



**CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 18, 2015  
7:00 PM**

**1. CALL TO ORDER**

**Mayor Pro Tem Hartman** called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

**Mayor Pro Tem Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Pro Tem Matt Hartman	Present
Tess Greene	Absent
Suzie Ashworth	Present
Tom Collins	Absent
Tom FitzGerald	Present

City Staff

City Clerk Darla Reese  
City Administrator Brent Kirk

Consultants

Tom Graafstra, Weed, Graafstra & Assoc.  
Chief Scott Robertson, SCSO  
Warren Perkins, Gray & Osborne, Inc.

**Councilmember Ashworth** moved to excuse Councilmember Collins due to personal issues. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman - Aye*

**Councilmember Ashworth** moved to excuse Councilmember Greene due to illness. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman - Aye*

**Councilmember FitzGerald** moved to add item 10A – Executive Session for the purpose of pending litigation for approximately 10 minutes. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman - Aye*

#### 4. CONSENT AGENDA

- A. AB 146-2015 Approval of City Council Work Session Meeting Minutes of October 14, 2015
- B. AB 147-2015 Approval of City Council Meeting Minutes of October 21, 2015
- C. AB 148-2015 Approval of City Council Meeting Minutes of November 4, 2015
- D. AB 149-2015 November 18, 2015 Claims Checks #405418 through #405455 and One EFT totaling \$100,609.59
- E. AB 150-2015 Approval of October 16, 2015 to October 31, 2015 Payroll Checks #27823 through #27830 and Fourteen EFT's totaling \$60,899.01

**Councilmember Ashworth** moved to approve Consent Agenda as is. Motion seconded by Councilmember FitzGerald.

**Councilmember FitzGerald** pointed out an incorrectly spelled name in the November 4<sup>th</sup> minutes.

Motion passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

#### 5. STAFF REPORTS

**Councilmember FitzGerald** asked questions regarding the Public Works staff report including meter reading by truck, meter replacement, data reads and monitoring, plowing and snow removal, and roof repairs at the Police Department.

*(Discussion was halted due to the start of the public hearing.)*

#### 7. NEW BUSINESS

- A. AB 151-2015 Public Hearing – 7:15 PM  
For consideration of the 2016 Preliminary Budget

**Councilmember Ashworth** moved to open the Public Hearing. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**City Clerk Reese** submitted the following exhibits into the record:

- Exhibit 1 – Public Hearing Notice Dated November 6<sup>th</sup> and 11<sup>th</sup>, 2015, 1 page
- Exhibit 2 – Verification of Public Hearing Posting Dated November 6, 2015, 1 page
- Exhibit 3 – City of Granite Falls Preliminary Annual Budget 2016, 39 pages
- Exhibit 4 – Affidavit of Publication from the Everett Herald, Dated November 11, 2015

**City Administrator Kirk** mentioned this information mirrored the last budget workshop and includes the utility rate increases, revenue from TBD, and grants for next year.

Discussion with the Council included retail sales tax and revenue projections.

**Councilmember FitzGerald** moved to open Public Testimony portion of the Public Hearing. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

No one from the audience chose to comment.

**City Administrator Kirk** clarified that the 2015 actuals shown in the budget are year-to-date.

**Councilmember Ashworth** moved to close Public Testimony. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

Discussion was had regarding line item adjustments within the fund level, marijuana enforcement revenue, budget retreat in the spring, animal control, Police Department building improvements, park improvements, and water loan payoff.

**Councilmember Ashworth** moved to close the Public Hearing. Motion seconded by Councilmember FitzGerald and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

## **5. STAFF REPORTS (Continued)**

**Chief Robertson** gave arrest updates –utilizing the property crimes task force, flooding, downed trees and worked with the Fire Department for search & rescue, community help and moved first person to Yakima.

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS**

No one from the audience chose to comment.

**B. AB 152-2015 Consideration of Appointment of City Representative to the Technical Advisory Committee (TAC) of the Snohomish County Urban County Consortium for the 2016-2018 term.**

**Councilmember FitzGerald** moved to appoint Brent Kirk as the primary Representative and Councilmember Ashworth as the alternate to the Technical Advisory Committee of the Snohomish County Urban County Consortium for the 2016-2018 term. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**C. AB 153-2015 Consideration of Adoption of Ordinance No. 901-2015 – 25% Utility Tax.**

**Councilmember FitzGerald** moved to adopt Ordinance No. 901-2015, An Ordinance of the City of Granite Falls, Washington, Relating to Utility Taxes on Water and Sewer Utility Services; Amending Section 3.10.020 of Chapter 3.10 of the Granite Falls Municipal Code to Impose a Utility Tax Rate on Water and Sewer Utility Services at the Rate of Twenty Five Percent (25%) for Calendar Years 2016, 2017 and 2018; and Amending Section 3.10.030 of Chapter 3.10 of the Granite Falls Municipal Code to Provide that Said Utility Tax Shall Terminate at the End of Calendar Year 2018. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**D. AB 154-2015 Consideration of Approval of the 2016 Inmate Housing Agreement Addendum with Yakima County Department of Corrections and Authorization for Mayor Pro Tem to Sign.**

**Councilmember FitzGerald** moved to approve the Inmate Housing Agreement Addendum with Yakima County Department of Corrections and Authorize the Mayor Pro Tem to Sign. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**E. AB 155-2015 Consideration of 2016 City Attorney Retainer Agreement with Weed, Graafstra & Associates, Inc. and Authorization for the Mayor Pro Tem to Sign.**

**Councilmember FitzGerald** moved to approve the 2016 City Attorney Retainer Agreement with Weed, Graafstra & Associates, Inc. and Authorize the Mayor Pro Tem to Sign. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

## 7. CURRENT BUSINESS (None)

## 8. MAYOR'S COMMENTS

**Mayor Pro Tem Hartman** talked about being thrilled with the election results. He further mentioned a letter he received from the County Executive's Office regarding an increase in District Court filing fees, and mentioned a fundraiser he attended last week for the Pilchuck Foundation. He would like to have money set aside in the budget for next year so Council can attend.

## 9. COUNCIL COMMENTS

**Councilmember Ashworth** mentioned the pictures of the fundraiser looked fun, and she was hosting another fundraiser that same night. She further discussed flooding and damage and is praying for those affected.

**Councilmember FitzGerald** thanked Chief Robertson for catching the people who broke into the Little League shed and expressed his anger over people stealing from kids.

## 10. EXECUTIVE SESSION

**Councilmember FitzGerald** moved to enter into Executive Session at 8:09 pm for 10 minutes for the purpose of potential litigation. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**Councilmember FitzGerald** moved to exit Executive Session at 8:19 pm. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**Councilmember FitzGerald** moved to re-enter Executive Session for an additional 5 minutes. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

**Councilmember FitzGerald** moved to exit Executive Session at 8:24 pm. Motion seconded by Councilmember Ashworth and passed 3-0.

*Councilmember Ashworth – Aye, Councilmember FitzGerald – Aye, Councilmember Hartman – Aye*

## 11. ADJOURNMENT

**Mayor Pro Tem Hartman** adjourned the meeting.

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City Clerk Darla Reese, CMC

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Mayor Pro Tem Matthew Hartman