



PLANNING COMMISSION

MEETING

OCTOBER 27, 2015

7:00PM

MINUTES

1. CALL TO ORDER:

Deputy City Clerk Aiken called the Planning Commission meeting to order at 7:10 p.m.

2. FLAG SALUTE:

Deputy City Clerk Aiken led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission
Commissioner Frederick Cruger – Absent
Commissioner Chris Marsh – Absent
Commissioner Scott Morrison – Present
Commissioner Ron Stephenson - Present
Commissioner Kevin Harrison - Present

City Staff
Deputy City Clerk Becky Aiken

City Consultant
Ray Sturtz - Community Planning Services

Commissioner Stephenson nominated Commissioner Morrison to be the Pro Tem Chair. Motion seconded by Commissioner Harrison and passed 3-0.

Commissioner Stephenson – Aye, Commissioner Harrison – Aye, Commissioner Morrison – Aye

4. APPROVAL OF MINUTES

A. Meeting Minutes of October 13, 2015

Commissioner Harrison moved to approve the Meeting Minutes of October 13, 2015. Motion seconded by Commissioner Stephenson and passed 3-0.

Commissioner Stephenson – Aye, Commissioner Harrison – Aye, Commissioner Morrison – Aye

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON ACTION ITEMS

No one chose to comment during this portion of the meeting.

6. NEW BUSINESS

A. 2016 Annual Docket: ZCA2016-001 Sign Code Update Review

Consultant Sturtz and the Planning Commission reviewed and discussed the existing sign regulations and docket applications.

The following are comments from the City Attorney and Commissioner Cruger's reviews of the sign code and further things that may also need to be looked at:

Page 2

- 3(a) and 4(a) - Difference in square footage pointed out and may need to be looked into further

Page 3

- (F)(1) - Not a problem

Page 4

- (G)(1) - Not a problem
- (10)(a) – Need to look into further

Page 5

- (H) – Problematic to implement – propose deletion of this

Page 7

- (J)(1) – May want to look at residential sign sizes
- (L)(1) - May want to look at residential sign sizes

Page 8

- (N) – May want to figure out a size and location that fits all purposes

*Homework = Look at Temporary Special Use Signs section to see how you can provide consistency.

Page 9

- (3) – Real estate signs – need to look at real estate sign section and see if it would work for other temporary signs (starting point)

Page 11

- (6)(d) – May want to remove the “over a public right of way”. Consultant Sturtz to do research to see what other cities do as well as talk to the City Attorney. Maybe change to only allowing City signs?

Page 12

- (O) – Look section over – may want to clean up and see if anyone objects. Consultant Sturtz to do research to see what other cities do – will contact the City of Snohomish.

Page 13

- (Q)(1) – Have the City Attorney look at the definition of “Informational Signs” to see if it helps with the section

Page 14

- (S)(1) – Not to be changed at this time

Page 15

- (17) – Consultant Sturtz to talk to the City Attorney about this item

Page 16

- (T)(6) - Consultant Sturtz to talk to the City Attorney about this item
- (T)(15) – Want to keep this as prohibited

Commissioner Stephenson will be gone from November 4th -14th.

Consultant Sturtz will be gone from November 1st-30th.

7. REPORTS:

A. Staff Reports

No staff reports.

B. Homework Assignments

Drive around and take pictures of signs and bring to next meeting.

8. CORRESPONDENCE:

No correspondence items.

9. ADJOURNMENT:

Commissioner Morrison adjourned the meeting.