



PLANNING COMMISSION

MEETING

NOVEMBER 24, 2015

7:00PM

MINUTES

1. CALL TO ORDER:

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

<u>Planning Commission</u>	<u>City Staff</u>
Commissioner Frederick Cruger – Present	Deputy City Clerk Becky Aiken
Commissioner Chris Marsh – Present	
Commissioner Scott Morrison – Present	
Commissioner Ron Stephenson - Present	
Commissioner Kevin Harrison - Present	

4. APPROVAL OF MINUTES

A. Meeting Minutes of November 10, 2015

Commissioner Stephenson moved to approve the Meeting Minutes of November 10, 2015. Motion seconded by Commissioner Morrison and passed 5-0.

Commissioner Marsh – Aye, Commissioner Stephenson – Aye, Commissioner Cruger – Aye, Commissioner Harrison – Aye, Commissioner Morrison – Aye

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON ACTION ITEMS

No one chose to comment during this portion of the meeting.

6. NEW BUSINESS (None)

7. CURRENT BUSINESS

**A. 2016 Annual Docket: ZCA2016-001 Sign Code Update
Continued Discussion**

The Planning Commission continued their review of the Sign Code. The following are proposed changes:

Page 6

- (H)(1)(a) Residential ~~uses~~ users are not allowed portable signs, including those operating with a home occupation business license.

Page 7

- (3)(a) Residential ~~uses~~ users are not allowed window signs for commercial purposes, including those operating with a home occupation business license.

Page 8

- (4)(a) Residential ~~uses~~ users are not allowed roof signs, including those operating with a home occupation business license.

Page 10

- ~~(9) Informational Signs. This section shall govern informational signage in CBD, GC, IR, LI, and HI zoning districts.~~
 - ~~(a) Residential uses are not allowed informational signs, including those operating with a home occupation business license.~~
 - ~~(b) Size. Not to exceed six square feet in surface area.~~
 - ~~(c) Height. Not to exceed six feet in overall height.~~
 - ~~(d) Location. A minimum of five feet from all property lines, not within 25 feet of public right-of-way. May be permitted as a wall sign. Not to be located on top of or above the roof ridge or deck.~~
 - ~~(e) Number Permitted. One per frontage visible from right-of-way. No maximum number within the site/development, if not visible from any public right-of-way.~~
 - ~~(f) Permit. A rendition of the informational sign shall be reviewed by the designated official prior to placement, to ensure that it does not contain a commercial message.~~

Commissioner Stephenson moved to delete the informational signs from the sign ordinance for the simple fact the Planning Commission as a body feels most everything is covered, and under informational signs, they are talking about content of the sign versus the physical description of the sign. Motion seconded by Commissioner Marsh and passed 4-1.

Commissioner Marsh – Aye, Commissioner Stephenson – Aye, Commissioner Cruger – Nay, Commissioner Harrison – Aye, Commissioner Morrison – Aye

Commissioner Harrison moved to make a caveat that would be all inclusive for any not covered signs to be vetted through the City Designated Official. Motion seconded by Commissioner Morrison and passed 5-0.

Commissioner Marsh – Aye, Commissioner Stephenson – Aye, Commissioner Cruger – Aye, Commissioner Harrison – Aye, Commissioner Morrison – Aye

Page 10

- (9) Other types of signs not already covered will necessarily have to be vetted through the city designated official.

Page 11

- (b)(i) ~~Size, Height. Sign face shall not exceed four by eight feet. Not to exceed six feet in overall height.~~ Size, Height. Sign shall not exceed eight feet in width by four feet in height not to exceed six feet in overall height.

Page 12

- (2)(a) Size, Location. Shall conform to the size and location regulations as set forth by zoning districts in subsection ~~(N)(3)~~ (1)(1) of this section.
- (3)(a) Size, Location. Shall conform to the size and location regulations as set forth by zoning district in subsection ~~(N)(3)~~ (1)(1) of this section.

Commissioner Harrison asked for the next copy to be a clean copy.

Deputy Clerk Aiken to provide the Commission with a clean copy.

Commissioner Cruger to work with City Clerk Reese and Deputy City Clerk Aiken on the changes.

*Next meeting – potential one on December 1st dependent on state comments. Otherwise, the next meeting will be on December 8th.

8. REPORTS:

A. Staff Reports

Questions on:

- ownership of water systems and what is meant by it
- what wireless resale is

B. Homework Assignments

None

9. CORRESPONDENCE:

None

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.