissioner Hartman** moved to approve the Minutes of June 24, 2015. Motion seconded by Commissioner Ashworth and passed 3-0.

*Commissioner Ashworth – Aye, Commissioner FitzGerald – Aye, Commissioner Hartman – Aye*

- **Public Hearing 6:30 PM  
For Adoption of Budget Policies and to Consider its 2016 Preliminary Budget.**

**Commissioner Hartman** moved to open the Public Hearing. Motion seconded by Commissioner Ashworth and passed 3-0.

*Commissioner Ashworth – Aye, Commissioner FitzGerald – Aye, Commissioner Hartman – Aye*

**City Clerk Reese** entered the following exhibits into the record:

- Exhibit 1 – Public Hearing Notice Dated November 6, 2015, 1 page
- Exhibit 2 – Verification of Public Hearing Posting Dated November 6, 2015, 1 page
- Exhibit 3 – Affidavit of Publication from Everett Herald Dated November 6, 2015, 2 pages
- Exhibit 4 – Transportation Benefit District Preliminary 2016 Annual Budget, 2 pages

**City Administrator Kirk** mentioned the car tab revenues for approximately 2,500 cars will be transferred into the streets fund. He mentioned the legislative provisions next year to possibly move this into an utility of the City.

**Commissioner Hartman** moved to open Public Testimony. Motion seconded by Commissioner Ashworth and passed 3-0.

*Commissioner Ashworth – Aye, Commissioner FitzGerald – Aye, Commissioner Hartman – Aye*

No one from the audience chose to comment.

**Commissioner Hartman** moved to close Public Testimony. Motion seconded by Commissioner Ashworth and passed 3-0.

*Commissioner Ashworth – Aye, Commissioner FitzGerald – Aye, Commissioner Hartman – Aye*

**Commission** discussed administration fee changes, timing on dissolving TBD, assurance that money is used for streets fund (different options); overlays (chip & crack sealing), sidewalk repairs and cold patching.

**Commissioner Hartman** moved to close the Public Hearing. Motion seconded by Commissioner Ashworth and passed 3-0.

*Commissioner Ashworth – Aye, Commissioner FitzGerald – Aye, Commissioner Hartman – Aye*

## **2. ADJOURNMENT**

**Commissioner FitzGerald** adjourned the meeting.

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City Clerk Darla Reese, CMC

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President Tom FitzGerald