



**CITY COUNCIL  
MEETING MINUTES  
DECEMBER 16, 2015  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Pro Tem Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Pro Tem Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Pro Tem Matt Hartman Present  
Tess Greene Present  
Suzie Ashworth Present  
Tom FitzGerald Present

City Staff

City Clerk Darla Reese  
City Administrator Brent Kirk  
WWTP Supervisor Lyle Bjornson  
Consultants  
Tom Graafstra, Weed, Graafstra & Assoc.  
Chief Scott Robertson, SCSO  
Ray Sturtz, Community Planning Services  
Warren Perkins, Gray & Osborne, Inc.

**4. CONSENT AGENDA**

- A. AB 160-2015 Approval of City Council Meeting Minutes of November 18, 2015.**
- B. AB 161-2015 Approval of City Council Meeting Minutes of December 2, 2015.**
- C. AB 163-2015 Approval of December 16, 2015 Claims Checks #405488 through #405526 totaling \$93,577.10.**
- D. AB 164-2015 Approval of November 16, 2015 to November 30, 2015 Payroll Checks #26833 through #26839 and Eleven EFT's totaling \$49,017.40.**

**City Clerk Reese** mentioned the claims were not finished when the packet was distributed. Therefore, Item C should state "checks #405488 through #405526 totaling \$93,577.10."

**Councilmember Ashworth** moved to approve Consent Agenda. Motion seconded by Councilmember Greene and passed 4-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Greene – Aye, Councilmember Hartman – Aye*

## 5. STAFF REPORTS

**Chief Robertson** talked about problems with data extraction for staff reports, neighborhood watch meeting and new Deputy Tom Koziol starting on February 1st.

**City Administrator Kirk** mentioned there are transmission problems with the street sweeper, so we will take it into the shop to see if it can be fixed.

**WWTP Supervisor Bjornson** mentioned the roof project on the Wastewater Treatment Plant dewatering shed was completed yesterday.

**Councilmember FitzGerald** asked City Administrator Kirk questions regarding the Family Center camera.

**City Clerk Reese** asked to have Item 7H added: Consideration of Adoption of Ordinance No. 902-2015 – a Budget Amendment.

**Councilmember FitzGerald** moved to add Item 7H - Ordinance No. 902-2015. Motion seconded by Councilmember Ashworth and passed 4-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Greene – Aye, Councilmember Hartman – Aye*

## 7. NEW BUSINESS

### A. AB 158-2015 Public Hearing – 7:10 PM

**For consideration of the 2015 Development Regulations Update.**

**Councilmember FitzGerald** moved to open the Public Hearing for Consideration of Development Regulations Update. Motion seconded by Councilmember Ashworth and passed 4-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Greene – Aye, Councilmember Hartman – Aye*

### **Ray Sturtz, Community Planning Services, 15122-169<sup>th</sup> Ave NE, Arlington, WA 98223**

Consultant Sturtz recognized the Planning Commission members present and thanked them for all of their efforts in completing this process.

**Consultant Sturtz** gave a presentation to address the 2015 Development Regulations Update where he submitted exhibits into the record and discussed the following slides in detail:

- Revised Exhibits
- Background
- Objectives Achieved
- Overall Amendments
- Substantive Amendments
- Hearing Examiner Amendments
- Ecology Amendments
- Commerce Department Review Team Comments
- Zoning Map Amendments
- City Attorney Amendments
- Recommended Actions
- Questions

City Councilmembers asked questions regarding references to Sign Ordinance issues & definitions, and timing on changes and adoption of amendments.

**Councilmember FitzGerald** moved to open the Public Comment portion of the Public Hearing. Motion seconded by Councilmember Greene and passed 4-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Greene – Aye, Councilmember Hartman – Aye*

**Dan Smoots, 1911 Lake Avenue, Snohomish, WA**

Mr. Smoots discussed development of property on Burn Road and his meetings with City Staff. He is concerned over one change in the Substantive Amendments and asked Council to look at a map of what they would like to do. They want to submit an application for stand-alone houses, duplexes and four-plexes on the property. Substantive Amendments: one recommended amendment is to require single family dwellings in the MR zone to be located on a lot of at least 6,000 SF – not sure of the meaning of the requirement and would like to find out the desirability of the change. He stated he would strongly argue to allow stand-alone homes as it makes a more attractive development.

**Marc Smoots, 1904 Lake Place, Snohomish, WA**

Mr. Smoots stated he is a partner with his father on the development on Burn Road. He is opposed to the Substantive Amendment on the recommendation from the Planning Commission for Substantive Amendment #7 – requiring single family dwellings in the Multi Residential zone to be located on a lot of at least 6,000 SF to avoid overcrowding of detached single-family homes on a multi-zoned parcel. He stated he has been working with City Staff since February. He stated he was clear the amendment would eliminate all single-family airspace condos in a multi-residential development. He further stated the difference to him means everything would have to be a duplex or larger. He went on to state single-family makes it a more marketable product, and when you

connect it, it makes it less marketable and less available for financing. He went on to talk about the number of rentals versus homeowners and addressed City's concerns on a map.

**Councilmember FitzGerald** asked for a point of clarification – He asked Mr. Smoots if he preferred to have these less dense.

**Mr. Smoots** replied yes, he would prefer to have less density.

**Councilmember Greene** moved to close the Public Comment portion of the Public Hearing. Motion seconded by Councilmember FitzGerald and passed 4-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Greene – Aye, Councilmember Hartman – Aye*

**Mayor Pro Tem Hartman** asked City Attorney Graafstra for clarification on the process.

The Councilmembers asked questions regarding options for use in multi-residential zone in current code, with the change what specifically will be allowed, nonconforming use requirements, formula used to establish density in the multi-family zone, and GMA requirements for density and calculations.

**City Administrator Kirk** made it clear the drawing being shared with the Council is conceptual and has not been submitted.

The Councilmembers asked further questions on project timing, LDMR zone explanation, and current mandates on lot sizes.

**Councilmember Greene** moved the City Council continue the 2015 Development Regulations Update Hearing regarding proposed Amendments to the Granite Falls Development Regulations as presented in Exhibit 2, to January 6, 2016 at 7:10 pm or soon thereafter in the Granite Falls City Hall Council Chambers. Motion seconded by Councilmember Ashworth and passed 3-1.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Nay, Councilmember Greene – Aye, Councilmember Hartman – Aye*

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS**

### **Carl Cary, 17520 Russian Road, Granite Falls, WA**

Mr. Cary stated he is the Vice President of the School Board, and former Planning Commissioner for the City of Granite Falls. He wanted to welcome new Councilmember Hogan and congratulated Councilmember Hartman for being re-elected. He looks forward to strengthening the relationship with the School Board and City Council.

**Tess Greene, 606 E. Stanley Street, Granite Falls, WA**

Ms. Greene stated it has been a pleasurer and a challenge to be on the City Council. She is grateful for the positive things the current Council and staff have done. She personally thanked the staff for their help and friendship. She stated she is working on a Master’s Degree in Theology and will be headed to West Virginia. She further wished everyone wisdom, grace and good luck in the future.

**7. NEW BUSINESS (Continued)**

**B. AB 165-2015 Administration of Oaths of Office to:**

**Matt Hartman – City of Granite Falls Position 5**

**Erin Hogan – City of Granite Falls Position 4**

**City Clerk Reese** administered the Oaths of Office to both Matt Hartman and Erin Hogan.

8:19 PM – Councilmember Greene left the meeting.

**C. AB 166-2015 Consideration of Purchase of Flow Modules for Inflow and Infiltration.**

**Councilmember Ashworth** moved to approve quote from Whitney Equipment Company, Inc. for the Purchase of Two Flow Modules plus Software, Hardware, and Installation at a cost not to exceed \$13,815.01. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**D. AB 167-2015 Consideration of Adoption of Ordinance No. 903-2015, An Ordinance of the City of Granite Falls, Washington Adopting the 2016 Annual Budget Providing Estimated Revenues and Appropriated Expenditures for the Operation of the City.**

**Councilmember Ashworth** moved to adopt Ordinance No. 903-2015, An Ordinance of the City of Granite Falls, Washington Adopting the 2016 Annual Budget Providing Estimated Revenues and Appropriated Expenditures for the Operation of the City. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**E. AB 168-2015 Consideration of Approval of Ordinance No. 904-2015 to Transition from a Mayor-Council to a Manager-Council Form of Government.**

**Councilmember Ashworth** moved to adopt Ordinance No. 904-2015 relating to the Council-Manager form of Municipal Government Amending Various Sections of the Granite Falls Municipal Code (GFMC) to reflect the Recent Change in Form of Government of the City of Granite Falls from

a Mayor-Council Plan to a Council-Manager Plan of Government. Motion seconded by Councilmember Hartman and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**F. AB 169-2015 Consideration of City Manager Employment Agreement and Authorization for Mayor ProTem to Sign.**

**Councilmember FitzGerald** moved to approve the Employment Agreement between the City of Granite Falls and Brent Kirk to perform the duties and obligations of the position of City Manager and Public Works Director and Authorize the Mayor Pro Tem to Sign. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**G. AB 170-2015 Consideration of Collective Bargaining Agreement with Teamsters Local #763 for 2016-2018.**

**Councilmember FitzGerald** moved to approve the agreement between the City of Granite Falls and the Public, Professional, and Office-Clerical Employees and Drivers Local Union No. 763 representing Public Works Employees and authorize the Mayor to Sign. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**H. AB 171-2015 Consideration of Adoption of Ordinance No. 902-2015 – Budget Amendment #5.**

**Councilmember FitzGerald** moved to adopt Ordinance No. 902-2015, An Ordinance of the City of Granite Falls, Washington Relating to the 2015 City Budget; and Amending Ordinance No. 885-2014, Adopting the 2015 Budget and Amendment Ordinances No. 887-2015, No. 891-2015, No. 892-2015 and No. 897-2015 to Adjust Revenue Estimates and Appropriations for Funds as Included on Exhibit "A". Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**8. CURRENT BUSINESS (None)**

**9. MAYOR'S COMMENTS**

**Mayor Pro Tem Hartman** stated the City Manager gets 5 minutes to comment per his contract, he talked about the gain and loss of Councilmembers and felt overall it had been a good year. He thanked everyone for their diligence and desire and wished everyone Happy Holidays!

## 10. COUNCIL COMMENTS

**Councilmember Ashworth** congratulated Councilmember Erin Hogan and wished everyone a happy, safe & healthy holiday. She further discussed the Boys & Girls Club opening and what a positive change in the City there has been.

**Councilmember FitzGerald** will be attending the Legislative City Action Days from January 26-28<sup>th</sup> with City Manager Kirk. He would like to adopt a legislative agenda prior to going. He mentioned he voted nay on the development code as he hoped it would be moved to the second meeting in January to give time to discuss at the work session. He wished everyone a wonderful and safe holiday and mentioned he will be back on December 29<sup>th</sup> but will be available by phone.

## 11. ADJOURNMENT

**Mayor Pro Tem Hartman** adjourned the meeting.

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City Clerk Darla Reese, CMC

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Mayor Pro Tem Matthew Hartman